



TOWN OF OAK ISLAND

2020 - 2021 APPROVED BUDGET

Ken Thomas, Mayor
Jeff Winecoff, Mayor Pro Tempore
Loman Scott, Council
Sheila Bell, Council
Charlie Blalock, Council
John Bach, Council

David Kelly, Town Manager

David Hatten, Finance Director



June 30, 2020

Honorable Mayor Ken Thomas
Mayor Pro Tempore Jeff Winecoff
Council Member John W. Bach
Council Member Sheila M. Bell
Council Member Charlie K. Blalock
Council Member Loman Scott

Dear Mayor and Council Members:

Submitted herewith is the Approved Budget for the Town of Oak Island for the fiscal year beginning July 1, 2020 and ending June 30, 2021. The budget is balanced as required by the North Carolina Budget and Fiscal Control Act. The budget was adopted on June 10th in Town Hall Council Chambers. This adopted budget is the Town's financial plan for providing services in FY 2020-2021. The budget quantifies the amount of financial resources required to meet the level of service for the Town, its residents, visitors, and property owners for the upcoming year.

The Town Manager serves as the Budget Officer and is charged with developing the annual budget. The budget is a dynamic document and allows flexibility when necessary to meet unanticipated needs where necessary and allowed by statutory authority.

Budget Format:

The budget is organized into two kinds of funds, which are the General Fund and the Enterprise Funds. The General Fund includes the Town Council, Administration, Police Department, Fire Department, Community Development, Recreation Department and Public Works (which encompasses facilities, fleet management, streets and operations).

The Enterprise Funds are comprised of the Water Department, Wastewater Department, Stormwater, Solid Waste the OKI Par 3 golf course and the Pier Complex. The separation of Revenues and Expenditures into these funds creates financial statements that present to the citizens how funds are spent.

General Fund:

The Town's General Fund Balance continues to remain strong as a result of effective Fiscal restraint from Town Management over the past few years. The Town's General Fund Balance is greater than the 25% mandated by the North Carolina Local Government Commission. (For this Fiscal year, the Town will continue to transfer funds from various departments to Reserves to ensure that funds are available for unanticipated events and the replacement of capital items such as vehicles, heavy equipment and water and wastewater infrastructure).

Ad Valorem Tax Revenues

The budget includes a tax rate of \$0.28/\$100. Of the \$.028 tax rate, \$.0385 is designated for the Town's future beach nourishment project(s). The collection of the \$.0385 is accounted for in a separate restricted fund established for the anticipated beach nourishment projects.

Debt Service

All debt service payments are fully funded as required by North Carolina State Law. The General Fund Debt incurred for the town hall, police station and fire stations will be paid off in Fiscal Year 2020-2021. The debt for the wastewater system continues to decrease annually as bond and note principal payments are made. A complete detail of the remaining balances and terms of each loan can be found in the Debt Summary section of the budget.

Employee Wages/Salaries and Benefits

The Town continues to provide a level of pay to its employees that Town management feels is fair and equitable in comparison to other municipalities of the same size and area. The Town has been a part of the North Carolina State employee health insurance plan, which has helped to control unanticipated large increases in medical insurance expense. The Recommended Budget includes an effective 3% merit increase, a Cost of Living Increase (COLA) of 2.06%, and a continuation of the Town's matching 401(k) employee contribution of 5%. The Town also issues a Christmas bonus to full-time and part-time employees.

Water Fund and Wastewater Revenues

The budget for the water and wastewater systems are prepared without an increase in rates over what was approved in the prior fiscal year. The base for water remains at \$23.72 for 2,000 gallons and for wastewater \$38.41 for the first 4,000 gallons. The Sewer District Fee, which funds the debt of the wastewater system, remains at \$601.78.

Accommodations Tax Fund

The FY 2020-2021 estimated revenue from 3% of the Town's 5% Accommodations Tax levy is \$744,000, with the majority of this funding being transferred to the Beach Nourishment Fund to be used for future beach nourishment projects.

Beach Tax Fund (also funded from collected accommodations tax)

The FY 2020-2021 estimated revenue from the remaining 2% of the Town's Accommodation tax levy is \$476,400. The largest recommended budgeted expense of \$376,400 is being transferred to provide funding for the nourishment of the beach.

Beach Nourishment Fund

This fund was created in the FY 2017-2018 to account for the future beach nourishment project(s). This fund is utilized as a Capital Project Fund to account for the activity of the Beach Nourishment Project.

Pier Rebuilding Project Fund

The Pier Capital Project Fund was established to account for the activity of the rebuilding project. The construction of the pier is completed except for cosmetic issues, and this fund will be closed in the upcoming year.

Conclusion

The Fiscal Year 2020-2021 budget provides a balanced budget that provides the citizens of the Town of Oak Island the level of service that is comparable, if not greater, than other beach municipalities in the area and addresses priorities set by the Town Council. The COVID-19 Pandemic created out-of-the-ordinary challenges in preparing the budget. We encourage Town residents and taxpayers to review the FY 2020-2021 Adopted Budget to become more involved and knowledgeable about the Town and its processes.


Town Council and Town management continue to be fiscally responsible in their decision making in the use of taxpayer funds. To continue to provide the needed services that the citizens of Oak Island have become accustomed to, we continue to support all forms of communication with Town Council and Staff.

We believe that the Town has an experienced dedicated staff and leadership team who work diligently to provide the highest quality of service to the Town of Oak Island and its residents. Their dedication to the Town, along with their knowledge and leadership, is a valuable asset to the Town which cannot be measured.

Preparing a budget is a complete effort on all departments of the Town. COVID-19 has created obstacles that the Town has had to address, and the Town will continue to monitor conditions and take necessary actions. On behalf of the Town's management team and staff, we would like to thank the Town Council for all the support, guidance and confidence to protect the Town's employees and assets.



David E. Kelly
Town Manager



David Hatten, CPA
Finance Director

TOWN OF OAK ISLAND
FISCAL YEAR 2020 - 2021 RECOMMENDED BUDGET
TABLE OF CONTENTS

	<u>Page</u>
Budget Message	1 - 3
Budget Ordinance	4 - 7
Budget Comparison	8 - 9
 General Fund Revenue	 10 - 11
General Fund Expenditures:	
Town Council Expenditures & Summary	12 - 14
Outside Agency Funding.....	15
Administration.....	16 - 20
Public Works - Facilities Management.....	21 - 23
Police Department.....	24 - 28
Animal Control.....	29
Fire Department	30 - 33
Community Development Services.....	34 - 36
Public Works - Administration.....	37 - 39
Public Works - Fleet Maintenance.....	40 - 42
Public Works - Streets	43 - 45
Public Works - Operations.....	46 - 49
Recreation Department	50 - 54
Community Resource Center.....	55 - 57
 Water Fund	
Water Fund Revenues	58
Water Fund Expenditures:	
Utility General Services	59 - 61
Water Maintenance.....	62 - 65
 Wastewater Fund	
Wastewater Fund Revenues.....	66
Wastewater Fund Expenditures:	
Wastewater Treatment	67 - 71
Wastewater Collection	72 - 75
 Sewer District Fee	
Sewer District Fee Fund Revenues / Expenditures.....	76
 Sewer Assessments	
Sewer Assessment Fund Income / Expenses	77
 Stormwater Fund	
Stormwater Fund Revenues	78
Stormwater Fund Expenditures	79 - 82
 Solid Waste Fund	
Solid Waste Fund Revenues.....	83
Solid Waste Fund Expendituers	84 - 86

TOWN OF OAK ISLAND
FISCAL YEAR 2020 - 2021 RECOMMENDED BUDGET
TABLE OF CONTENTS

	<u>Page</u>
South Harbor Golf	
OKI Par 3 Golf Revenues.....	87
OKI Par 3 Golf Expenditures:	
OKI Par 3 Golf - Grounds Maintenance	88 - 90
OKI Par 3 – Operations	91 - 93
Accommodations Tax	
Accommodations Tax Fund Revenues.....	94
Accommodations Tax Fund Expenses.....	95 - 97
Beach Tax	
Beach Tax Fund Revenues	98
Beach Tax Fund Expenses	99 - 101
Beach Renourishment	
Beach Renourishment Fund Revenues	102
Beach Renourishment Fund Expenses	103 - 104
Pier Rebuild Project	
Pier Rebuild Project Fund Revenues	105
Pier Rebuild Project Fund Expenses	106 - 107
Pier Complex Fund	
Pier Complex Fund Revenues	108
Pier Complex Fund Expenses	109 - 111
Capital Reserve	
Capital Reserve Fund Revenues / Expenditures.....	112
Summary of Interfund Transfers	113
Summary of Capital Outlay Requests	114 - 115
Debt Service Summary	116
Debt Service Schedule	117 - 118
Fee Schedule	119 - 134
Fiscal Policy Statement.....	135 - 136
Glossary of Budgetary Terminology.....	147 - 142

BUDGET ORDINANCE
FISCAL YEAR 2020-2021
TOWN OF OAK ISLAND, NORTH CAROLINA

BE IT ORDAINED, by the Town Council of the Town of Oak Island:

SECTION I

GENERAL FUND

		<u>Amount</u>
A.	Revenues Anticipated	
	Current Year's Property Taxes	\$ 7,019,667
	State Shared Revenues	2,034,114
	Fire District Fees	1,432,164
	Permits and Fees	474,500
	Other	2,385,800
	Total Estimated Revenues	\$ 13,346,246
B.	Appropriation Authorized by Departments	
	Town Council	\$ 202,636
	Outside Agency Funding	60,659
	Administration	2,665,529
	Public Services - Facilities	350,797
	Police	3,091,903
	Animal Control	62,946
	Fire & EMS Department	2,815,145
	Development Services	822,369
	Public Works - Admin	209,293
	Public Works - Fleet Maint.	191,311
	Public Works - Streets	1,280,239
	Public Works - Operations	694,560
	Parks & Recreation	737,292
	Parks & Recreation - CRC	161,566
	Total Appropriations	\$ 13,346,246

SECTION II

WATER FUND

		<u>Amount</u>
A.	Total Estimated Revenues	\$ 3,579,086
B.	Expenditures Authorized by Departments	
	Utility General Services	2,013,606
	Water Maintenance	1,565,480
	Total Appropriations	\$ 3,579,086

SECTION III **WASTEWATER FUND**

		Amount
A.	Total Estimated Revenues	\$ 13,313,281
B.	Expenditures Authorized by Departments	
	Wastewater Treatment	4,314,535
	Wastewater Collection	8,998,746
	Total Appropriations	\$ 13,313,281

SECTION IV **SEWER DISTRICT FEE FUND**

		Amount
A.	Total Estimated Revenues	\$ 6,311,840
B.	Total Appropriations	\$ 6,311,840

SECTION V **SEWER ASSESSMENT FUND**

		Amount
A.	Total Estimated Revenues	\$ 1,205,780
B.	Total Appropriations	\$ 1,205,780

SECTION VI **STORMWATER FUND**

		Amount
A.	Total Estimated Revenues	\$ 651,292
B.	Total Appropriations	651,292

SECTION VII **SOLID WASTE FUND**

		Amount
A.	Total Estimated Revenues	\$ 1,224,586
B.	Total Appropriations	1,224,586

SECTION VIII **SOUTH HARBOUR GOLF COURSE**
FUND

		Amount
A.	Total Estimated Revenues	\$ 330,719
B.	Expenditures Authorized by Departments	
	Golf Course Grounds Maintenance	262,305
	Golf Course Operations	68,414
	Total Appropriations	\$ 330,719

SECTION IX **ACCOMMODATIONS TAX FUND**

		Amount
A.	Total Estimated Revenues	\$ 744,000
B.	Total Appropriations	\$ 744,000

SECTION X **BEACH TAX FUND**

			Amount
A.	Total Estimated Revenues	\$	476,400
B.	Total Appropriations	\$	476,400

SECTION XI **BEACH RENOURISHMENT**

			Amount
A.	Total Estimated Revenues	\$	2,057,186
B.	Total Appropriations	\$	2,057,186

SECTION XII **PIER REBUILDING PROJECT**

			Amount
A.	Total Estimated Revenues	\$	136,000
B.	Total Appropriations	\$	136,000

SECTION XIII **PIER COMPLEX FUND**

			Amount
A.	Total Estimated Revenues	\$	246,456
B.	Total Appropriations	\$	246,456

SECTION XIV **CAPITAL RESERVE FUND**

			Amount
A.	Total Estimated Revenues	\$	0
B.	Total Appropriations	\$	0

SECTION XVI Tax Rate Established

There is hereby levied a tax at the rate of twenty eight cents (\$0.28) per one hundred dollars (\$100.00) valuation of property as listed for taxes as of January 1, 2020, for the purpose of raising the revenue listed for "Current Year's Property Taxes" in the General Fund in Section I of this ordinance. The rate of \$0.28 consists of \$0.2415 going to general fund revenue generating \$7,019,667, and \$.0385 which generates \$1,119,077 is designated for beach nourishment. The \$0.2415 provides the needed funding for the town's general operations and the \$.0385 helps fund the Town's nourishment of the beach sand. The collection of the \$.0385 is accounted for in a separate fund established for the beach nourishment project.

This rate is based on a total valuation of property for the purposes of taxation of \$3,300,311,577 with an estimated collection rate of 88.00%.

SECTION XVII Service Rates Established

The service rates for Town of Oak Island for fiscal year 2020-2021, upon which the Budget is based, will be established by separate Ordinance by the Town Council. Service rates include those for residential and commercial water and wastewater services, storm water and solid waste services.

SECTION XVIII Special Authorization - Budget Officer

The Budget Officer shall be authorized to reallocate departmental appropriations among the various objects of expenditure, as said officer believes necessary. The Budget Officer shall be authorized to effect interdepartmental transfers, in the same fund. Notation of all such transfers shall be made to the Town Council on the next succeeding financial report. The Budget Officer shall be authorized to spend \$50,000 during an emergency.

SECTION XIX Restriction - Budget Officer

The inter-fund transfer of monies shall be accomplished by Council authorization only. The utilization of any contingency appropriation shall be accomplished only with Council authorization.

SECTION XX Utilization of Budget and Budget Ordinance

This Ordinance and the Budget Document shall be the basis of the financial plan for the Town of Oak Island Municipal Government during the 2020-2021 Fiscal Year. The Budget Officer shall administer the Budget and shall ensure that all department heads and other appropriate staff are provided guidance and sufficient details to implement their appropriate portion of the Budget. The Finance Director shall establish records that are in agreement with the Budget and this Ordinance and the appropriate statutes of the State of North Carolina.

SECTION XXI Notes and Effective Changes

The FY 2020-2021 budget authorizes a merit increase of up to 3.0% percent to be utilized in a pool for all employee evaluations. In addition, a Cost of Living Adjustment (COLA) of 2.06% was approved by Council. All evaluations will be conducted on or near the employee's anniversary date and will be performed by the department head or supervisor with final approval by the Town Manager. Effective date for FY 2020-2021 Budget will be July 1st, 2020.

SECTION XXII

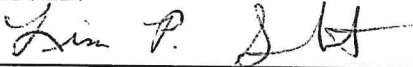
Copies of this Budget Ordinance shall be furnished to the Budget Officer, Finance Director and Town Clerk to be kept on file by them for their direction in the disbursing of funds.

Adopted this the 10th day of June, 2020.



Ken Thomas, Mayor

ATTESTED:



Lisa P. Stites, Town Clerk



(SEAL)

**TOWN OF OAK ISLAND
BUDGET COMPARISON**

FUND/DEPARTMENT	Recommended FY 2020 - 2021	FY 2019 - 2020 (as amended)	Increase (Decrease)	%
REVENUES				
<u>GENERAL FUND</u>				
Current Year Property Taxes	7,019,667	7,636,192	(616,525)	-8.07%
State Shared Revenue	2,034,114	1,699,100	335,014	19.72%
Other	473,050	558,300	(85,250)	-15.27%
Utilities Franchise Tax Revenues	490,682	485,824	4,858	1.00%
Fire District Fees	1,432,164	1,432,753	(589)	-0.04%
ABC Board	220,000	135,000	85,000	62.96%
Beer & Wine Tax Proceeds	33,800	33,800	0	0.00%
Video Programming	103,215	91,000	12,215	13.42%
Telephone Communication Tax	14,000	23,059	(9,059)	-39.29%
Permits & Fees	474,500	474,500	0	0.00%
Investment Earnings	100,000	55,000	45,000	81.82%
Appropriated Fund Balance	153,453	390,011	(236,558)	-60.65%
Powell Bill	306,000	306,000	0	0.00%
Appropriated Fund Balance - Powell Bill	350,000	0	350,000	100.00%
Transfer from Capital Reserve	0	71,101	(71,101)	-100.00%
Grants	131,600	270,218	(138,618)	-51.30%
Sale of Capital Assets	10,000	10,000	0	0.00%
Total	13,346,246	13,671,858	(325,612)	
 WATER FUND	 3,579,086	 3,947,255	 (368,169)	 -9.33%
WASTEWATER FUND	13,313,281	13,770,794	(457,513)	-3.32%
STORMWATER FUND	651,292	557,621	93,671	16.80%
SOLID WASTE FUND	1,224,586	1,146,702	77,884	6.79%
SOUTH HARBOR GOLF COURSE	330,719	302,477	28,242	9.34%
SEWER DISTRICT FEE FUND	6,311,840	7,241,512	(929,672)	-12.84%
SEWER ASSESSMENT FUND	1,205,780	400,400	805,380	201.14%
ACCOMMODATIONS TAX FUND	744,000	1,414,970	(670,970)	-47.42%
BEACH TAX FUND	476,400	794,000	(317,600)	-40.00%
BEACH RENOURISHMENT FUND	2,057,186	3,164,472	(1,107,286)	-34.99%
PIER REBUILD PROJECT FUND	136,000	1,544,414	(1,408,414)	-91.19%
PIER COMPLEX FUND	246,456	400,980	(154,524)	-38.54%
CAPITAL RESERVE FUND	0	1,535,127	(1,535,127)	-100.00%
BEACH PRESERVATION FUND	0	26,701	(26,701)	-100.00%
TOTAL REVENUES	43,622,872	49,919,283	(6,296,411)	-12.61%
LESS INTERFUND TRANSFERS	2,944,462	5,373,808	(2,429,346)	-45.21%
NET REVENUES	40,678,410	44,545,475	(3,867,065)	-8.68%
 EXPENDITURES				
<u>GENERAL FUND</u>				
TOWN COUNCIL	202,636	241,283	(38,647)	-16.02%
OUTSIDE AGENCY	60,659	48,500	12,159	25.07%
ADMINISTRATION	2,665,529	2,996,144	(330,615)	-11.03%
FACILITIES MANAGEMENT	350,797	355,858	(5,061)	-1.42%
POLICE	3,091,903	3,027,047	64,856	2.14%
FIRE DEPARTMENT	2,815,145	2,822,733	(7,588)	-0.27%
ANIMAL CONTROL	62,946	62,584	362	0.58%
DEVELOPMENT SERVICES	822,369	857,860	(35,491)	-4.14%
PUBLIC WORKS ADMINISTRATION	209,293	196,970	12,323	6.26%
FLEET MAINTENANCE	191,311	185,618	5,693	3.07%
PUBLIC WORKS STREETS	1,280,239	947,184	333,055	35.16%
PUBLIC WORKS OPERATIONS	694,560	852,368	(157,808)	-18.51%
RECREATION DEPARTMENT	737,292	927,525	(190,233)	-20.51%
RECREATION-COMMUNITY RESOURCE CENTER	161,566	150,184	11,382	7.58%
TOTAL GENERAL FUND EXPENDITURES	13,346,245	13,671,858	(325,613)	-2.38%
 <u>WATER FUND</u>				
WATER-ADMINISTRATION	2,013,606	2,482,520	(468,914)	
WATER MAINTENANCE	1,565,480	1,464,735	100,745	
TOTAL WATER FUND EXPENDITURES	3,579,086	3,947,255	(368,169)	-9.33%
 <u>WASTEWATER FUND</u>				
WASTEWATER TREATMENT	4,314,535	4,618,637	(304,102)	
WASTEWATER COLLECTION	8,998,746	9,152,157	(153,411)	
TOTAL WASTEWATER FUND EXPENDITURES	13,313,281	13,770,794	(457,513)	-3.32%
 <u>STORMWATER FUND</u>	 651,292	 557,621	 93,671	 16.80%
 <u>SOLID WASTE FUND</u>	 1,224,586	 1,146,702	 77,884	 6.79%
 <u>OKI GOLF COURSE FUND</u>				
TOTAL OKI GOLF COURSE EXPENDITURES	330,719	302,477	28,242	9.34%
 <u>SEWER DISTRICT FUND</u>	 6,311,840	 7,241,512	 (929,672)	 -12.84%

TOWN OF OAK ISLAND
BUDGET COMPARISON

FUND/DEPARTMENT	Recommended FY 2020 - 2021	FY 2019 - 2020 (as amended)	Increase (Decrease)	%
<u>SEWER ASSESSMENT FUND</u>	1,205,780	690,200	515,580	74.70%
<u>ACCOMODATIONS TAX FUND</u>	744,000	1,414,970	(670,970)	-47.42%
<u>BEACH TAX FUND</u>	476,400	794,000	(317,600)	-40.00%
<u>BEACH RENOURISHMENT PROJECT</u>	2,057,186	3,164,472	(1,107,286)	-34.99%
<u>PIER REBUILD PROJECT</u>	136,000	1,544,414	(1,408,414)	-91.19%
<u>PIER COMPLEX</u>	246,456	400,980	(154,524)	-38.54%
<u>CAPITAL RESERVE FUND</u>	0	1,535,127	(1,535,127)	-100.00%
<u>BEACH PRESERVATION FUND</u>	0	26,701	(26,701)	-100.00%
TOTAL EXPENDITURES	43,622,871	50,209,083	(6,586,212)	-13.12%
LESS INTERFUND TRANSFERS	2,944,462	5,373,808	(2,429,346)	-45.21%
NET EXPENDITURES	40,678,409	44,835,275	(4,156,866)	-9.27%

TOWN OF OAK ISLAND
GENERAL FUND REVENUES (10)
FY 2020 - 2021

Y.T.D.									
Account Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated Revenue FY 19 - 20	Dept. Request FY 2020 - 2021	Manager Recommends	Council Approved	% of Total	
Ad Valorum Taxes									
10-300-1100	Current Year Taxes	7,519,438	7,636,192	7,724,000	7,019,667	7,019,667	7,019,667		
10-300-1201	Prior Year Taxes	45,487	150,000	23,100	18,000	18,000	18,000		
10-300-1300	Motor Vehicle Taxes - CY	262,529	150,000	217,000	210,000	210,000	210,000		
10-300-1400	Motor Vehicle Taxes - PY	55,765	0	61,783	50,000	50,000	50,000		
10-300-1500	Interest - Late Payments	2,340	15,000	1,186	750	750	750		
10-300-1600	Tax Penalties	45,367	75,000	30,532	15,000	15,000	15,000		
	Sub-total Ad Valorum Taxes	7,930,926	8,026,192	8,057,601	7,313,417	7,313,417	7,313,417	54.80%	
10-300-3100	Local Option Sales Tax 4%(39)	831,588	666,121	800,000	781,600	781,600	781,600		
10-300-3101	Local Option Sales Tax 1/2%(40)	457,552	363,782	450,000	439,650	439,650	439,650		
10-300-3102	Local Option Sales Tax 1/2%(42)	428,626	341,709	422,000	412,294	412,294	412,294		
10-300-3103	Local Option Sales Tax 1/2%(44)	432,287	327,488	410,000	400,570	400,570	400,570		
	Sub-total Other Taxes	2,150,053	1,699,100	2,082,000	2,034,114	2,034,114	2,034,114	15.24%	
10-300-3210	Utilities Franchise Tax Revenues	773,178	485,824	762,175	490,682	490,682	490,682		
10-300-3220	Beer And Wine Tax Proceeds	32,964	33,800	32,900	33,800	33,800	33,800		
10-300-3230	Video Programming	145,606	91,000	105,000	103,215	103,215	103,215		
10-300-3240	Telephone Communication Tax	20,841	23,059	14,290	14,000	14,000	14,000		
10-300-3310	Fire District Fees	1,446,702	1,432,753	1,480,672	1,432,164	1,432,164	1,432,164		
10-300-3330	NC Control Substance Dist.	1,438	800	3,100	800	800	800		
10-300-3710	CAMA Reimbursement	6,775	4,000	0	4,000	4,000	4,000		
10-300-3720	NCDOT Mowing Agreement	0	7,000	15,794	7,000	7,000	7,000		
10-300-3810	Powell Bill Distributions	308,358	306,000	309,863	306,000	306,000	306,000		2.29%
10-300-3900	ABC Board - Distribution	316,787	130,000	200,000	200,000	200,000	200,000		
10-300-3901	ABC Board - Education			11,600	11,600	11,600	11,600		
10-300-3902	ABC Board - Law Enforcement		5,000	8,400	8,400	8,400	8,400		
	Sub-total ABC Board	316,787	135,000	220,000	220,000	220,000	220,000	1.65%	
10-300-4100	Cable Vision Receipts	0	10,000	0	10,000	10,000	10,000		
10-300-4210	Nuisance Fees	0	500	0	500	500	500		
PERMITS AND LICENSES									
10-300-4211	Building Permits	432,002	299,500	500,000	299,500	299,500	299,500		
10-300-4212	Plumbing Permits	17,750	18,000	16,000	18,000	18,000	18,000		
10-300-4213	Electrical Permits	57,725	32,000	47,000	32,000	32,000	32,000		
10-300-4214	Mechanical Permits	70,591	50,000	58,000	50,000	50,000	50,000		
10-300-4216	Planning/Board of Adjustments	12,875	4,500	0	4,500	4,500	4,500		
10-300-4220	Development Permits	6,750	25,500	6,000	25,500	25,500	25,500		
10-300-4230	Animal Control Revenue	180	0	0	0	0	0		
10-300-4231	Civil Citations	7,391	5,000	7,800	5,000	5,000	5,000		
10-300-4220	Homeowners Recovery Fund	2,590	2,000	2,000	2,000	2,000	2,000		
10-300-4250	Parking Registrations	14,000	8,000	3,480	8,000	8,000	8,000		
10-300-4260	Brunswick Electric Co-Op Refund		0	15,404	0	0	0		
10-300-4301	Development Permits	33,140	15,000	22,000	15,000	15,000	15,000		
10-300-4302	Zoning Permits	27,704	15,000	19,000	15,000	15,000	15,000		
	Sub-total Permits and Licenses	682,698	474,500	698,684	474,500	474,500	474,500	3.56%	

**TOWN OF OAK ISLAND
GENERAL FUND REVENUES (10)
FY 2020 - 2021**

Account Number	Description	Previous Year Actual FY 18 - 19	Y.T.D. Current Budget		Estimated Revenue FY 19 - 20	Dept. Request FY 2020 - 2021	Manager Recommendations	Council Approved	% of Total
			FY 19 - 20	FY 2020 - 2021					
10-300-4405	Annual Fire Inspection Fees	7,500	5,000	8,500	5,000	5,000	5,000	5,000	
10-300-4410	Fire Report Fees	0	0	30	0	0	0	0	
10-300-4420	Burn Fee for Structures	4,500	8,400	0	8,400	8,400	8,400	8,400	
10-300-4421	Fire Permits	3,335	7,000	1,300	7,000	7,000	7,000	7,000	
10-300-4440	Donations - Fire Department	265	100	0	100	100	100	100	
10-300-4450	Emergency Transport Fees	0	1,000	1,540	5,000	5,000	5,000	5,000	
	Sub-total Fire Fees	15,600	21,500	11,370	25,500	25,500	25,500	25,500	0.19%
10-300-4610	Rec Center Program Fees	140,034	64,000	92,500	75,000	75,000	75,000	75,000	
10-300-4611	Turtle Fees	499	3,000	0	0	0	0	0	
10-300-4612	Rec. Center Shelter Rental	-880	1,500	242	1,000	1,000	1,000	1,000	
10-300-4615	Splash Pad Rental	300	0	200	500	500	500	500	
10-300-4620	Fundraising and Sponsorship	0	2,000	750	1,000	1,000	1,000	1,000	
10-300-4630	Weight Room Fees	47,450	45,000	35,600	45,000	45,000	45,000	45,000	
10-300-4640	Merchandise	6,893	6,000	6,750	6,000	6,000	6,000	6,000	
10-300-8919	Rec Dept. Donations	6,434	3,000	210	3,000	3,000	3,000	3,000	
	Sub-total Recreation Dept	200,730	124,500	136,252	131,500	131,500	131,500	131,500	0.99%
10-300-8100	Miscellaneous Revenues	26,165	10,000	54,800	10,000	10,000	10,000	10,000	
10-300-8200	Donations	0	0	0	0	0	0	0	
10-300-8201	Fire Department Insurance Reimbursement	0	0	21,540	0	0	0	0	
10-300-8410	Sale of Fixed Assets	2,410	0	37,809	0	0	0	0	
10-300-8420	Sale of Materials	707	0	160	0	0	0	0	
	Sub-total	29,282	10,000	114,309	10,000	10,000	10,000	10,000	0.07%
10-300-8908	Mosquito Control Revenue	2,031	0	2,130	0	0	0	0	
10-300-8913	Brunswick County Transit	10,000	20,000	15,000	15,000	15,000	15,000	15,000	
10-300-8917	Veterans Park Memorial Bricks	9,070	0	3,130	0	0	0	0	
10-300-8904	Connect NC Grant		123,618	90,000		0	0	0	
10-300-8905	PARTF Grant	79,240	100,000	180,000	100,000	100,000	100,000	100,000	
10-300-8906	CRFL Grant	0	10,000	0	0	0	0	0	
10-300-8909	FEMA Grant	60,385	0	1,143,408	0	0	0	0	
10-300-8910	CAMA Grant	0	16,600	0	16,600	16,600	16,600	16,600	
	Sub-total Grants	160,725	270,218	1,433,668	131,600	131,600	131,600	131,600	0.99%
10-300-8972	Transfers from Capital Reserves	522,368	71,101	71,101	0	0	0	0	
	Sub-total Transfers	522,368	71,101	71,101	0	0	0	0	0.00%
10-300-9500	Interest Income	122,189	55,000	295,000	100,000	100,000	100,000	100,000	0.75%
10-300-9800	Appropriated Fund Balance		380,011	0	318,185	153,453	153,453	153,453	
10-300-9810	Appropriated Powell Bill				350,000	350,000	350,000	350,000	
	Sub-total Appropriations	0	380,011	0	668,185	503,453	503,453	503,453	3.77%
	Total General Fund Revenues	14,867,220	13,671,858	15,841,779	13,510,978	13,346,246	13,346,246	13,346,246	100.00%

TOWN OF OAK ISLAND
BUDGETED TOWN COUNCIL (10-410)
FY 2020 - 2021

Account Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept Request FY 2020 - 2021	Manager Recommends	Council Approved	% of Total
	Personnel Costs							
10-410-0210	Fees Paid Elected Officials	46,200	46,200	46,200	46,200	46,200	46,200	
10-410-0300	FICA Expense	2,991	3,534	3,534	3,534	3,534	3,534	
10-410-0800	Workers Compensation	1,352	1,049	70	102	102	102	
	Total Personnel Costs	50,543	50,783	49,804	49,836	49,836	49,836	24.59%
	Operational Expenditures							
10-410-2100	Departmental Supplies	1,126	2,000	1,000	1,500	1,500	1,500	
10-410-2101	Video and Taping Supplies	1,721	3,000	2,500	2,500	2,500	2,500	
10-410-2406	Employee/Volunteer Appreciation	949	2,500	2,488	2,500	2,500	2,500	
10-410-3100	Professional Services - Legal	54,938	96,000	65,000	92,000	92,000	92,000	
10-410-3101	Professional Services - Other	44,000	66,000	44,000	45,000	45,000	45,000	
10-410-3104	Special Projects	6,921	5,000	100	1,000	1,000	1,000	
10-410-3200	Advertising	4,242	3,500	2,500	3,500	3,500	3,500	
10-410-3300	Dues & Subscriptions	0	100	100	300	300	300	
10-410-3600	Council Development	2,354	3,900	1,000	2,500	2,500	2,500	
10-410-4600	Election Expenses	0	5,000	5,233	0	0	0	
10-410-9100	Expendable Equipment	1,150	3,500	2,500	2,000	2,000	2,000	
	Total Operational Expenditures	117,401	190,500	126,421	152,800	152,800	152,800	75.41%
	Total Department Costs (10-410)	167,943	241,283	176,225	202,636	202,636	202,636	100.00%

BUDGETED TOWN COUNCIL (10-410)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021

2100	<u>Department Supplies</u> Includes supplies, name plates, and funeral flowers / donations	Total=	\$1,500
2101	<u>Supplies - Videotaping</u> Based on prior expenditures. Includes all costs to film, edit and post Town Council Meetings and Community Events on the Town's Public Access Channel 8.. Also includes annual maintenance to Clark Powell for Leightronix equipment for Council chambers	Total=	\$2,500
2406	<u>Employee/Volunteer Appreciation Dinner</u> To cover cost of dinner to reflect Town's appreciation of its volunteers	Total=	\$2,500
3100	<u>Professional Services - LEGAL</u> Town Attorney Services - projected at \$6,000 per month Includes other various legal fees / Expenses not a part of the Town Attorney's Contract and/or any other professional fees.	72,000 20,000 92,000 Total=	\$92,000
3101	<u>Professional Services - OTHER</u> 2019 - 2020 Audit Contract estimate of \$45,000	Total=	\$45,000
3104	<u>Special Projects</u> To cover special projects that arise during the course of the year (\$500 x 12)	Total=	\$1,000
3200	<u>Advertising</u> Baed on review of Current year Advertising mostly with State Port Pilot	Total=	\$3,500
3300	<u>Dues and Subscriptions</u> North Carolina Mayor's Association	Total=	\$300
3600	<u>Council Development</u> Based on prior expenditures. Includes travel incurred by Council members to attend various schools, training, or conferences. Includes annual retreat for Council members to develop Town goals and objectives.	Total=	\$2,500
9100	<u>Expendable Equipment</u> This line item is for office equipment, furniture, computers and other items that are used longer than one year and cost less than \$5,000.	Total=	\$2,000
Subtotal			\$ 152,800

**TOWN OF OAK ISLAND
DEPARTMENT SUMMARY
FY 2020 - 2021**

<u>EXPENDITURES</u>	<u>FY 18 - 19 Actual</u>	<u>FY 19 - 20 Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>Positions</u>
			<u>FY 20 - 21 Budget</u>	<u>% Change</u>	<u>2020 - 2021 Budget</u>	<u>Input Change</u> %	
Service Compensation	50,543	50,783	49,836	-1.90%	49,836	-1.86%	1
Operating Expenses	117,401	190,500	152,800	-24.67%	152,800	-19.79%	5
Transfers							
TOTAL	167,943	241,283	202,636	-16.02%	202,636	-16.02%	
<u>Personnel</u>	<u>Full Time</u>	<u>Elected</u>	<u>Total</u>				
		6	6				6

TOWN OF OAK ISLAND
BUDGETED OUTSIDE AGENCY FUNDING (10-411)
FY 2020 - 2021

Account Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Agency Requests FY 20 - 21	Council Approved
10-411-3301	Brunswick Family Assistance	2,000	2,000	0	2,000	1,700
10-411-3303	Chamber of Commerce	5,000	5,000	0	5,000	4,250
10-411-3305	OKI Senior Citizens Inc.	1,500	0	0	658	559
10-411-3309	Oak Island Water Rescue	36,000	23,500	23,500	32,900	32,900
10-411-3329	OKI Parks Conservancy	265	0	0	0	0
10-411-3331	Sea Biscuit Wildlife Shelter	1,000	2,000	2,000	3,000	2,550
10-411-3332	Oak Island Beautification	0	1,000	1,000	2,000	1,700
10-411-3335	Cape Fear Regional Airport	15,000	15,000	15,000	20,000	17,000
Total Outside Agency Funding		60,765	48,500	41,500	65,558	60,659

**TOWN OF OAK ISLAND
BUDGETED ADMINISTRATION (10-420)
FY 2020 - 2021**

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept Request FY 20 - 21	Manager Recommends	Council Approved	% of Total
Salaries & Wages								
10-420-0220	Salaries & Wages - Full Time	842,746	840,694	790,000	857,615	857,615	857,615	
10-420-0240	Salaries & Wages - Part Time	950	-	-	0	0	0	
	Sub-total Salaries & Wages	843,695	840,694	790,000	857,615	857,615	857,615	32.17%
Fringe Benefits								
10-420-0245	Cell Phone Allowance	3,650	3,000	4,200	3,600	3,600	3,600	
10-420-0300	FICA Expense	61,752	64,543	60,435	65,608	65,608	65,608	
10-420-0410	Group Insurance	114,711	111,231	36,500	114,010	114,010	114,010	
10-420-0510	LGERS Retirement	65,658	75,915	69,100	87,734	87,734	87,734	
10-420-0520	401K Plan Retirement	18,809	32,065	30,000	32,524	32,524	32,524	
10-420-0700	Unemployment Insurance	285	1,645	-	1,645	1,645	1,645	
10-420-0800	Workers Compensation	18,633	1,956	2,018	1,888	1,888	1,888	
10-420-1000	Retiree Insurance	37,821	39,404	37,400	39,404	39,404	39,404	
	Sub-total Fringe Benefits	321,518	329,759	239,653	346,412	346,412	346,412	13.00%
	Total Salaries, Wages & Fringe Benefits	1,165,214	1,170,453	1,029,653	1,204,026	1,204,026	1,204,026	45.17%
Operational Expenditures								
10-420-2100	Departmental Supplies	14,399	13,500	13,500	13,500	13,500	13,500	
10-420-2102	Citizens Academy	0	1,500	1,267	1,500	1,500	1,500	
10-420-2103	Covid-19 Safety Measures	107	0	30,000	20,000	20,000	20,000	
10-420-2105	Cash Over/Short	2,978	1,000	1,200	0	0	0	
10-420-3200	Advertising	21,554	13,115	726	1,000	1,000	1,000	
10-420-3300	Dues & Subscriptions	17,566	-	5,000	4,578	4,578	4,578	
10-420-3400	Beach Day	5,915	3,645	6,875	0	0	0	
10-420-3600	Staff Development	2,198	11,000	3,645	5,000	5,000	5,000	
10-420-3601	Manager's Staff Development	1,826,557	5,000	300	3,500	3,500	3,500	
10-420-4101	Hurricane Damage Expense	2,944	-	288,205	0	0	0	
10-420-4110	Maint. & Repair Town Hall	5,950	10,000	4,000	8,000	8,000	8,000	
10-420-4120	Maint. & Repair Equipment	2,307	2,500	2,500	2,375	2,375	2,375	
10-420-4130	Maint. & Repair Vehicles	6,033	10,500	3,500	4,000	4,000	4,000	
10-420-4300	Telephone & Postage	22,406	16,600	11,700	11,040	11,040	11,040	
10-420-4301	Internet Access	0	10,000	12,190	16,608	16,608	16,608	
10-420-4308	Oak Island Web Page	21,736	24,732	19,100	10,000	10,000	10,000	
10-420-4400	Utilities	185,485	168,568	210,000	220,797	220,797	220,797	
10-420-4500	Liability Insurance	17,208	20,000	14,265	15,000	15,000	15,000	
10-420-4700	Misc. - Fire District Fees	153,284	142,500	100,000	142,500	142,500	142,500	
10-420-6100	Contracted Services	16,447	20,000	12,500	15,000	15,000	15,000	
10-420-6600	Band & Credit Card Fees	1,608	2,000	1,500	1,500	1,500	1,500	
10-420-9100	Expendable Equipment	2,477	5,000	2,574	2,500	2,500	2,500	
10-420-9101	Expendable Equipment - IT							
	Total Operational Expenditures	2,329,159	480,015	751,747	520,898	520,898	520,898	19.54%

TOWN OF OAK ISLAND
BUDGETED ADMINISTRATION (10-420)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept Request FY 20 - 21	Manager Recommendations	Council Approved	% of Total
Capital Outlay and Reserves								
10-420-5420	Capital Outlay-Technology	15,092	25,000	25,000	40,000	40,000	40,000	
10-420-7400	Capital Outlay	742,077	5,600	105,071	116,100	69,100	69,100	
10-420-9700	Reserve for Fund Balance			0	0	0	0	
	Total Capital Outlay and Reserves	757,169	30,600	130,071	156,100	109,100	109,100	4.09%
Debt Service								
10-420-7110	Debt Service - Principal	588,000	588,000	588,000	588,000	588,000	588,000	
10-420-7120	Debt Service - Interest	39,690	26,460	26,460	13,230	13,230	13,230	
	Total Debt Service	627,690	614,460	614,460	601,230	601,230	601,230	22.56%
Transfers to Other Funds								
10-420-9640	Transfer to Wastewater Assessment Fund	0	268,800	268,800	0	0	0	
10-420-9646	Transfer to Golf Course	50,000	149,577	25,000	177,819	177,819	177,819	
10-420-9648	Transfer to Beach Nourishment	0	-	-	0	0	0	
10-420-9649	Transfer to Pier Complex	266,152	257,249	-	52,456	52,456	52,456	
10-420-9672	Transfer to Capital Reserve	133,076	24,990	0	0	0	0	
	Total Transfers to Other Funds	449,228	700,616	293,800	230,275	230,275	230,275	8.64%
	Departmental Total (10-420)	5,328,460	2,996,144	2,819,731	2,712,529	2,665,529	2,665,529	100.00%

**TOWN OF OAK ISLAND
BUDGETED ADMINISTRATION (10-420)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021**

2102	<u>Department Supplies</u>			
	Anticipated miscellaneous supplies for Town Hall offices based on review of Current year expenditures.	Total=		\$13,500
2102	<u>Citizens Academy</u>			
	Anticipated cost of planned Citizens Academy	Total=		\$1,500
2103	<u>Covid-19 Safety Measures</u>			
	To cover the cost of expenditures related to the Covid-19 pandemic	Total=		\$20,000
3200	<u>Advertising</u>			
	To cover the cost of required legal posting, employment opportunity posting and other miscellaneous Advertising.	Total=		\$1,000
3300	<u>Dues & Subscriptions</u>			
	NC League of Municipalities			
	Cape Fear Council of Governments	1,673		
	NC School of Government Foundation	990		
	North Carolina Tax Collectors Association	50		
	American Shore and Beaches	500		
	North Carolina Assoc of Municipal Clerks	70		
	International Institute of Municipal Clerks	195		
	NC Beach, Inlet & Watway Association (NCBIWA)	1,100		
	Estimated for professional dues, certification renewals and subscriptions to professional journals, etc.	4,578	Total=	\$4,578
3600	<u>Staff Development</u>			
	Estimated for administrative staff to attend, meetings, conferences, required updates, etc. in order to stay abreast of Changes and to maintain required certifications. Includes travel and training cost for Town Clerk, Finance Director, Tax Collector and all of the other Administration supporting staff	Total=		\$5,000
3601	<u>Manager's Staff Development</u>			
	Estimated based on Town Manager attendance at Seminars and other training	Total=		\$3,500
4110	<u>Maintenance & Repairs - Town Hall</u>			
	Repairs made to town hall not charged to Facilities Management	Total=		\$8,000
4120	<u>Repair and Maintenance - Equipment</u>			
	Maintenance agreements for Telephone system, Genicom printer, binder machine, administration copier and mailing system. Funds for other maintenance as needed.			
	Independent Mailing System & Letter Opener and Annual Lease	\$2,000		
	Annual Elevator Inspection	\$175		
	Miscellaneous	\$200		
	Totals	\$2,375	Total=	\$2,375
4130	<u>Repair and Maintenance - Vehicles</u>			
	Repair to vehicle fleet to be utilized by Town Hall employees	Total=		\$4,000
4300	<u>Telephone & Postage</u>			
	Telephone service for all of Town Hall, including fax lines and computer modem lines. Postage is for administration and special project mailings.			
	AT & T Phone Service averages \$230/month	\$2,760		
	Time Warner Cable (\$415/ month)	\$4,980		
	Postage (Town) and FedEx/Shipping (Admin)	\$3,300		
		\$11,040	Total=	\$11,040

**TOWN OF OAK ISLAND
BUDGETED ADMINISTRATION (10-420)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021**

4301	<u>Internet Access</u>		
	Cost to maintain access to the internet connectivity to other buildings. (Spectrum - \$1,384 per month)	Total=	\$16,608
4308	<u>Oak Island Web Page</u>		
	This funding is to rebuild update, improve and maintain the town's web page	Total=	\$10,000
	This is the annual cost Estimated to maintain the Town's Website	Total=	\$0
4400	<u>Utilities</u>		
	Based on analysis of Current year billings from Brunswick Electric	Total=	\$22,500
4500	<u>Liability Insurance and Unemployment</u>		
	Includes insurance on Town facilities and equipment, professional liability and required Unemployment contributions and deductibles for claims/law suits. Estimated Expense will need to be re-evaluated when premium renewal notices are received from insurance carriers.		
	FY 2018 Insurance information:		
	Property & Liability -Based on Billing from NCLM	\$200,000	
	Flood Insurance	\$797	
	Deductible payments (4 claims @ \$5,000 per claim)	\$20,000	
	Total	\$220,797	Total= \$220,797
4700	<u>Fire District Fees</u>		
	Payment of Town portion of fire fees. (This is refunded during the year by County in Fire District Fees)	Total=	\$15,000
5420	<u>Capital Outlay Technology</u>		
	Update to computer software, replacement of outdated PC's and printers	Total=	\$40,000
6100	<u>Contracted Services</u>		
	Includes service/maintenance of Town's server hardware and software package upgrades; software license fees for ICS software; fees for Accurint service; copier lease payments, EAP contract service fees, postage meter updates; fees to Brunswick County for vehicle tax collections, rent for solid waste containers for certain municipal facilities, contract with municipal code corporation, copier lease, actuarial study, web master, etc.		
	Harris Software Contract - To maintain old system	\$ 6,000	
	Tyler Software - Annual Maintenance (\$1,500 and Licenses \$53,000)	\$ 51,792	
	RONCO - Maintenance of Telephone System	\$ 10,100	
	Property Tax Notices-Printing and mailing (South Data)	\$ 10,000	
	Town Hall Copier Leases	\$ 5,700	
	Hooks System - Maintenance of all Systems, Cloud storage and other technical assistance	\$ 34,700	
	OPEB & LEO Separation Actuarial Valuations	\$ 6,400	
	Employee Assistance Program	\$ 2,664	
	LexisNexis-Accurint	\$ 3,144	
	Municipal Code Updates	\$ 12,000	
		\$ 142,500	Total= \$142,500
6600	<u>Bank and Credit Card Fees</u>		
	Tyler software and licensing for payroll processing - all departments, bank & credit card fees. Estimate of \$2,500 per month based on Current Year.	Total=	\$15,000
9100	<u>Expendable Equipment</u>		
	Estimated per past experience; replacement or new purchases of file cabinets, general office furniture, printers, computer memory and upgrades.	Total=	\$1,500
9101	<u>Expendable Equipment - IT Computer Replacements</u>		
	IT assets line to address computer needs during the fiscal year in an effort to continually upgrade the older and more out of date systems. IT staff would be able to evaluate a system that needs to be replaced and determine if the use of that particular system needs the newest technology or if there is another department that needs the newer technology and would benefit more from a new computer, then refurbish that computer and rotate it to the department that has the replacement need. This will get the departments the appropriate technology to meet their needs and make the most of the Town's investment of funds.		
		Total=	\$2,500
		Sub-total	\$560,898
5410	<u>Capital Outlay</u>		
	The Town's telephone system needs to be replaced. The system was installed in April 2009. Ronco Communications has quoted a cost of \$69,100 to replace the software system and all telephones up to 120. Ronco is our current provider of system and network maintenance and support.	Total=	\$69,100
		Sub-total	\$69,100
7110	<u>Debt Service - Principal</u>		
	Includes debt service principal payments for Town Hall Building	Total=	\$588,000
7120	<u>Debt Service - Interest</u>		
	Includes debt service interest payments for the Town Hall Building	Total=	\$13,230
		TotalPrincipal & Interest	\$601,230
9646	<u>Transfer to Golf Course</u>		
	To supplement operations of the golf course operations.	Total=	\$177,819
9649	<u>Transfer to Pier Complex</u>		
	To supplement operations of the pier complex	Total=	\$52,466
		TotalTransfers	\$230,275

TOWN OF OAK ISLAND
BUDGETED ADMINISTRATION (10-420)
FY 2020 - 2021

<u>EXPENDITURES</u>	<u>FY 18 - 19</u> <u>ACTUAL</u>	<u>Recommended</u>		<u>Approved</u>		<u>Positions</u>
		<u>FY 19 - 20</u> <u>Budget</u>	<u>FY 20 - 21</u> <u>Budget</u>	<u>FY 20 - 21</u> <u>Budget</u>	<u>%</u> <u>Change</u>	
Salaries/Benefits	\$ 1,165,214	\$ 1,170,453	\$ 1,204,026	\$ 1,204,026	2.9%	Town Manager 1
Operating Expenses	\$ 2,329,159	\$ 480,015	\$ 520,898	\$ 520,898	8.5%	Finance Director 1
Capital Outlay	\$ 757,169	\$ 30,600	\$ 109,100	\$ 109,100	256.5%	Town Clerk 1
Debt Service	\$ 627,690	\$ 614,460	\$ 601,230	\$ 601,230	-2.2%	Human Resource Specialist 1
Transfers	\$ 449,228	\$ 700,616	\$ 230,275	\$ 230,275	-67.1%	Accounting Services Technician 1
						Tax Collector 1
						Public Information Officer 1
						Deputy Tax Collector 1
						IT Specialist 1
						CSR 2
						Accounting Technician 1
						Administrative Assistant II 1
						Office Assistant 1
						<u>14</u>
TOTAL	\$ 5,328,460	\$ 2,996,144	\$ 2,665,529	\$ 2,665,529	-11.0%	

PERSONNEL	<u>FULL-TIME</u>	<u>PART-TIME</u>	<u>TOTAL</u>
	<u>14</u>	<u>0</u>	<u>14</u>

TOWN OF OAK ISLAND
FACILITIES MAINTENANCE DEPARTMENT (10-500)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 20 - 21	Estimated 6/30/20 YE Expense	Dept Request FY 20 - 21	Manager's Recommended	Council Approved	% of Total
Salaries & Wages								
10-500-0220	Salaries & Wages - Full Time	81,652	85,710	85,710	89,257	89,257	89,257	
10-500-0240	Salaries & Wages - Overtime	5,894	2,000	12,000	4,000	4,000	4,000	
	Sub-total Salaries & Wages	87,546	87,710	97,710	93,257	93,257	93,257	26.58%
Fringe Benefits								
10-500-0245	Cell Phone Allowance	700	1,200	1,200	1,200	1,200	1,200	
10-500-0300	FICA Expense	6,304	6,710	6,710	7,134	7,134	7,134	
10-500-0410	Group Insurance	15,073	13,515	18,000	13,910	13,910	13,910	
10-500-0510	LGERS Retirement	6,795	7,880	8,200	9,494	9,494	9,494	
10-500-0520	401K Plan Retirement	2,185	3,490	2,000	3,712	3,712	3,712	
10-500-0700	Unemployment	30	235	235	235	235	235	
10-500-0800	Workers Compensation	1,975	3,898	2,736	3,515	3,515	3,515	
	Sub-total Fringe Benefits	33,062	36,928	39,081	39,199	39,199	39,199	11.17%
	Total Salaries, Wages & Fringe Benefits	120,608	124,638	136,791	132,457	132,457	132,457	37.76%
Operational Expenditures								
10-500-2100	Departmental Supplies	4,978	6,000	7,000	7,500	7,500	7,500	
10-500-2300	Vehicle Supplies	2,097	3,000	3,000	3,000	3,000	3,000	
10-500-3600	Staff Development	160	500	425	500	500	500	
10-500-3710	Uniforms	1,192	1,240	1,099	1,240	1,240	1,240	
10-500-3720	OSHA Compliance	0	0	300	1,000	1,000	1,000	
10-500-4110	Maint. & Repair Facilities	70,562	90,000	40,000	70,000	70,000	70,000	
10-500-4120	Maint. & Repair Equipment	284	500	250	500	500	500	
10-500-4130	Maint. & Repair Vehicles	1,302	2,000	2,200	2,000	2,000	2,000	
10-500-4140	Maint. Beach, Waterway Access	2,627	25,000	8,000	10,000	10,000	10,000	
10-500-4302	Telephone & Postage	1,098	2,000	1,000	1,700	1,700	1,700	
10-500-4303	Internet Access	1,200	1,900	1,000	1,900	1,900	1,900	
10-500-4400	Utilities	27,184	30,000	30,000	30,000	30,000	30,000	
10-500-6100	Contracted Services	55,793	68,080	50,000	82,500	82,500	82,500	
10-500-9100	Expendable Equipment	901	1,000	0	1,000	1,000	1,000	
	Total Operational Expenditures	169,378	231,220	144,274	212,840	212,840	212,840	60.67%
Capital Outlay								
10-500-5420	Capital Outlay	7,850	-	-	5,500	5,500	5,500	
	Total Capital Outlay	7,850	0	0	5,500	5,500	5,500	1.57%
	Department Total (10-500)	297,836	355,858	281,065	350,797	350,797	350,797	100.00%

**TOWN OF OAK ISLAND
FACILITIES MAINTENANCE DEPARTMENT (10-500)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021**

2100	<u>Departmental Supplies</u>			
	Shop supplies and materials for general facility department operations, such as saw blades, hand tools, nail guns and other general tools.		Total=	\$7,500
2300	<u>Vehicle Supplies</u>			
	Fuel, oil, etc.		Total=	\$3,000
3600	<u>Staff Development</u>			
	Stay current with changes in environmental changes, technology		Total=	\$500
3710	<u>Uniforms</u>			
	2 @ \$620 per employee		Total=	\$1,240
3720	<u>OSHA Compliance</u>			
	Items needed during the year for safety issues such as training videos, rain gear, safety vests, PPE		Total=	\$1,000
4110	<u>Maint. & Repair Facilities</u>			
	Repairs to Town Hall, Police Department and other buildings not included in department Budgets		Total=	\$70,000
4120	<u>Maint. & Repair Equipment</u>			
	This is to fund miscellaneous power hand tools such as a welder, planer, saws etc.		Total=	\$500
4130	<u>Maint. & Repair Vehicles</u>			
	Estimated based on review of Current year expenditures.		Total=	\$2,000
4140	<u>Maint. Beach, Waterway Access</u>			
	Repairs to old wooden structures and floating docks at ramps		Total=	\$10,000
4302	<u>Telephone & Postage</u>			
	Estimated based on review of Current year expenditures.		Total=	\$1,700
4303	<u>Internet Access</u>			
	Estimated based on review of Current year expenditures.		Total=	\$1,900
4400	<u>Utilities</u>			
	Based on review of Current year utility billing		Total=	\$30,000
6100	<u>Contracted Services</u>			
	Gutter and flashing repairs and painting at Town Hall	\$7,500		
	Manning Pest Control (\$ 700. per quarter)	\$2,800		
	Laws Janitorial Service (Police Dept \$1,825 Town Hall \$1,675 and Public Works \$600 per Month)	\$49,200		
	Includes monthly cleaning of facilities, pest control and other services			
	Pressure washing of amphitheatre and sealing of concrete	\$13,000		
	Building Facility Review of 20 buildings x \$500.00 each	\$10,000		
		Sub-Total	\$82,500	Total= \$82,500
9100	<u>Expendable Equipment</u>			
	Items less than \$5,000 with a useful life greater than 1 year		Total=	\$1,000
5420	<u>Capital Outlay</u>			
	Hot water pressure washer. Will be portable for cleaning of structures such as crossovers, docks, pier, steps, sidewalks, amphitheatre, Vac stations. Some of cost will be offset by no longer needing to	\$ 5,500		
			Total=	\$5,500
			TOTAL	<u>\$218,340</u>

**TOWN OF OAK ISLAND
FACILITIES MAINTENANCE DEPARTMENT (10-500)
DEPARTMENT SUMMARY
FY 2020 - 2021**

<u>Expenditures</u>	FY 18 - 19 <u>Actual</u>	FY 19 - 20 <u>Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>Positions</u>
			FY 20 - 21 <u>Budget</u>	% <u>Change</u>	FY 20 - 21 <u>Budget</u>	% <u>Change</u>	
Salaries/Benefits	120,608	124,638	132,457	6.3%	132,457	6.3%	Fac Maint Tech II 1
Operating Expenses	169,378	231,220	212,840	-7.9%	212,840	-7.9%	Fac Maint Tech I 1
Capital Outlay	7,850	0	5,500	100.0%	5,500		
TOTAL	297,836	355,858	350,797	-1.4%	350,797	-1.4%	
<u>PERSONNEL</u>	<u>FULL-TIME</u> 2	<u>PART-TIME</u> 0	<u>TOTAL</u> 2				<u>TOTAL</u> 2

TOWN OF OAK ISLAND
BUDGET SUMMARY - POLICE DEPARTMENT (10-510)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept. Request FY 20 - 21	Manager Recommendations	Council Approved	% of Total
Salaries & Wages								
10-510-0220	Salaries & Wages - Full Time	1,313,891	1,338,814	1,338,814	1,429,439	1,429,439	1,429,439	
10-510-0240	Salaries & Wages - Scheduled	52,452	30,000	56,000	27,500	30,000	30,000	
10-510-0241	Salaries & Wages - Unscheduled	0	0		17,500	17,500	17,500	
	Sub-total Salaries & Wages	1,366,343	1,368,814	1,394,814	1,474,439	1,476,939	1,476,939	47.77%
Fringe Benefits								
10-510-0245	Cell Phone Allowance	7,339	15,000	14,000	15,000	15,000	15,000	
10-510-0300	FICA & Medicare Expense	101,218	105,862	100,000	113,942	114,133	114,133	
10-510-0410	Group Insurance	174,203	171,239	171,239	197,760	197,760	197,760	
10-510-0510	Retirement Expense - LEO	112,117	114,320	122,000	104,949	104,949	104,949	
10-510-0510	Retirement Expense - LGERS	0	6,070	-	5,392	5,392	5,392	
10-510-0520	401K Plan	63,035	60,785	63,000	65,178	65,178	65,178	
10-510-0700	Unemployment	446	3,173	-	3,173	3,173	3,173	
10-510-0800	Workers Compensation	29,132	48,501	49,510	36,212	36,212	36,212	
10-510-1000	Retiree Insurance	48,398	52,889	26,334	52,889	52,889	52,889	
	Sub-total Fringe Benefits	535,887	577,839	546,083	594,495	594,686	594,686	19.23%
	Total Salaries, Wages and Benefits	1,902,231	1,946,653	1,940,897	2,068,934	2,071,625	2,071,625	67.00%
Operational Expenditures								
10-510-2100	Investigations/Drug Enforcement	1,202	3,500	555	3,500	3,500	3,500	
10-510-2101	Departmental Supplies	9,838	13,000	11,000	13,000	10,000	10,000	
10-510-2103	Drug Enforcement-Narcotics	8,000	9,000	9,000	15,000	12,000	12,000	
10-510-2300	Vehicle Supplies	62,689	65,000	55,000	63,000	63,000	63,000	
10-510-3300	Dues & Subscriptions	439	1,500	250	800	800	800	
10-510-3500	Printing	469	1,500	1,000	2,500	2,000	2,000	
10-510-3600	Staff Development	6,142	12,000	6,500	9,000	9,000	9,000	
10-510-3710	Uniforms	15,077	18,000	12,000	12,000	12,000	12,000	
10-510-4109	Maint. & Repair Facility	9,896	10,000	4,500	10,000	10,000	10,000	
10-510-4120	Maint. & Repair Equipment	1,525	2,500	500	2,000	2,000	2,000	
10-510-4130	Maint. & Repair Vehicles	21,178	20,000	15,500	18,000	18,000	18,000	
10-510-4300	Telephone & Postage	23,835	16,000	19,400	19,000	19,000	19,000	
10-510-4301	Internet Access	3,547	4,000	4,500	4,500	4,500	4,500	
10-510-4400	Utilities	22,480	27,000	22,000	25,000	25,000	25,000	
10-510-6100	Contracted Services	39,082	37,850	44,500	40,000	40,000	40,000	
10-510-6220	Vehicle Lease Payments-Prior Year	0	0	-	153,951	153,951	153,951	
10-510-9100	Expendable Equipment	1,088	15,000	14,600	15,000	10,000	10,000	
10-510-9310	Drug Forfeitures - Federal	5,072	-	7,000	-	-	-	
10-510-9320	Drug Forfeitures - State	22,120	-	10,531	-	-	-	
	Sub-total Operational Expenditures	253,678	255,850	238,336	406,251	394,751	394,751	12.77%
Capital Outlay								
10-510-5430	Capital Outlay	183,744	154,707	159,039	141,346	141,346	141,346	
	Total Capital Outlay	183,744	154,707	159,039	141,346	141,346	141,346	4.57%

TOWN OF OAK ISLAND
BUDGET SUMMARY - POLICE DEPARTMENT (10-510)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept. Request FY 20 - 21	Manager Recommendations	Council Approved	% of Total
Debt Service								
10-510-7110	Debt Service - Principal	473,528	473,528	473,528	473,528	473,528	473,528	
10-510-7120	Debt Service - Interest	31,963	21,309	31,963	10,654	10,654	10,654	
	Total Debt Service	505,491	494,837	505,491	484,182	484,182	484,182	15.66%
Transfers								
10-510-9672	Transfer to Capital Reserve	87,500	175,000	87,500	-	-	-	0.00%
	Total Transfers	87,500	175,000	87,500	-	-	-	
	Departmental Total(10-510)	2,932,643	3,027,047	2,931,263	3,100,712	3,091,903	3,091,903	100.00%

TOWN OF OAK ISLAND
BUDGET SUMMARY - POLICE DEPARTMENT (10-510)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021

<u>Operational Expenditures</u>		
2100	<u>Investigations/Drug Enforcement</u>	
This line item is used for Expenses related to the enforcement of violations of the controlled substance act, including the purchase of illegal narcotics by officers, paying informants, surveillance equipment and purchasing narcotic identification kits. This line item is used to purchase supplies for packaging evidence seized or collected by officers. The line item is used to pay for subpoenas.		Total= \$3,500
2101	<u>Departmental Supplies</u>	
This line item is used to purchase items necessary in the daily operation of the Department. This includes office supplies, crime scene supplies, and videotapes, back-up tapes for computer systems, computer discs, rechargeable flashlight batteries, alkaline batteries, flashlight bulbs, and public safety and crime prevention materials. This line item is used to purchase the ammunition used for annual firearm qualifications and issued ammunition carried by the officers. Additional ammo and training for the AR15 rifles of which there are 9 with scopes and flashlights. Five of these weapons were purchased this year out of the State Forfeiture Funds.		Total= \$13,000
2103	<u>Drug Enforcement - Narcotics</u>	
This line is used for Expenses related to the enforcement of violations of the controlled substance act in include the purchase of illegal narcotics and paying informants.		Total= \$15,000
2300	<u>Vehicle Supplies</u>	
This line item is used to purchase gasoline and tires for the Department's fleet. This line item is used to purchase fuel for generator located on the police station.		Total= \$63,000
3300	<u>Dues & Subscriptions</u>	
This line item is used to pay for annual dues and membership fees. This estimate is based on past cost for dues. North Carolina Association of Chiefs of Police North Carolina Police Executives Association International Association of Chiefs of Police North Carolina Justice Academy Management Development Program Alumni Association North Carolina Narcotics Officers Association Membership of organizations for Police Chief, Asst. Chief, Lt. of Investigations, and Lt. of Patrol Division. Organizations they have never had the opportunity to be members of in the past		Total= \$800
3500	<u>Printing</u>	
This line item is used for Printing Department stationary and envelopes, business cards, civil citations, NC Alcohol citations and various forms used by members of the Department. (This is an estimate based on past experiences.)		Total= \$2,500
3600	<u>Staff Development</u>	
This line item is used for Expenses relating to travel and training. Most of the in-service training is done in-house with Department instructors. The Department takes advantage of training offered through the LGERS community colleges, on-line courses and the North Carolina Justice Academy when appropriate classes are offered. This line item covers tuition, materials and books for classes and materials for in-house training. It is mandatory that officers complete 24 hours of in-service training during the calendar year to maintain a Law Enforcement Certification. Article VI, Section 10 of The Town's Personnel Ordinance provides for the tuition assistance of up to \$1,000 per year for full-time employees. This line item is used to pay for any reimbursement to employees that choose to further their education. Travel Expenses include meals, lodging and vehicle Expenses for travel to and from training sites or whenever an officer must travel outside the area to follow up on criminal investigations or to transport prisoners and evidence. This line item also covers the fee for the use of the firing range.		Total= \$9,000
3710	<u>Uniforms</u>	
This line item is used to purchase uniform items for 24 full-time officers and 2 civilian employees. Items include uniform pants, shirts, shoes, jackets, hats, caps, ties, raincoats, gun belts, holsters, badges, uniform patches, uniform shorts, personal body armor (replaced every five (5) years), beach patrol t-shirts and polo shirts. Uniform items such as shirts, pants, jackets, caps, ties, and shoes are replaced throughout the year due to normal wear and tear. Clothing allowance for detectives \$500 X 5 = \$2,500. Vest, shoes, belts raincoats, winter coats in need for all officers not purchased in past which increases Budget \$4,000.		Total= \$12,000
4109	<u>Maint & Repairs - Facilities</u>	
This line item is used for the general maintenance for the police department building and the grounds around the department. This includes the replacement for general building items such as light bulbs and filters as well as the major items that may break such as heating units.		Total= \$10,000
4120	<u>Maint. & Repairs - Equipment</u>	
This line item is used for the maintenance and repair of all equipment used by the Department, including radios, chargers, weapons, flashlights, radars, cameras, computers, printers and office equipment. Need to replace some computers		Total= \$2,000
4130	<u>Maint. & Repairs - Vehicles</u>	
This line item is used for the purchase of parts, lubricants and fluids to maintain and repair the Departments fleet of vehicles. This line item is used to pay for all labor for repairs to the Departments fleet of vehicles. The Department vehicle fleet includes (23) patrol vehicles, (3) investigative vehicles, (1) multi purpose resource vehicle, (1) Animal Control Vehicle, (3) ATVs and (1) utility trailer. This estimate is based on past Expenses. Additional funding is needed for older police vehicles, a set of tires for one vehicle is approximately \$577. These vehicles would need 2 sets a year.		Total= \$18,000

TOWN OF OAK ISLAND
BUDGET SUMMARY - POLICE DEPARTMENT (10-510)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021

4300	<u>Telephone & Postage</u>	This line item is used for Telephone service, cellular Telephone service, postage and shipping Expenses. Shipping equipment for repairs plus insurance for the value of the equipment. This also includes shipping evidence and items that have to be tested at the SBI lab and recovered property that has to be returned to owners.			
		Telephone Services	\$16,000		
		Postage & Shipping	\$3,000	Total=	\$19,000
4301	<u>Internet Access</u>	Based on review of Current year invoices		Total=	\$4,500
4400	<u>Utilities</u>	Based on average bill of \$2,250.00 per month.		Total=	\$25,000
6100	<u>Contracted Services</u>	This line item is used to pay for annual Contracted Services and yearly support fees. This line item is also used to pay for computer network system maintenance assistance.			
		FMRT (Fitness Medical Risk Training) for new employees, Drug evaluation, psychological ad medical fitness, and Post -Conditional-Offer medical exam.		\$2,000	
		Southern Software yearly support fee (record management & web-based records sharing system)		\$6,000	
		Digital Ally (Cloud based Storage and License Fee for Car and Body Cameras		\$6,000	
		Division of Criminal Information- SBI DCI System rental (\$25 per month x 2 terminals)		\$600	
		Coastal Documents Systems (\$215 per month) plus (\$920 maintenance fee)		\$3,500	
		AXON - TASER International - Third Installment of a 5 year lease		\$6,696	
		Traffic radar calibrations (required annually)		\$1,000	
		Stericycle (Evidence Disposal)		\$800	
		TransUnion Investigations Database		\$2,100	
		Blackbag Technologies (Software)		\$1,906	
		BFPE (fire extinguisher maintenance for 8 extinguishers in the building)		\$250	
		Leads Online (On-line investigative service)		\$1,750	
		Straight Talk (Phones for Narcotics Enforcement)		\$2,000	
		Sure-Gen (Generator maintenance)		\$4,000	
		Phone Maintenance-RONCO		\$1,175	
		Active 911 (9.26 X 24) \$223.00		\$223	
				Total=	\$40,000
6220	Lease payments on ten police vehicles purchased in FY 2019-2020 Second year of three year lease			Total	\$153,951
9100	<u>Expendable Equipment</u>	This line item is used for weapons, police radios, radio chargers, rechargeable flashlights, office equipment, furniture, 3 workstation computers, and other items that are used longer than one year and cost less than \$5,000.		Total=	\$15,000
9310	<u>Forfeitures - Federal</u>	This line item is funded with monies seized from illegal controlled substance revenues. The monies are transferred year to year unless the balance is zeroed out by June 30th of the FY.		Total=	\$0
9320	<u>Forfeitures - State</u>	This line item is funded with monies seized from illegal controlled substance revenues. The monies are transferred year to year unless the balance is zeroed out by June 30th of the FY.		Total=	\$0
5430	<u>Capital Outlay</u>	Server for Police Department - Isolated and separate from Town Hall (Quote per Hooks)		\$17,850	
		Generator for Police Department side of Town Hall (Quote Melton Power Systems)		\$88,336	
		Purchase of 2 police vehicles on 3 year lease			
		1 Patrol Car - State Contract - \$53,894 & 1 Ford Explorer for investigations \$51,586		\$35,160	Total= \$141,346
					Sub-Total \$141,346
7110	<u>Debt Service - Principal</u>	This represents the principal for the debt service payment for balance of Police Headquarters		Total=	\$473,528
7120	<u>Debt Service - Interest</u>	This represents the interest for the debt service payment for balance of Police Headquarters		Total=	\$10,654
				Sub-Total	\$484,182

<u>Positions</u>	
Police Chief	1
Assistant Police Chief	1
Lieutenant	2
Sergeant	4

Part Time	
Beach Patrol	3
TOTAL	29

TOWN OF OAK ISLAND
BUDGET SUMMARY - ANIMAL CONTROL (10-512)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept. Request FY 20 - 21	Manager Recommends	Council Approved
10-512-4500	Contracted Services	60,466	62,584	62,584	62,946	62,946	62,946
	Contracted Amount to Brunswick County for Animal Control (\$15,503.84 1st two quarters with 3% increase for last two quarters or \$15,969.03)						
Departmental Total (10-512)		60,466	62,584	62,584	62,946	62,946	62,946

TOWN OF OAK ISLAND
BUDGET SUMMARY - FIRE DEPARTMENT (10-530)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept. Request FY 20 - 21	Manager Recommendations	Council Approved	% of Total
Salaries & Wages								
10-530-0220	Salaries & Wages - Full Time	1,068,507	1,065,433	1,065,433	1,140,738	1,140,738	1,140,738	
10-530-0230	Salaries & Wages - Part Time	79,138	68,090	68,090	69,825	69,825	69,825	
10-530-0240	Over Time - Scheduled	127,562	60,000	60,000	60,000	60,000	60,000	
10-530-0241	Over Time - Un-Scheduled	0	20,000	15,000	20,000	20,000	20,000	
10-530-0242	Bridge Closing - Part Time	0	-	-	-	-	-	
	Sub-total Salaries & Wages	1,275,207	1,213,523	1,208,523	1,290,563	1,290,563	1,290,563	45.84%
Fringe Benefits								
10-530-0245	Cell Phone Allowance	3,650	3,600	3,600	3,600	3,600	3,600	
10-530-0250	Volunteer Incentive	2,160	3,000	1,500	3,000	3,000	3,000	
10-530-0300	FICA	93,057	93,339	93,339	99,233	99,233	99,233	
10-530-0410	Group Insurance	152,603	158,073	158,073	162,203	162,203	162,203	
10-530-0510	LGERS Retirement	91,022	109,037	109,037	131,408	131,408	131,408	
10-530-0520	401K Retirement	26,785	43,219	43,219	45,458	45,458	45,458	
10-530-0700	Unemployment	395	3,266	-	3,283	3,283	3,283	
10-530-0800	Workers Compensation	29,540	47,971	52,095	40,102	40,102	40,102	
	Sub-total Fringe Benefits	399,211	461,505	460,863	488,287	488,287	488,287	17.34%
	Total Salaries, Wages & Fringe Benefits	1,674,418	1,675,028	1,669,386	1,778,850	1,778,850	1,778,850	63.19%
Operational Expenditures								
10-530-2101	Departmental Supplies	41,019	42,700	28,000	45,000	45,000	45,000	
10-530-2102	Heavy Rescue Supplies	9,361	20,000	13,000	10,000	10,000	10,000	
10-530-2103	Medical Supplies	14,416	12,500	9,500	10,000	10,000	10,000	
10-530-2200	Office Supplies	967	1,000	700	1,250	1,250	1,250	
10-530-2300	Vehicle Supplies	22,721	25,000	16,000	25,000	25,000	25,000	
10-530-2400	Community Activities	3,478	3,000	432	3,000	3,000	3,000	
10-530-3300	Dues & Subscriptions	13,133	15,000	14,621	18,550	15,050	15,050	
10-530-3600	Staff Development	19,664	20,000	8,000	20,000	15,000	15,000	
10-530-3710	Uniforms	11,772	12,500	8,000	12,000	12,000	12,000	
10-530-4109	Maint. & Repair - Buildings	44,489	50,000	50,000	30,000	30,000	30,000	
10-530-4120	Maint. & Repair - Equipment	8,133	10,000	5,000	7,500	7,500	7,500	
10-530-4130	Maint. & Repair - Vehicles	44,310	75,285	75,285	40,000	40,000	40,000	
10-530-4304	Telephone & Postage	5,820	4,500	4,000	4,500	4,500	4,500	
10-530-4305	Internet Access	4,204	7,000	12,000	7,000	7,000	7,000	
10-530-4400	Utilities	24,789	29,000	29,000	29,000	29,000	29,000	
10-530-4500	Liability Insurance	55,178	57,000	57,822	60,713	60,713	60,713	
10-530-6100	Contracted Services	54,314	70,000	32,000	60,000	60,000	60,000	
10-530-9102	Expendable Equipment	40,959	45,375	40,000	51,250	23,750	23,750	
	Total Operational Expenditures	418,728	499,860	403,360	434,763	398,763	398,763	14.16%
10-530-5430	Capital Outlay	0	-	8,733	52,560	52,560	52,560	1.87%
Debt Service								
10-530-7110	Debt Service - Principal	572,100	572,100	572,100	572,100	572,100	572,100	
10-530-7120	Debt Service - Interest	38,617	25,745	25,745	12,872	12,872	12,872	
	Total Debt Service	610,717	597,845	597,845	584,972	584,972	584,972	20.78%
10-530-9672	Transfer to Capital Reserve	25,000	50,000	25,000	0	0	0	0.00%
	Departmental Total (10-530)	2,728,862	2,822,733	2,704,324	2,851,145	2,815,145	2,815,145	100.00%

**TOWN OF OAK ISLAND
BUDGET SUMMARY - FIRE DEPARTMENT (10-530)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021**

2101	<u>Departmental Supplies</u>	Miscellaneous supplies needed for the day-to-day operation of Station 1, 2 and 3. Other items in this line are for the purchase of firefighting foam, general cleaning supplies, hurricane preparedness items, pager/radio batteries, and other essential supplies and small equipment otherwise not classified as Expendable Equipment or Capital Outlay.	Total= \$45,000
2102	<u>Heavy Rescue Supplies</u>	As a North Carolina State Certified Heavy Rescue Agency, we are required to maintain certain amounts and types of equipment on the Rescue Truck. This line item will replace rescue ropes and associated hardware as well as replace other rescue items used during the course of actual rescue related calls and/or training.	Total= \$10,000
2103	<u>Medical supplies</u>	Medical supplies for all EMS calls. We Currently respond at a Paramedic level of care. We have 2 fire trucks certified at that level. This line item includes all Paramedic Level supplies needed such as but not limited to: bandages, IV supplies, Oxygen tanks and supplies, medications, narcotics, backboards, trauma supplies, defibrillator/electrode supplies for the cardiac monitors & Narcan Nasal Spray for all OIPD personnel. This line item also includes protocol books, blank Patient Care Report Books, Patient Refusal Forms, Well & Uninjured Forms and other associated paperwork required by NCOEMS. This line item also reflects replacement supplies needed for AED's in OIPD Patrol Cars, Town Hall & the Recreation Center as well as re-stocking supplies in the First Aid Boxes in buildings around the town.	Total= \$10,000
2200	<u>Office Supplies</u>	Includes copy paper, pens, pencils, notebooks, and other essential general office materials for the effective and efficient operation of the department.	Total= \$1,250
2300	<u>Vehicle Supplies</u>	This Line Item is for diesel and regular fuel for all vehicles and gas powered equipment. Also included in this line item are minor vehicle parts and supplies.	Total= \$25,000
2400	<u>Community Programs</u>	This line item reflects costs associated with public relations materials such as Fire and EMS safety literature and supplies. Included are Expenses associated with the joint training and meetings with other departments. This line includes the cost of Car Seat Safety Check Program including supplies, training and certification & re-certification costs.	Total= \$3,000
3300	<u>Dues & Subscriptions</u>	NC Rescue and EMS Benevolent Brotherhood (NCA&R EMS Brotherhood) \$ 2,500 Archivesocial, Inc.-1 Year archiving towns social media \$ 2,500 Active 911 - Annual Subscription \$ 550 Brunswick County Fire Chiefs \$ 50 Locality Media Inc.- First Due Size Up Subscription \$ 4,000 Aladtec Inc.-Annual Fire Manager Scheduling Website \$ 2,000 Reporting Systems Inc. - Annual EMS Fire Subscription and Mapping \$ 2,750 NFPA - National Fire Codes Annual Subscription Renewal (Fire Department & Development Services Department) \$ 600 International Association of Arson \$ 100 Miscellaneous	Total= \$15,050
3600	<u>Staff Development</u>	This line item reflects continuing education for Fire, Rescue and EMS training as well as the cost of Live Burns. Included is registration fees, travel Expense, reference material, audio-visual material and associated reimbursement to personnel for Expenses associated with attendance of training (Some of which is mandated by NFPA, OEMS and OSFM).	Total= \$15,000
3710	<u>Uniforms</u>	Included in this request are uniforms, boots, and other uniform items for all personnel. The line item also includes Class A & B Dress Uniforms. Uniform purchases are determined based on past history of full and part time hires: full time staff @ \$525.00 = \$1575.00 3 new staff @ \$425.00 = \$1700.00 4 new part time items @ \$275.00 = \$5775.00 21 full time staff replacement Miscellaneous \$1825.00 3 Class B Uniforms @ \$375 = 1125.00	Total= \$12,000

TOWN OF OAK ISLAND
BUDGET SUMMARY - FIRE DEPARTMENT (10-530)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021

4109	<u>Maint. & Repairs - Facilities</u> This line item will reflect the costs associated with maintenance and repair to Stations 1, 2 and 3. These include but are not limited to: HVAC systems, bay doors, elevators, air compressors, plymovent systems, electrical, plumbing, Fire Alarm systems, fire sprinkler systems, ice machines, station generators, and other repairs and maintenance associated with keeping buildings operational. Also included in this line item is minor & major upgrades such as replacement carpeting, floor tiles, interior & exterior paint & supplies, groundskeeping equipment and supplies and other general updates and repairs to all stations.	Total=	\$30,000
4120	<u>Maint. & Repairs - Equipment</u> To cover repairs and maintenance to office equipment, 2-way radios, pagers, Fire and Rescue equipment, gas monitoring devices and other essential equipment used by the Fire and Rescue Department. Also included in this line item is the associated costs of maintaining the Telephone systems at Station 1, 2 and 3.	Total=	\$7,500
4130	<u>Maint. & Repairs - Vehicles</u> Includes maintaining and repairing four fire engines, one tanker, two platform ladder trucks and four support vehicles. Also included are essential yearly manufacturers maintenance on all Fire apparatus. This line is Estimated expenditures due to account for the unexpected maintenance encountered on emergency vehicles.	Total=	\$40,000
4304	<u>Telephone & Postage</u> Estimated per past experience. This line item includes station Telephone lines (Station 1, 2, 3 buildings), long distance service, wireless access cards for two tablets (Asst Chief & Fire Marshall) and 7 laptops (2 Fire Trucks, Fire Chief Vehicle). This line item also includes postage.	Total=	\$4,500
4305	<u>Internet Access</u> Computer Internet Access service from Time Warner Cable. (Station 1, 2 & 3)	Total=	\$7,000
4400	<u>Utilities</u> Based on review of history of utility billings including electricity, water and wastewater	Total=	\$29,000
4500	<u>Liability Insurance</u> Based on current fire department liability insurance with a growth rate of 5%	Total=	\$60,713
6100	<u>Contracted Services</u> This line item will include Annual Fit Test and Annual Physicals for ALL Staff (paid and volunteer). Includes service/maintenance of fire truck ground ladders, Annual Pump Test, Stretchers, Air Compressor testing, Air Sampling, SCBA testing, Annual Fire Alarm Service Testing and Monitoring, Annual Sprinkler Testing at Stations 2 & 3, Plymovent Contract, Email for all FT Staff and other essential contract services as mandated by OSHA and/or NFPA. This Line item also includes Defibrillator Maintenance for 12 AED's for OIFD, OIPD, Town Hall & the Recreation Center. Also included in this line item is annual elevator service & floor buffing/waxing.	Total=	\$60,000
9102	<u>Expendable Equipment</u> This line item includes 5 sets of Turnout Gear (5 X \$3,500 = \$17,500), 5 SCBA Bottles (5 X \$1,250 = \$6,250) as required by DOT, OSHA and NFPA. This turnout gear and air bottles is purchased annually on a rotation schedule.	\$ 17,500 \$ 6,250 Total=	\$23,750
		Sub-Total	\$398,763
5430	<u>Capital Outlay</u> LP 15 Cardiac Monitor. This monitor will replace a LP-12 Cardiac Monitor which has been discontinued Dept. cannot keep LP12-s on the current maintenance contract. The LP-12 will be traded in. Scott Air Packs. Overall 46 air packs are needed to accommodate personnel and fire trucks. This funding request is for 3 air packs at \$5,575.00 each.	\$ 35,835 \$ 16,725 Total=	\$52,560
7110	<u>Debt Service - Principal</u> Yaupon Beach Fire Station, South Harbour Fire Station - (Last Year of Principal Payments)	Total=	\$572,100
7120	<u>Debt Service - Interest</u> Yaupon Beach Fire Station, South Harbour Fire Station - (Last Year of Interest Payments)	Total=	\$12,872
		Sub-TotalDebt	\$584,972
		Summary	\$1,036,295

TOWN OF OAK ISLAND
BUDGET SUMMARY - FIRE DEPARTMENT (10-530)
FY 2020 - 2021

<u>EXPENDITURES</u>	<u>FY 18 - 19 ACTUAL</u>	<u>FY 19 - 20 Budget</u>	<u>Recommended</u>		<u>Approved</u>	
			<u>FY 20 - 21 Budget</u>	<u>Change</u> %	<u>FY 20 - 21 Budget</u>	<u>Change</u> %
Salaries/Benefits	1,674,418	1,675,028	1,778,850	6.20%	1,778,850	6.20%
Operating Expenses	418,728	499,860	398,763	-20.23%	398,763	-20.23%
Capital Outlay	-	-	52,560	100.00%	52,560	100.00%
Debt Service	610,717	597,845	584,972	-2.15%	584,972	-2.15%
Transfers	25,000	50,000	-	-100.00%	-	-100.00%
TOTAL	2,728,862	2,822,733	2,815,145	-0.27%	2,815,145	-0.27%

PERSONNEL	<u>FULL-TIME</u> 22	<u>PART-TIME</u> 10	<u>TOTAL</u> 32
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<u>Positions</u>	
Fire Chief	1
Assistant Chief	1
Fire Marshal	1
Administrative Support	1
Fire Captains	3
Lieutenants	3
FEO /EMT - B	5
FEO /EMT - P	6
FEO /EMT - B (VACANT)	1
Sub-total Full Time	<u>22</u>
Firefighters FEO EMT P (P/T)	4
Firefighters FEO EMT B (P/T)	6
Firefighters FEO EMT B (P/T)(VACANT)	0
Sub-total Part Time	<u>10</u>
TOTAL	32

TOWN OF OAK ISLAND
BUDGET SUMMARY - COMMUNITY DEVELOPMENT SERVICES (10-540)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated FY 19 - 20 Expense	Dept. Request FY 20 - 21	Manager Recommendations	Council Approved	% of Total
Salaries & Wages								
10-540-0220	Salaries & Wages - Full Time	510,952	549,014	549,014	526,928	526,928	526,928	
10-540-0240	Salaries & Wages - Overtime	7,828	6,000	6,000	6,000	6,000	6,000	
	Sub-total Salaries and Wages	518,780	555,014	555,014	532,928	532,928	532,928	64.80%
Fringe Benefits								
10-540-0245	Cell Phone Allowance	5,018	5,400	5,400	4,800	4,800	4,800	
10-540-0300	FICA Expense	37,282	42,872	42,872	41,136	41,136	41,136	
10-540-0410	Group Insurance	87,087	95,069	95,069	86,337	86,337	86,337	
10-540-0510	LGERS Retirement	40,065	50,118	50,118	54,519	54,519	54,519	
10-540-0520	401K Plan Retirement	10,944	22,201	13,000	21,317	21,317	21,317	
10-540-0700	Unemployment	188	1,293	0	1,175	1,175	1,175	
10-540-0800	Workers Compensation	11,020	11,976	7,363	10,109	10,109	10,109	
	Sub-total Fringe Benefits	191,604	228,928	213,822	219,393	219,393	219,393	26.68%
	Total Salaries, Wages and Fringe Benefits	710,384	783,942	768,836	752,321	752,321	752,321	91.48%
Operational Expenditures								
10-540-2100	Departmental Supplies	6,350	4,500	3,500	5,500	5,500	5,500	
10-540-2102	Advisory Board Expenses	418	500	250	500	500	500	
10-540-2300	Vehicle Supplies	5,131	6,000	5,500	6,000	6,000	6,000	
10-540-3200	Advertising	0	0	2,500	2,500	2,500	2,500	
10-540-3300	Dues & Subscriptions	711	415	240	898	898	898	
10-540-3500	Printing	760	1,000	500	1,000	1,000	1,000	
10-540-3600	Staff Development	5,653	7,000	2,300	7,500	7,500	7,500	
10-540-3710	Uniforms	927	1,375	0	1,250	1,250	1,250	
10-540-4120	Maint. & Repair Equipment	309	500	255	500	500	500	
10-540-4300	Telephone & Postage	9,039	7,000	8,500	7,000	7,000	7,000	
10-540-4301	Internet Access	0	0	0	0	0	0	
10-540-4800	Homeowners Recovery Fund	2,304	2,000	1,000	2,000	2,000	2,000	
10-540-6100	Contracted Services	5,252	7,628	5,500	7,400	7,400	7,400	
	Total Operational Expenditures	36,854	37,918	30,045	42,048	42,048	42,048	5.11%
10-540-5420	Capital Outlay	22,669	26,000	23,166	28,000	28,000	28,000	3.40%
10-540-9672	Transfer to Capital Reserve	5,000	10,000	5,000	0	0	0	0.00%
	Department Total (10-540)	774,907	857,860	827,047	822,369	822,369	822,369	100.00%

TOWN OF OAK ISLAND
BUDGET SUMMARY - COMMUNITY DEVELOPMENT SERVICES (10-540)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021

2100	<u>Departmental Supplies</u>		
	Based on past cost of paper, ink and other office supplies admin cost of UDO's	Total=	\$5,500
2102	<u>Advisory Board Expenses</u>		
	Board member supplies, name plates, training.	Total=	\$500
2300	<u>Vehicle Supplies</u>		
	Gas, oil, repairs on existing fleet.	Total=	\$6,000
3200	<u>Advertising</u>		
	To cover the cost of zoning changes published in newspaper	Total=	\$2,500
3300	<u>Dues & Subscriptions</u>		
	Certificates - Building Inspectors (15 X \$10 = \$150.00)	150	
	Associations - CZO -\$120, APA \$284, NC APA \$54 NCAFPM \$60, ICC \$230	748	
	Code Books	Total=	\$898
3500	<u>Printing</u>		
	Outside Printing. Brochures, CRS	Total=	\$1,000
3600	<u>Staff Development</u>		
	Training is required for the building inspectors to maintain their certifications. One inspector obtaining additional levels of certification. Schools and training for Zoning, CAMA, FEMA, and Corp as needed. Credits are needed to maintain certifications by job classification.	Total=	\$7,500
3710	<u>Uniforms</u>		
	To purchase Uniforms (shirts: 10 staff 4 shirts each at \$31.25 cost per shirt).	Total=	\$1,250
4120	<u>Maint. & Repair Equipment</u>		
	Repair of miscellaneous office equipment	Total=	\$500
4300	<u>Telephone & Postage</u>		
	Based on review of Current year invoicing	Total=	\$7,000
4301	<u>Internet Access</u>		
	Computer Internet Access service from Time Warner Cable.	Total=	\$0
4800	<u>Homeowners Recovery Fund</u>		
	Fund set by NC State charged on all single-family homes, permitted in the state. 200 homes @ \$10.00	Total=	\$2,000
6100	<u>Contracted Services</u>		
	Intern Program	\$ 2,500	
	Copier maintenance service contract	\$ 1,900	
	Printer lease	\$ 2,450	
	ESRT - GIS System	\$ 550	
	Sub-Total	\$ 7,400	Total= \$7,400
		Sub-Total	\$42,048
5420	<u>Capital Outlay</u>		
	Vehicle Replacement - Ford F150 to replace 2005 Ford Ranger with over 100,000 miles and considerable rust	\$ 28,000	Total= \$28,000
		Total	\$70,048

TOWN OF OAK ISLAND
BUDGET SUMMARY - COMMUNITY DEVELOPMENT SERVICES (10-540)
DEPARTMENT SUMMARY
FY 2020 - 2021

<u>EXPENDITURES</u>	<u>FY 18 - 19</u> <u>Actual</u>	<u>FY 19 - 20</u> <u>Budget</u>	<u>Recommended</u> <u>FY 20 - 21</u> <u>Budget</u>	<u>%</u> <u>Change</u>	<u>Approved</u> <u>FY 20 - 21</u> <u>Budget</u>	<u>%</u> <u>Change</u>	<u>Positions</u>
Salaries/Benefits	710,384	783,942	752,321	-4.03%	752,321	-4.03%	1 Development Services Director
Operating Expenses	36,854	37,918	42,048	10.89%	42,048	10.89%	1 Planning and Zoning Administrator
Capital Outlay	22,669	26,000	28,000	7.69%	28,000	7.69%	1 Sr Code Enforcement Officer
Transfers	5,000	10,000	0	-100.00%	0	-100.00%	2 Code Enforcement Officer
							1 Code Enforcement Officer II
							1 Zoning Technician
							1 Zoning Technician (VACANT)
							2 Permit Specialist
TOTAL	774,907	857,860	822,369	-4.14%	822,369	-4.14%	TOTAL 10
PERSONNEL	FULL-TIME 10	PART-TIME 0	TOTAL 10				

TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - ADMIN (10-545)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept. Request FY 20 - 21	Manager Recommendations	Council Approved	% of Total
Salaries & Wages								
10-545-0220	Salaries & Wages - Full Time	111,857	122,646	122,646	133,079	133,079	133,079	
	Sub-total Salaries and Wages	111,857	122,646	122,646	133,079	133,079	133,079	63.59%
Fringe Benefits								
10-545-0245	Cell Phone Allowance	550	600	600	600	600	600	
10-545-0300	FICA Expense	8,489	9,428	9,428	10,226	10,226	10,226	
10-545-0410	Group Insurance	13,119	13,711	13,711	14,123	14,123	14,123	
10-545-0510	LGERS Retirement	8,694	10,564	10,564	12,914	12,914	12,914	
10-545-0520	401K Plan Retirement	1,823	4,679	3,200	5,050	5,050	5,050	
10-545-0700	Unemployment	40	235	235	235	235	235	
10-545-0800	Workers Compensation	2,404	285	285	293	293	293	
10-545-1000	Retiree Insurance	14,992	15,592	15,592	15,592	15,592	15,592	
	Sub-total Fringe Benefits	50,111	55,094	53,615	59,034	59,034	59,034	28.21%
	Total Salaries, Wages and Fringe Benefits	161,968	177,740	176,261	192,113	192,113	192,113	91.79%
Operational Expenditures								
10-545-2100	Departmental Supplies	2,481	3,000	3,000	3,600	3,600	3,600	
10-545-2300	Vehicle Supplies (Fuel, Oil)	965	1,500	1,500	1,500	1,500	1,500	
10-545-3600	Staff Development	175	1,000	400	1,000	1,000	1,000	
10-545-3710	Uniforms	0	680	578	680	680	680	
10-545-3720	OSHA Compliance Items	972	1,500	500	400	400	400	
10-545-4130	Maint and Repair - Vehicles	135	500	3,500	1,000	1,000	1,000	
10-545-4140	Maint Fuel System Tanks	6,001	10,000	5,200	10,000	8,000	8,000	
10-545-4300	Telephone & Postage	796	750	1,200	1,000	1,000	1,000	
10-545-4301	Internet Access	0	300	0	0	-	-	
	Total Operational Expenditures	11,525	19,230	15,878	19,180	17,180	17,180	8.21%
	Departmental Total (10-545)	173,493	196,970	192,139	211,293	209,293	209,293	100.00%

TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - ADMIN (10-545)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021

2100	<u>Departmental Supplies</u>		
	Estimated per review of Current year invoicing	Total=	\$3,600
2300	<u>Vehicle Supplies</u>		
	Fuel, oil, etc. Estimated based on review of Current year invoicing	Total=	\$1,500
3600	<u>Staff Development</u>		
	Stay Current with the Changes in environmental Changes, technology, regulations, and Vehicle safety.	Total=	\$1,000
3710	<u>Uniforms</u>		
	Uniforms for one at \$620. and 2 shirts for admin @ \$30.00 per shirt	Total=	\$680
3720	<u>OSHA Compliance Items</u>		
	Items needed during the year for safety issues such as training videos, rain gear, safety vests, PPE	Total=	\$400
4130	<u>Maintenance & Repair - Vehicles</u>		
	Estimated per review of Current year invoicing	Total=	\$1,000
4140	<u>Maintenance of Fuel System Tanks</u>		
	Estimated on review of Current year	Total=	\$8,000
4300	<u>Telephone & Postage</u>		
	Estimated per review of Current year invoicing	Total=	\$1,000
		Total	<u>\$17,180</u>

TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - ADMIN (10-545)
DEPARTMENT SUMMARY
FY 2020 - 2021

<u>Expenditures</u>	FY 18 - 19 <u>Actual</u>	FY 19 - 20 <u>Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>Positions</u>
			FY 20 - 21 <u>Budget</u>	% <u>Change</u>	FY 20 - 21 <u>Budget</u>	% <u>Change</u>	
Salaries/Benefits	161,968	177,740	192,113	8.09%	192,113	8.09%	Public Works Director 1
Operating Expenses	11,525	19,230	17,180	-10.66%	17,180	-10.66%	Admin Support Specialist 1
TOTAL	173,493	196,970	209,293	6.26%	209,293	6.26%	TOTAL 2

<u>PERSONNEL</u>	<u>FULL-TIME</u> 2	<u>PART-TIME</u> 0	<u>TOTAL</u> 2
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TOWN OF OAK ISLAND
BUDGET SUMMARY - FLEET MAINTENANCE (10-550)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept. Request FY 20 - 21	Manager Recommendations	Council Approved	% of Total
Salaries & Wages								
10-550-0220	Salaries & Wages - Full Time	99,582	106,851	106,851	111,558	111,558	111,558	
10-550-0240	Salaries & Wages - Overtime	0	2,000	2,000	2,000	2,000	2,000	
	Sub-total Salaries and Wages	99,582	108,851	108,851	113,558	113,558	113,558	59.36%
Fringe Benefits								
10-550-0245	Cell Phone Allowance	600	1,200	1,200	1,200	1,200	1,200	
10-550-0300	FICA Expense	7,234	8,174	8,174	8,534	8,534	8,534	
10-550-0410	Group Insurance	16,418	17,085	17,085	17,499	17,499	17,499	
10-550-0510	LGRS Retirement	7,738	9,500	9,500	11,244	11,244	11,244	
10-550-0520	401K Plan Retirement	1,300	4,208	1,200	4,396	4,396	4,396	
10-550-0700	Unemployment	37	235	-	235	235	235	
10-550-0800	Workers Compensation	2,515	4,375	4,438	3,555	3,555	3,555	
	Sub-total Fringe Benefits	35,842	44,777	41,597	46,663	46,663	46,663	24.39%
	Total Salaries, Wages & Fringe Benefits	135,424	153,628	150,448	160,221	160,221	160,221	83.75%
Operational Expenditures								
10-550-2100	Departmental Supplies	6,382	6,000	6,000	6,300	6,300	6,300	
10-550-2300	Vehicle Supplies	12,856	13,000	14,500	14,300	14,300	14,300	
10-550-3600	Staff Development	0	250	150	250	250	250	
10-550-3710	Uniforms	1,062	1,240	1,379	1,240	1,240	1,240	
10-550-3720	OSHA Compliance	0	0	89	500	500	500	
10-550-4120	Maint. & Repair Equipment	530	2,000	200	2,000	1,000	1,000	
10-550-4130	Maint. & Repair Vehicles	2,289	2,000	1,400	2,000	2,000	2,000	
10-550-4300	Telephone	873	1,000	800	1,000	1,000	1,000	
10-550-6100	Contracted Services	2,361	3,000	2,000	3,000	2,000	2,000	
10-550-9100	Expendable Equipment	2,521	3,500	1,000	3,500	2,500	2,500	
	Total Operational Expenditures	28,874	31,990	27,518	34,090	31,090	31,090	16.25%
	Department Total (10-550)	164,298	185,618	177,966	194,311	191,311	191,311	100.00%

**TOWN OF OAK ISLAND
BUDGET SUMMARY - FLEET MAINTENANCE (10-550)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021**

2100	<u>Departmental Supplies</u>		
	Includes general garage supplies such as nuts, bolts, wire, welding supplies, grease, oil, bulbs, fuses, etc. for supporting the town vehicle/equipment fleet. (FOR ALL DEPARTMENTS)	Total=	\$6,300
2300	<u>Vehicle Supplies</u>		
	Oil and transmission fluids for all departments. 55 gallon drum prices and review of Current year activity	Total=	\$14,300
3600	<u>Staff Development</u>		
	Stay Current with the required Changes in environmental technology, regulations, and Vehicle safety.	Total=	\$250
3710	<u>Uniforms</u>		
	Two (2) department personnel at \$620. each	Total=	\$1,240
3720	<u>OSHA Compliance</u>		
	Items needed during the year for safety issues such as training videos, rain gear, safety vests, PPE	Total=	\$500
4120	<u>Maintenance & Repair - Equipment</u>		
	Based on review of Current year activity	Total=	\$1,000
4130	<u>Maintenance & Repair - Vehicles</u>		
	Based on review of Current year activity for three vehicles in department fleet (4 wheel drive truck, Crown Vic & Pick Up)	Total=	\$2,000
4300	<u>Telephone & Postage</u>		
	Based on review of Current and prior years.	Total=	\$1,000
6100	<u>Contracted Services</u>		
	A fee to pick up used oil by Noble Oil Estimated funds for disposal of hazardous waste and other miscellaneous contracted services.	Total=	\$2,000
9100	<u>Expendable Equipment</u>		
	Contingency for tools, vehicle maintenance equipment, etc. state inspections software update.	Total=	\$2,500
		Total=	\$31,090

TOWN OF OAK ISLAND
BUDGET SUMMARY - FLEET MAINTENANCE (10-550)
DEPARTMENT SUMMARY
FY 2020 - 2021

<u>Exoenditures</u>	FY 18 - 19 <u>Actual</u>	FY 19 - 20 <u>Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>Positions</u>
			FY 20 - 21 <u>Budget</u>	% <u>Change</u>	FY 20 - 21 <u>Budget</u>	% <u>Change</u>	
Salaries/Benefits	135,424	153,628	160,221	4.29%	160,221	4.29%	Sr. Equipment Mechanic 1
Operating Expenses	28,874	31,990	31,090	-2.81%	31,090	-2.81%	Equipment Mechanic 1
TOTAL	164,298	185,618	191,311	3.07%	191,311	3.07%	TOTAL 2

<u>PERSONNEL</u>	<u>FULL-TIME</u>	<u>PART-TIME</u>	<u>TOTAL</u>
	2		2

TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - STREETS (10-560)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept. Request FY 20 - 21	Manager Recommends	Council Approved	% of Total
Salaries & Wages								
10-560-0220	Salaries & Wages - Full Time	5,053	287,050	287,050	307,690	307,691	307,691	
10-560-0240	Salaries & Wages - Overtime		10,000	6,500	10,000	10,000	10,000	
	Sub-total Salaries and Wages	5,053	297,050	293,550	317,690	317,691	317,691	24.81%
Fringe Benefits								
10-560-0245	Cell Phone Allowance		1,200	600	600	600	600	
10-560-0300	FICA Expense		22,724	22,724	24,303	24,303	24,303	
10-560-0410	Group Insurance	8	60,114	50,000	55,285	55,285	55,285	
10-560-0510	LGERS Retirement		26,553	26,553	32,300	32,300	32,300	
10-560-0520	401K Plan Retirement		11,762	8,000	12,630	12,630	12,630	
10-560-0700	Unemployment		940	0	705	705	705	
10-560-0800	Workers Compensation		9,131	0	15,516	15,516	15,516	
	Sub-total Fringe Benefits	8	132,424	107,877	141,339	141,339	141,339	11.04%
	Total Salaries, Wages & Fringe Benefits	5,061	429,474	401,427	459,029	459,029	459,029	35.85%
Operational Expenditures								
10-560-2100	Departmental Supplies		4,000	4,000	4,000	4,000	4,000	
10-560-2101	Paving & Sidewalk Repairs		40,000	30,000	40,000	40,000	40,000	
10-560-2300	Vehicle Supplies	2,407	12,500	12,500	12,500	12,500	12,500	
10-560-3600	Staff Development		2,725	2,500	3,000	3,000	3,000	
10-560-3710	Uniforms		4,960	5,028	4,960	4,960	4,960	
10-560-3720	OSHA Compliance		0	0	1,500	1,500	1,500	
10-560-4120	Maint. & Repair - Equipment		11,000	11,000	6,500	12,000	12,000	
10-560-4130	Maint. & Repair - Vehicles		6,000	6,500	6,500	6,500	6,500	
10-560-4131	Maint. & Repair - Streets		55,000	55,000	65,000	65,000	65,000	
10-560-4300	Telephone & Postage		250	0	250	250	250	
10-560-6100	Contracted Services		275	451	500	500	500	
10-560-6103	Contract Services - Paving		10,000	5,000	10,000	10,000	10,000	
10-560-6104	Contract Services - Sidewalks		10,000	100	10,000	10,000	10,000	
10-560-6105	Contract Services - Powell Bill	225,486	300,000	816,279	650,000	650,000	650,000	
10-560-9100	Expendable Equipment		1,000	1,000	1,000	1,000	1,000	
	Sub-total Operational Expenditures	227,893	457,710	949,357	815,710	821,210	821,210	64.15%
10-560-9672	Transfer to Capital Reserve	0	60,000	30,000				0.00%
	Department Total(10-560)	232,954	947,184	1,380,784	1,274,739	1,280,239	1,280,239	100.00%

**TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - STREETS (10-560)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021**

2100	<u>Departmental Supplies</u>		
	Based on review of Current year and prior year expenditures	Total=	\$4,000
2100	<u>Paving & Sidewalk Repairs</u>		
	This is funding to perform paving sand sidewalk repairs by the Street Department	Total=	\$40,000
2300	<u>Vehicle Supplies</u>		
	Cost of fuel, oil and other vehicle Expenses	Total=	\$12,500
3600	<u>Staff Development</u>		
	Stay Current with the Changes in environmental Changes, technology, regulations, and Vehicle safety. Also includes additional asphalt training. The Department needs to certify employees as (Certified Flaggers)	Total=	\$3,000
3710	<u>Uniforms</u>		
	Estimate per past experience for 8 department personnel @ \$620.00 each	Total=	\$4,960
3710	<u>OSHA Compliance</u>		
	Items needed during the year for safety issues such as training videos, rain gear, safety vests, PPE	Total=	\$1,500
4120	<u>Maintenance & Repairs - Equipment</u>		
	Based on review of Current year invoicing	Total=	\$12,000
4130	<u>Maintenance & Repairs - Vehicles</u>		
	Based on review of Current year invoicing	Total=	\$6,500
4131	<u>Maintenance & Repairs - Street Ends</u>		
	Estimated cost to repair streets and street name signs for entire town. (Non Powell Bill eligible)	Total=	\$65,000
4300	<u>Telephone & Postage</u>		
	Based on review of Current year invoicing	Total=	\$250
4400	<u>Utilities</u>		
	Based on review of Current year activity.	Total=	\$0
6100	<u>Contracted Services</u>		
	Miscellaneous work to be performed during the year.	Total=	\$500
6103	<u>Contracted Services/Street Paving</u>		
	Miscellaneous work to be performed during the year.	Total=	\$10,000
6104	<u>Contracted Services/Sidewalks</u>		
	This is work that will be outsourced for these repairs	Total=	\$10,000
6105	<u>Contract Services - Powell Bill</u>		
	Paving of selected streets in town which are Powell Bill eligible. Based on street survey recently completed. Based on funding of \$300,000 for Current year and \$350,000 from Prior Year Powell Bill Receipts.	Total=	\$650,000
9100	<u>Expendable Equipment</u>		
	Expense for items lasting more than 1 year and costing less than \$5,000	Total=	\$1,000
		Sub-total	\$821,210
9672	<u>Transfer to Reserves</u>		
	Transfer funds to begin funding of new Motor Grader in Fiscal Year 2020-2021	Total=	\$0
		Total	<u>\$821,210</u>

TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - STREETS (10-560)
DEPARTMENT SUMMARY
FY 2020 - 2021

<u>EXPENDITURES</u>	<u>FY 18 - 19 ACTUAL</u>	<u>FY 18 - 19 Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>Positions</u>
			<u>FY 20 - 21 Budget</u>	<u>% Change</u>	<u>FY 19 - 20 Budget</u>	<u>% Change</u>	
Salaries/Benefits	5,061	429,474	459,029	100.00%	459,029	100.00%	PW Supervisor 1
Operating Expenses	227,893	457,710	821,210	100.00%	821,210	100.00%	Crew Leader 1
Capital Outlay	0	60,000	0		0		Hy Equipment Operator 2
Transfers	0	0	0		0		Maintenance Worker II 2
Total	232,954	947,184	1,280,239	100.00%	1,280,239	100.00%	TOTAL 6

<u>PERSONNEL</u>	<u>FULL-TIME</u>	<u>PART-TIME</u>	<u>TOTAL</u>
	6	0	6

TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - OPERATIONS (10-570)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept. Request FY 20 - 21	Manager Recommendations	Council Approved	% of Total
Salaries and Wages								
10-570-0220	Salaries & Wages - Full Time	245,792	160,430	160,430	164,183	164,183	164,183	
10-570-0240	Salaries & Wages - Overtime	9,394	4,000	5,500	4,000	4,000	4,000	
	Sub-total Salaries & Wages	255,186	164,430	165,930	168,183	168,183	168,183	24.21%
Fringe Benefits								
10-570-0245	Cell Phone Allowance	600	1,200	1,600	600	600	600	
10-570-0300	FICA Expense	18,906	12,579	12,579	12,912	12,912	12,912	
10-570-0410	Group Insurance	48,364	26,850	26,850	27,629	27,629	27,629	
10-570-0510	LGRS Retirement	19,926	14,658	14,658	17,113	17,113	17,113	
10-570-0520	401K Plan Retirement	4,523	6,493	1,500	6,691	6,691	6,691	
10-570-0700	Unemployment	101	470	470	470	470	470	
10-570-0800	Workers Compensation	6,889	9,131	9,131	8,224	8,224	8,224	
	Sub-total Fringe Benefits	99,309	71,381	66,788	73,640	73,640	73,640	10.60%
	Total Salaries, Wages and Fringe Benefits	354,495	235,811	232,718	241,823	241,823	241,823	34.82%
Operational Expenditures								
10-570-2100	Departmental Supplies	8,183	4,000	4,000	4,000	4,000	4,000	
10-570-2101	Mosquito Control	10,960	15,000	10,000	15,000	15,000	15,000	
10-570-2300	Vehicle Supplies	29,245	12,500	16,000	15,000	15,000	15,000	
10-570-3600	Staff Development	383	1,000	100	1,000	1,000	1,000	
10-570-3710	Uniforms	3,533	2,480	2,866	2,480	2,480	2,480	
10-570-3720	OSHA Compliance	0	0	0	1,500	1,500	1,500	
10-570-4120	Maint. & Repair - Equipment	36,906	8,000	8,373	8,000	8,000	8,000	
10-570-4130	Maint. & Repair - Vehicles	20,627	4,000	5,000	5,000	5,000	5,000	
10-570-4140	Maint. & Repair - Streets/Signs	36,165	0	250	0	-	-	
10-570-4300	Telephone & Postage	244	250	200	250	250	250	
10-570-4400	Utilities	4,880	5,000	8,500	5,500	5,500	5,500	
10-570-5420	Sodium Light System (Lights)	111,690	106,300	106,300	106,300	106,300	106,300	
10-570-6101	Contracted Services	19,511	20,000	25,000	20,000	20,000	20,000	
10-570-6102	Contracted Services-Mowing	251,601	268,000	268,000	267,707	267,707	267,707	
10-570-6103	Contracted Services - Paving	23,831	0	0	0	-	-	
10-570-6104	Contracted Services - Sidewalks	2,860	0	0	0	-	-	
10-570-9100	Expendable Equipment	225,486	1,000	0	1,000	1,000	1,000	
	Sub-total Operational Expenditures	786,104	447,530	454,589	452,737	452,737	452,737	65.18%

TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - OPERATIONS (10-570)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept. Request FY 20 - 21	Manager Recommends	Council Approved	% of Total
10-570-5410	Capital Outlay	221,427	169,027		0	-	-	0.00%
10-570-9672	Transfer to Capital Reserve	0	0	0		-	-	
Department Total (10-570)		1,362,026	852,368	687,307	694,560	694,560	694,560	100.00%

**TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - OPERATIONS (10-570)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021**

2100	<u>Departmental Supplies</u>		
	Based on review of Current year and prior year expenditures	Total=	\$4,000
2101	<u>Mosquito Control</u>		
	Based on Estimated cost for Current year.	Total=	\$15,000
2300	<u>Vehicle Supplies</u>		
	Cost of fuel, oil and other vehicle Expenses	Total=	\$15,000
3600	<u>Staff Development</u>		
	Stay Current with the Changes in environmental Changes, technology, regulations, and Vehicle safety. Also includes additional asphalt training.	Total=	\$1,000
3710	<u>Uniforms</u>		
	Estimate per past experience for 4 department personnel @ \$620.00 each	Total=	\$2,480
3720	<u>OSHA Compliance</u>		
	Items needed during the year for safety issues such as training videos, rain gear, safety vests, PPE	Total=	\$1,500
4120	<u>Maintenance & Repair - Equipment</u>		
	Based on review of Current year invoicing	Total=	\$8,000
4130	<u>Maintenanc & Repair - Vehicle</u>		
	Based on review of Current year invoicing	Total=	\$5,000
4140	<u>Maintenance & Repair - Street Ends</u>		
	Estimated cost to repair streets and street name signs for entire town. (Non Powell Bill eligible)	Total=	\$0
4300	<u>Telephone & Postage</u>		
	Based on review of Current year invoicing	Total=	\$250
4400	<u>Utilities</u>		
	Based on review of Current year activity.	Total=	\$5,500
5420	<u>Sodium Light System</u>		
	Street Lights for the TotalTown	Total=	\$106,300
6101	<u>Contract Services - Other</u>		
	Miscellaneous Contracted Services.	Total=	\$20,000
6102	<u>Contracted Services / Mowing</u>		
	GreenMan Mowing Contract - (Town Buildings and Parks Mowing)	\$ 75,402	
	GreenMan Mowing Contract - (Right of Way Mowing)	\$192,305	Total= \$267,707
9100	<u>Expendable Equipment</u>		
	Expense for items lasting more than 1 year and costing less than \$5,000	Total=	\$1,000
5410	<u>Capital Outlay</u>		
		Sub-total	\$452,737
		Total=	\$0
		Total	<u>\$452,737</u>

TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - OPERATIONS (10-570)
DEPARTMENT SUMMARY
FY 2020 - 2021

<u>EXPENDITURES</u>	<u>FY 18 - 19</u> <u>Actual</u>	<u>FY 18 - 19</u> <u>Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>Positions</u>
			<u>FY 20 - 21</u> <u>Budget</u>	<u>Change</u> <u>%</u>	<u>FY 19 - 20</u> <u>Budget</u>	<u>Change</u> <u>%</u>	
Salaries/Benefits	354,495	235,811	241,823	2.55%	241,823	2.55%	PW Crew Supervisor 1
Operating Expenses	786,104	447,530	452,737	1.16%	452,737	1.16%	Crew Leader 1
Capital Outlay	221,427	169,027	0	-100.00%	0	-100.00%	Sr. Maintenance Worker 1
Transfers	0	0	0		0		Maintenance Worker II 1
Total	1,362,026	852,368	694,560	-18.51%	694,560	-18.51%	TOTAL 4

<u>PERSONNEL</u>	<u>FULL-TIME</u> 4	<u>PART-TIME</u> 0	<u>TOTAL</u> 4
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TOWN OF OAK ISLAND
BUDGET SUMMARY - RECREATION DEPARTMENT (10-620)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept. Request FY 20 - 21	Manager Recommendations	Council Approved	% of Total
Salaries & Wages								
10-620-0220	Salaries & Wages - Full Time	243,163	235,687	235,687	245,378	245,378	245,378	
10-620-0221	Wages - Part Time	37,805	55,698	35,000	64,920	64,920	64,920	
	Sub-total Salaries & Wages	280,969	291,385	270,687	310,298	310,298	310,298	42.09%
Fringe Benefits								
10-620-0245	Cell Phone Allowance	2,400	2,400	2,400	2,400	2,400	2,400	
10-620-0300	FICA Expense	21,341	24,104	24,104	25,203	25,203	25,203	
10-620-0410	Group Insurance	33,578	33,981	33,981	38,348	38,348	38,348	
10-620-0510	LGERS Retirement	18,192	27,011	27,011	32,236	32,236	32,236	
10-620-0520	401K Plan Retirement	5,791	10,085	10,085	10,581	10,581	10,581	
10-620-0700	Unemployment	95	1,245	0	1,228	1,228	1,228	
10-620-0800	Workers Compensation	6,027	8,630	6,468	8,564	8,564	8,564	
10-620-0500	Retiree Insurance	14,275	14,909	14,909	14,909	14,909	14,909	
	Sub-total Fringe Benefits	101,700	122,365	118,958	133,469	133,469	133,469	18.10%
	Total Salaries, Wages & Fringe Benefits	382,669	413,750	389,645	443,767	443,767	443,767	60.19%
Operational Expenditures								
10-620-2100	Departmental Supplies	7,218	9,000	5,000	9,000	7,000	7,000	
10-620-2101	Weight Room Expenses	6,292	8,500	4,500	8,500	7,000	7,000	
10-620-2103	Merchandising	9,518	8,500	5,000	8,500	7,000	7,000	
10-620-2104	Salty Dog Park Expense	0	1,000	0	-	-	-	
10-620-2300	Vehicle Supplies	7,076	3,000	2,000	3,500	3,000	3,000	
10-620-2400	Activities and Programs	41,361	45,000	35,000	46,000	45,000	45,000	
10-620-2401	Concert Series Expenditures	10,600	20,000	20,000	25,000	20,000	20,000	
10-620-2405	Sea Turtle Expenditures	1,050	2,500	-	-	-	-	
10-620-2500	Cleaning Supplies	1,330	2,500	2,000	2,500	3,500	3,500	
10-620-3200	Advertising	569	1,500	225	1,500	750	750	
10-620-3300	Dues & Subscriptions	819	850	275	1,000	850	850	
10-620-3600	Staff Development	1,965	3,000	1,000	3,000	2,000	2,000	
10-620-3710	Uniforms	1,486	2,000	250	2,000	2,000	2,000	
10-620-4109	Repairs & Maintenance -Bldgs & Grounds	35,341	41,000	38,000	45,000	20,000	20,000	
10-620-4120	Repairs & Maintenance - Equipment	447	1,300	100	1,300	1,000	1,000	
10-620-4130	Repairs & Maintenance - Vehicles	244	3,000	4,500	3,000	3,000	3,000	
10-620-4306	Telephone	2,079	4,500	2,200	4,500	3,000	3,000	
10-620-4307	Internet Access	3,524	2,700	2,700	2,700	2,700	2,700	
10-620-4400	Utilities	52,447	65,675	45,000	65,675	65,675	65,675	
10-620-6100	Contracted Services	40,840	40,750	40,000	45,000	40,750	40,750	
10-620-7420	Veterans Park Memorial Bricks	9,744	2,000	1,600	2,000	2,000	2,000	
10-620-9100	Expendable Equipment	275	500	0	500	500	500	
	Total Operational Expenditures	234,223	268,775	209,350	280,175	236,725	236,725	32.11%

**TOWN OF OAK ISLAND
BUDGET SUMMARY - RECREATION DEPARTMENT (10-620)
FY 2020 - 2021**

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept. Request FY 20 - 21	Manager Recommendations	Council Approved	% of Total
	Capital Outlay							
10-620-5401	Middleton Park	654,779	53,000	40,000	53,000	30,000	30,000	
10-620-5420	Capital Outlay - Equipment	32,433	66,500	66,087	26,800	26,800	26,800	
10-620-7404	Capital Outlay- Connect NC Grant	3,670	95,500	0	-	-	-	
10-620-7403	Capital Outlay-PARTF Grant	261		0	-	-	-	
10-620-7410	Capital Outlay-CAMA Grant	27,257			-	-	-	
	Total Capital Outlay	718,400	215,000	106,087	79,800	56,800	56,800	7.70%
	Transfer to Capital Reserve	57,500	30,000	15,000	-	-	-	0.00%
	Department Total (10-620)	1,392,792	927,525	720,082	803,742	737,292	737,292	100.00%

TOWN OF OAK ISLAND
BUDGET SUMMARY - RECREATION DEPARTMENT (10-620)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021

2100	<u>Departmental Supplies</u>		
	Restroom supplies and products for all facilities, paper, copy paper, ink cartridges, printer cartridges, office supplies	Total=	\$ 7,000
2101	<u>Weight Room Expense</u>		
	Quarterly maintenance service to all equipment, replacement pads and weights, disinfecting wipes, fitness equipment parts.	Total=	\$ 7,000
2103	<u>Merchandising</u>		
	Town shirts and other merchandise for resale for profit.	Total=	\$ 7,000
2300	<u>Vehicle Supplies</u>		
	Based on Current year expenditures for gasoline, tires and repairs	Total=	\$ 3,000
2400	<u>Activities & Programs</u>		
	Athletic programs, fitness programs, festivals, special events, camps, wellness programs, trips and community activities.	Total=	\$ 45,000
2400	<u>Concert Series Expenditures</u>		
	Expenditures anticipated for bands and Expense of summer concert series	Total=	\$ 20,000
2500	<u>Cleaning Supplies</u>		
	Cleaning supplies for all facilities, based on review of Current year expenditures and costs to sanitize from Covid 19	Total=	\$ 3,500
3200	<u>Advertising</u>		
	Publications, Advertising through various media for programs, facilities, events	Total=	\$ 750
3300	<u>Dues & Subscriptions</u>		
	Memberships in NRPA and NCRPA - state and national association	Total=	\$ 850
3600	<u>Staff Development</u>		
	Training and conferences to maintain certifications for staff. Recertifications for fitness certifications and splashpad continuing education. First Aid/CPR	Total=	\$ 2,000
3710	<u>Uniforms</u>		
	Shirts for both full time and part time staff to wear during recreation Department events	Total=	\$ 2,000
4109	<u>Maintenance & Repairs - Facilities</u>		
	Repairs of Buildings and Grounds: All repair Expenses for Recreation Center, 25 parks, Community Center, Middleton Park and chemicals for Splash Pad.	Total=	\$ 20,000
4120	<u>Maintenance & Repairs - Equipment</u>		
	Computers, digital sign, office equipment	Total=	\$ 1,000
2300	<u>Maintenance & Repairs - Vehicles</u>		
	Based on Current year expenditures for repairs to Recreation Dept vehicles and Bus	Total=	\$ 3,000
4306	<u>Telephone & Postage</u>		
	Recreation Center, Athletics Office, Skate Park, and Nature Center	Total=	\$ 3,000
4307	<u>Internet Access</u>		
	Recreation Center, Teen Center, and Athletics Office	Total=	\$ 2,700
4400	<u>Utilities</u>		
	Based on review of Current year utility bills	Total=	\$ 65,675
5401	<u>Middleton Park</u>		
	(2) Covered Picnic Shelters @ \$10,000 each	20,000	
	Shade areas for the splash pad area	10,000	
		Total=	\$ 30,000

BUDGET SUMMARY - RECREATION DEPARTMENT (10-620)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021

6100 Contracted Services

This line item is for contracted instructors such as exercise, and sports officials and utility vehicle rental, copier lease, and special event contractors. Exercise instructors are paid a percentage from revenue collect from classes. As class participant Numbers increase, so does the contractor compensation. Also includes yearly recreation software fees and building maintenance contracts: copies, fire, floor stripping, utility vehicle rental for turtles. Includes filing fees to establish fund raising board for parks and recreation.

Total= \$ **40,750**

7420 Veterans Park Memorial Bricks

Purchase of memorial bricks as additional sales are made

Total= \$ **2,000**

9100 Expendable Equipment

Contingency for small items with a value less than \$5,000 with more than a 1 year life

Total= \$ **500**

Sub-Total \$ **266,725**

5420 Capital Outlay - Equipment

Ford F150 Ford Truck. This would replace a 2002 Ford SUV with over 120,000 miles. \$10,000 from the requested funding was budgeted in 2019-2020 and transferred to capital Reserve.

####

Detail Total 26,800

Total= \$ **26,800**

Total \$ 293,525

	FY 18 - 19 <u>ACTUAL</u>	FY 19 - 20		Recommended		Approved	
		<u>Budget</u>		FY 20 - 21 <u>Budget</u>	% Change	FY 20 - 21 <u>Budget</u>	% Change
Salaries/Benefits	\$ 382,669	\$ 413,750	\$ 443,767	7.25%	\$ 443,767	7.25%	
Operating Expenses	\$ 234,223	\$ 268,775	\$ 236,725	-11.92%	\$ 236,725	-11.92%	
Capital Outlay-Equipment	\$ 32,433	\$ 66,500	\$ 56,800	-14.59%	\$ 56,800	-14.59%	
Capital Outlay-Grants	\$ 685,967	\$ 148,500	\$ -	-100.00%	\$ -	-100.00%	
Transfers to Reserve	\$ 57,500	\$ 30,000	\$ -	100.00%	\$ -	100.00%	
TOTAL	\$ 1,392,792	\$ 927,525	\$ 737,292	-20.51%	\$ 737,292	-20.51%	

<u>Positions</u>	
Full time	
Parks & Recreation Director	1
Rec. Program Supervisor	2
Rec. Center Coordinator	1
Rec Center Assistant	1
	<hr/> 5
<u>Part Time</u>	
Permant Part Time	4
Seasonal Part Time	7
	<hr/> 11
TOTAL	16

TOWN OF OAK ISLAND
BUDGET SUMMARY - COMMUNITY CENTER (10-621)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept. Request FY 20 - 21	Manager Recommendations	Council Approved	% of Total
Salaries & Wages								
10-621-0220	Salaries & Wages - Full Time	85,370	85,030	85,030	88,754	88,754	88,754	
10-621-0230	Wages - Part Time	19,261	11,880	24,000	19,200	19,200	19,200	
	Sub-total Salaries & Wages	104,631	96,910	109,030	107,954	107,954	107,954	66.82%
Fringe Benefits								
10-621-0245	Cell Phone Allowance	600	600	600	600	600	600	
10-621-0300	FICA	7,615	7,460	7,460	8,304	8,304	8,304	
10-621-0410	Group Insurance	14,851	14,999	14,999	15,392	15,392	15,392	
10-621-0510	LGERS Retirement	6,578	7,909	7,909	9,352	9,352	9,352	
10-621-0520	401K Retirement	2,453	3,401	3,401	3,550	3,550	3,550	
10-621-0700	Unemployment Insurance	33	354	-	427	427	427	
10-621-0800	Workers Compensation	2,297	226	220	237	237	237	
	Sub-total Fringe Benefits	34,427	34,949	34,589	37,863	37,863	37,863	23.43%
	Total Salaries, Wages & Fringe Benefits	139,058	131,859	143,619	145,816	145,816	145,816	90.25%
Operational Expenditures								
10-621-2101	Departmental Supplies	3,058	3,000	2,000	3,000	2,000	2,000	
10-621-2300	Vehicle Repairs & Supplies	2,361	4,000	2,000	4,000	3,000	3,000	
10-621-2400	Activities & Programs	3,286	4,500	3,500	4,500	4,500	4,500	
10-621-3300	Dues & Subscriptions	-	75	-	75	-	-	
10-621-4120	Maint. & Repair Equipment	275	1,500	500	1,500	1,500	1,500	
10-621-4300	Telephone	180	500	150	500	500	500	
10-621-4301	Internet Access	-	500	-	-	-	-	
10-621-6100	Contracted Services	2,635	4,000	1,800	4,000	4,000	4,000	
10-621-9100	Expendable Equipment	-	250	-	250	250	250	
	Sub-total Operational Expenditures	11,795	18,325	9,950	17,825	15,750	15,750	9.75%
	Department Total (10-621)	150,854	150,184	153,569	163,641	161,566	161,566	100.00%

**TOWN OF OAK ISLAND
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021**

2100 Departmental Supplies

This line item is used to purchase items necessary in the daily operation of the Department. This includes office supplies, cleaning supplies, paper products and other supplies as needed.

Total= **\$2,000**

2300 Vehicle Supplies

This line item is used for the purchase of gasoline, tires, parts, lubricants and fluids to maintain and repair the Departments fleet of vehicles. The Department vehicle fleet includes (1) multi purpose resource vehicle & one passenger vehicle

Total= **\$3,000**

2400 Activities & Programs

These funds are used to pay for the activities and numerous programs presented by the center.

Total= **\$4,500**

2400 Dues & Subscriptions

This line item is used to pay for yearly association membership dues. NC Recreation & Parks

Total= **\$0**

4120 Maint. & Repair Equipment

This line item is used for the maintenance and repair of all equipment used by the Department

Total= **\$1,500**

4300 Telephone & Postage

This line item is used for Telephone service and postage and shipping Expenses.

Total= **\$500**

6100 Contracted Services

Janitorial Services (\$150./mth. X 12 = \$1,800)

\$1,800

Stripping and waxing floors (2) times a year (\$1,100 x 2 = \$2,200).

\$2,200 Total= **\$4,000**

9100 Expendable Equipment

Small miscellaneous equipment with life span greater than one year and under \$5,000 value

Total= **\$250**

Total **\$15,750**

TOWN OF OAK ISLAND
BUDGET SUMMARY - COMMUNITY CENTER (10-621)
FY 2020 - 2021

<u>Expenditures</u>	<u>FY 18 - 19 Actual</u>	<u>FY 19 - 20 Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>Positions</u>
			<u>FY 20 - 21 Budget</u>	<u>% Change</u>	<u>FY 20 - 21 Budget</u>	<u>% Change</u>	
Salaries/Benefits	139,058	131,859	145,816	10.58%	145,816	10.58%	Community Resource Supervisor 1
Operating Expenses	11,795	18,325	15,750	-14.05%	15,750	-14.05%	Community Res Ctr Assistant 1
							<u>2</u>
TOTAL	150,854	150,184	161,566	7.58%	161,566	7.58%	Part Time Community Resource Assistant 2
							<u>TOTAL</u> 4

<u>PERSONNEL</u>	<u>FULL-TIME</u>	<u>PART-TIME</u>	<u>TOTAL</u>
	<u>2</u>	<u>2</u>	<u>4</u>

TOWN OF OAK ISLAND
BUDGETED REVENUES WATER FUND (30)
FY 2020 - 2021

Account Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated Revenue FY 19 - 20	Dept. Request FY 20 - 21	Manager Recommends	Council Approved	% of Total
Service Revenue								
30-300-5110	Water Utility Revenue	3,544,711	3,386,690	3,386,690	3,048,021	3,048,021	3,048,021	
30-300-1600	Penalties & Late Fees	40,320	40,000	34,000	20,000	20,000	20,000	
30-300-5120	System Development Fees	146,522	70,000	80,000	70,000	70,000	70,000	
30-300-5130	Water Tap Fees	243,015	65,000	150,000	75,000	75,000	75,000	
30-300-5140	Reconnection Fees	100,105	75,000	111,000	55,500	55,500	55,500	
30-300-8100	Miscellaneous Revenue	6,143	7,500	24,500	7,500	7,500	7,500	
	Sub-TotalService Income	4,080,815	3,644,190	3,786,190	3,276,021	3,276,021	3,276,021	91.53%
Tower Leases								
30-300-4730	Tower Lease - US Cellular	18,924	19,765	19,765	19,765	19,765	19,765	
30-300-4731	Tower Lease - AT&T	98,467	88,950	88,950	88,950	88,950	88,950	
30-300-4732	Tower Lease - T Mobile	39,597	37,652	37,652	37,652	37,652	37,652	
30-300-4733	Tower Lease - Sprint	16,650	16,298	16,298	16,298	16,298	16,298	
30-300-4734	Tower Lease - Verizon	144,934	140,400	140,400	140,400	140,400	140,400	
	Sub-TotalTower Leases	318,572	303,065	303,065	303,065	303,065	303,065	8.47%
Transfers								
30-300-9730	Transfer from Wastewater	35,614	0	0	0	0	0	
	Total Water Fund (30)	4,435,001	3,947,255	4,089,255	3,579,086	3,579,086	3,579,086	100.00%

TOWN OF OAK ISLAND
BUDGET SUMMARY - UTILITIES GENERAL SERVICES (30-720)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept. Request FY 2020 - 2021	Manager Recommends	Council Approved	% of Total
Salaries & Wages								
30-720-0220	Salaries & Wages - Full Time	129,725	147,748	147,748	153,109	153,109	153,109	
30-720-0240	Salaries & Wages - Overtime	2,234	3,000	1,500	-	-	-	
	Sub-total Salaries & Wages	131,959	150,748	149,248	153,109	153,109	153,109	7.60%
Fringe Benefits								
30-720-0245	Cell Phone Allowance	1,050	0	0	1,800	1,800	1,800	
30-720-0300	FICA Expense	9,669	11,532	14,569	12,512	12,512	12,512	
30-720-0410	Group Insurance	18,275	29,735	35,399	27,701	27,701	27,701	
30-720-0510	LGERS Retirement	9,133	13,531	14,824	16,640	16,640	16,640	
30-720-0520	401K Plan Retirement	820	5,994	4,260	6,506	6,506	6,506	
30-720-0700	Unemployment	68	470	588	470	470	470	
30-720-0800	Workers Compensation	1,316	351	447	200	200	200	
	Sub-total Fringe Benefits	40,331	61,613	70,087	65,829	65,829	65,829	3.27%
	Total Salaries, Wages & Fringe Benefits	172,290	212,361	219,335	218,938	218,938	218,938	10.87%
Departmental Expenditures								
30-720-2100	Departmental Supplies	754	1,500	450	1,000	1,000	1,000	
30-720-2300	Vehicle Supplies	92	1,500	1,000	1,500	1,250	1,250	
30-720-3600	Staff Development	0	500	0	1,500	1,000	1,000	
30-720-3710	Uniforms	0	1,240	350	1,240	1,240	1,240	
30-720-4120	Maint. & Repair - Equipment	0	500	0	1,000	1,000	1,000	
30-720-4130	Maint. & Repair - Vehicles	0	1,000	0	-	-	-	
30-720-4300	Telephone & Postage	954	1,000	1,000	1,000	1,000	1,000	
30-720-4301	Internet Access	0	0	0	-	-	-	
30-720-6100	Contracted Services	60,579	160,000	85,000	56,400	56,400	56,400	
30-720-6510	Cost of County Water	961,466	1,000,000	900,000	1,200,000	1,200,000	1,200,000	
30-720-9100	Expendable Supplies	0	0	0	2,500	2,500	2,500	
	Total Departmental Expenditures	1,023,845	1,167,240	987,800	1,263,640	1,265,390	1,265,390	62.84%
Capital Outlay								
30-720-7400	Capital Outlay	0	24,527	24,826	84,980	84,980	84,980	4.22%
Transfers								
30-720-9631	Transfer to Wastewater	500,000	746,000	21,000	356,065	444,298	444,298	
30-720-9672	Transfer to Capital Reserve	0	332,392	166,000	-	-	-	
	Total Transfers	500,000	1,078,392	187,000	356,065	444,298	444,298	22.06%
	Department Total (30-720)	1,696,135	2,482,520	1,418,961	1,923,623	2,013,606	2,013,606	100.00%

TOWN OF OAK ISLAND
BUDGET SUMMARY - UTILITIES GENERAL SERVICES (30-720)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021

2100	<u>Departmental Supplies</u> Budget Request based on historical costs for office supplies including paper, water bills, and printer cartridges.	Total=	\$1,000
2300	<u>Vehicle Supplies and Repairs</u> Fuel, Oil, etc and minor repairs	Total=	\$1,250
3600	<u>Staff Development</u> Travel and training for customer service representatives to keep up to date on billing software, hand-held meters software and to attend customer service training courses.	Total=	\$1,000
3710	<u>Uniforms</u> This is to cover the cost of Uniforms for field employees (\$620. x 2)	Total=	\$1,240
4120	<u>Maintenance & Repair Equipment</u> Budget Request based on historical repair costs to computer equipment, printers, and hand-helds.	Total=	\$1,000
4300	<u>Telephone & Postage</u> Office Telephone service and postage for additional mailings	Total=	\$1,000
6100	<u>Contracted Services</u> Southdata -Monthly printing and mailing of utility bills (Monthly Avg \$4,600. x 12) Tyler Software Utility Billing Annual Fee Bill Printing, background checks for accounts and copier lease services	\$ 55,200 \$ 1,200 Total=	\$56,400
6510	<u>Cost of Wholesale Water from Brunswick County</u> Purchase of water from County (Based on Producer Price Index(The Rate calculated @ \$2.89 / 1,000 gallons	Total=	\$1,200,000
9100	<u>Expendable Equipment</u> This cost is to replace equipment for the the Meter Technicians during year.	Total=	\$2,500
		Sub-Total	\$1,265,390
5400	<u>Capital Outlay</u> 2020 Ford Ranger 4x2 Supercab - Replace Silverado with 142,300 miles (WW15) Customer Portal - Implement customer portal through Sensus (Quote from Ferguson)	\$ 24,826 \$ 60,154 Total=	\$84,980
	<u>Transfers</u>		
9631	<u>Transfer of Funds to Wastewater</u> Transfer of Funds to Wastewater to supplement operations	Total=	\$444,298
9672	<u>Transfer to Capital Reserve</u> Funds to be utilized for the purchase of water capital items in future periods	Total=	
		Sub-Total	\$444,298
		Total=	\$1,794,668

TOWN OF OAK ISLAND
BUDGET SUMMARY - UTILITIES GENERAL SERVICES (30-720)
DEPARTMENT SUMMARY
FY 2020 - 2021

<u>Expenditures</u>	<u>FY 18 - 19 Actual</u>	<u>FY 19 - 20 Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>Positions</u>
			<u>FY 20 - 21 Budget</u>	<u>% Change</u>	<u>FY 20 - 21 Budget</u>	<u>% Change</u>	
Salaries/Benefits	172,290	212,361	218,938	3.10%	218,938	3.10%	1
Operating Expenses	1,023,845	1,167,240	1,265,390	8.41%	1,265,390	8.41%	1
Transfers	500,000	1,078,392	444,298	0.00%	444,298	-58.80%	2
Capital Outlay	0	24,527	84,980	100.00%	84,980	100.00%	
TOTAL	1,696,135	2,482,520	2,013,606	-18.89%	2,013,606	0.00%	4

<u>PERSONNEL</u>	<u>FULL-TIME</u>	<u>PART-TIME</u>	<u>TOTAL</u>
	4		4

TOWN OF OAK ISLAND
BUDGET SUMMARY - WATER MAINTENANCE (30-814)
FY 2020 - 2021

Account Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept. Request FY 2020 - 2021	Manager Recommendations	Council Approved	% of Total
Salaries & Wages								
30-814-0220	Salaries & Wages - Full Time	314,115	351,270	346,000	377,370	369,886	369,886	
30-814-0230	Salaries & Wages - Part Time	10,815	0	0	0	0	0	
30-814-0240	Overtime - Scheduled	0	0	0	22,452	22,452	22,452	
30-814-0241	Overtime - Unscheduled	77,967	45,000	47,000	7,484	7,484	7,484	
	Sub-total Salaries & Wages	402,897	396,270	393,000	407,305	399,821	399,821	25.54%
Fringe Benefits								
30-814-0245	Cell Phone Allowance	1,950	2,400	2,400	4,800	4,800	4,800	
30-814-0300	FICA Expense	29,983	30,498	30,498	30,954	30,954	30,954	
30-814-0410	Group Insurance	49,134	57,360	55,000	62,636	62,636	62,636	
30-814-0510	LGERS Retirement	30,573	36,000	32,000	41,393	41,393	41,393	
30-814-0520	401K Plan Retirement	8,505	15,947	10,200	16,185	16,185	16,185	
30-814-0700	Unemployment	130	1,058	0	1,058	1,058	1,058	
30-814-0800	Workers Compensation	8,691	14,165	26,019	10,995	10,995	10,995	
	Sub-total Fringe Benefits	128,967	157,428	156,117	168,021	168,021	168,021	10.73%
	Total Salaries, Wages & Fringe Benefits	531,864	553,698	549,117	575,326	567,842	567,842	
Departmental Expenditures								
30-814-2100	Departmental Supplies	676	1,000	1,000	1,000	1,000	1,000	
30-814-2101	Tap Installation	333,291	420,000	250,000	420,000	350,000	350,000	
30-814-2300	Vehicle Supplies	20,136	22,000	12,000	22,000	20,000	20,000	
30-814-3100	Professional Services	426	2,000	0	2,000	1,000	1,000	
30-814-3101	Lab Testing	17,855	20,000	13,000	20,000	20,000	20,000	
30-814-3102	Backflow Valve Testing	0	0	18,625	10,000	10,000	10,000	
30-814-3300	Dues & Subscriptions	2,990	4,000	2,600	4,000	3,000	3,000	
30-814-3600	Staff Development	8,947	5,000	3,500	5,000	5,000	5,000	
30-814-3710	Uniforms	2,825	4,960	3,362	4,960	4,960	4,960	
30-814-3720	OSHA Compliance Items	2,985	4,000	5,257	4,000	4,000	4,000	
30-814-4110	Maint. & Repair - Facilities	13,657	5,000	1,000	5,000	2,000	2,000	
30-814-4120	Maint. & Repair Equipment	18,471	15,000	4,000	15,000	10,000	10,000	
30-814-4130	Maint. & Repair Vehicles	6,523	9,500	2,400	9,500	9,500	9,500	
30-814-4300	Telephone & Postage	4,571	5,500	3,800	5,500	5,000	5,000	
30-814-4400	Utilities	7,229	6,500	6,500	6,500	6,500	6,500	
30-814-6100	Contracted Services	152,951	162,045	100,000	170,000	170,000	170,000	
30-814-9100	Expendable Equipment	1,202	1,500	800	1,500	1,500	1,500	
	Total Departmental Expenditures	594,734	688,005	427,844	705,960	623,460	623,460	39.83%

TOWN OF OAK ISLAND
BUDGET SUMMARY - WATER MAINTENANCE (30-814)
FY 2020 - 2021

Account Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept. Request FY 2020 - 2021	Manager Recommends	Council Approved	% of Total
Capital Outlay								
30-814-5401	Capital Outlay	263,444	29,295	32,686	147,893	147,893	147,893	
30-814-5440	Capital Improvements	0	193,736	110,000	226,285	226,285	226,285	
	Sub-total Capital Outlay	<u>263,444</u>	<u>223,031</u>	<u>142,686</u>	<u>374,178</u>	<u>374,178</u>	<u>374,178</u>	
	Department Total (30-814)	<u><u>1,390,042</u></u>	<u><u>1,464,734</u></u>	<u><u>1,119,646</u></u>	<u><u>1,655,464</u></u>	<u><u>1,565,480</u></u>	<u><u>1,565,480</u></u>	100.00%

**TOWN OF OAK ISLAND
BUDGET SUMMARY - WATER MAINTENANCE (30-814)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021**

2100	<u>Departmental Supplies</u>			
	Miscellaneous supplies for the offices based on past experience, computers, printers, plus added supplies for maintaining maps, GIS, establishing written specs, procedures and information packages for public information and education. Paper products.		Total=	\$1,000
2101	<u>Taps/Maintenance Water System</u>			
	Estimated per past experience plus installation of two (2) valves. Installation or replacement of eight (8) hydrants. Installation of electronic meters and transmitters. Includes cost to Rehab tower vaults		Total=	\$350,000
2300	<u>Vehicle Supplies</u>			
	Fuel, oil, etc. Based on review of current year expenses		Total=	\$20,000
3100	<u>Professional Services</u>			
	Estimated funds required for professional assistance in developing resources for Public Utilities.		Total=	\$1,000
3101	<u>Professional Services - Lab Testing</u>			
	For monthly and quarterly State mandated testing for wells and distribution system as well as additional sampling.		Total=	\$20,000
3102	<u>Backflow Valve Testing</u>			
	Continued testing of backflow valves town wide		Total=	\$10,000
3300	<u>Dues & Subscriptions</u>			
	Estimated for professional dues, mandated state certification renewal, books, subscriptions and other materials.		Total=	\$3,000
3600	<u>Staff Development</u>			
	Estimated per past experience plus additional training to maintain State mandated certifications. Required 6 Continuing Education Hours/employee with certifications.		Total=	\$5,000
3710	<u>Uniforms</u>			
	For Water Division (8 employees) \$620 per employee for steel-toe boots, shirts, pants, hats, rain gear.		Total=	\$4,960
3720	<u>OSHA Compliance Items</u>			
	Estimated per past experience to build inventory of confined space equipment devices, sensors & other safety devices.		Total=	\$4,000
4110	<u>Maintenance & Repairs - Facilities</u>			
	Repair to well house structures and around water tanks.		Total=	\$2,000
4120	<u>Maintenance & Repairs - Equipment</u>			
	Estimated per past experience to cover repairs and maintenance of handheld meter reading units, electric wands and other Public Utilities special equipment.		Total=	\$10,000
4130	<u>Maintenance & Repairs - Vehicles</u>			
	Based on historical cost of repairs to Vehicles		Total=	\$9,500
4300	<u>Telephone & Postage</u>			
	Estimated per past experience for educational and annual mailings of CCR reports.		Total=	\$5,000
4400	<u>Utilities</u>			
	Based on review of Current year invoices		Total=	\$6,500
6100	<u>Contracted Services</u>			
	Contracted amount for water tower maintenance	\$ 72,847		
	Based on present contracts for maintenance and repairs to other parts of the system which is increasing this year	\$ 97,153	Total=	\$170,000
9100	<u>Expendable Equipment</u>			
	Small Value Equipment costing less than \$5,000 with a useful life of more than one year		Total=	\$1,500
			Sub-Total	\$623,460
5401	<u>Capital Outlay</u>			
		\$ 26,315		
	(1) 2020 F150 4x2 Pick Up @ \$26,315. This funding request is to replace a 2007 1/2 ton truck having over 100,000 miles.			
	2020 -420 F2 Caterpillar Backhoe - Quote per Gregory Poole. This is the same backhoe model as Public Works with different options that was purchased in 2019-2020.			
		\$ 121,578	Total=	\$147,893
5440	<u>Capital Improvements</u>			
	Continued replacement of 69 dead end street blow offs to improve water quality. The plan is to do 20 in 2020-2021 budget year. The cost is \$61,226 in materials and \$66,000 in contract labor cost.	\$ 127,226		
	Security Fencing must be installed and improved at the Water Towers at Middleton & 56th Street (Security Issue)	\$ 30,000		
	Continued Exterior and internal maintenance of 776 fire hydrants. Plan to do 100 in 2020-2021. This cost is for \$24,059 in material costs and \$45,000 in contract labor cost.	\$ 69,059		
			Total=	\$226,285
			Total	\$997,638

TOWN OF OAK ISLAND
BUDGET SUMMARY - WATER MAINTENANCE (30-814)
DEPARTMENT SUMMARY
FY 2020 - 2021

<u>EXPENDITURES</u>	<u>FY 18 - 19</u> <u>ACTUAL</u>	<u>FY 19 - 20</u> <u>Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>Positions</u>
			<u>FY 20 - 21</u> <u>Budget</u>	<u>%</u> <u>Change</u>	<u>FY 20 - 21</u> <u>Budget</u>	<u>%</u> <u>Change</u>	
Salaries/Benefits	531,864	553,698	567,842	2.55%	567,842	2.55%	Water Superintendent Full Time 1
Operating Expenses	594,734	688,005	623,460	-9.38%	623,460	-9.38%	Backflow Prevention Technician 1
Capital Outlay / Improvement	263,444	223,031	374,178	67.77%	374,178	100.00%	Crew Leader 2
							Utility Maint. Mech 3
TOTAL	1,390,042	1,464,734	1,565,480	6.88%	1,565,480	6.88%	Heavy Equipment Operator(Vacant) 1
							8

PERSONNEL	<u>FULL-TIME</u>	<u>PART-TIME</u>	<u>TOTAL</u>
	8	0	8
			8

TOWN OF OAK ISLAND
BUDGETED REVENUES WASTEWATER FUND (31)
FY 2020 - 2021

Account Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated Revenue FY 19 - 20	Dept. Request FY 20 - 21	Manager Recommends	Council Approved	% of Total
Services								
31-300-5210	Sewer Utility Income	4,699,954	4,645,363	4,645,541	4,645,363	4,645,363	4,645,363	
31-300-5220	System Development Fees	539,546	250,000	266,642	250,000	250,000	250,000	
31-300-5230	Tap Fees/New Service	210,803	200,000	250,000	200,000	200,000	200,000	
31-300-5250	Sewer Revenue - Caswell Beach	300,213	250,000	318,000	250,000	250,000	250,000	
	Sub-total Services	5,750,516	5,345,363	5,480,183	5,345,363	5,345,363	5,345,363	40.15%
Other Operating Revenues								
31-300-8100	WW Treatment Capacity Lease	173,077	0	0	0	0	0	
31-300-8942	Bond Refunding Proceeds	1,724	0	0	0	0	0	
31-300-8945	Salty Dog Park Funding	0	2,919	2,919				
	Sub-total Other Operating Revenues	174,801	2,919	2,919	0	0	0	0.00%
31-300-9500	Interest - Reserve Accounts	37,181	22,000	22,000	6,000	6,000	6,000	0.05%
Transfers								
31-300-8946	Transfer from Water Fund	500,000	725,000	1,000,000	356,065	444,298	444,298	
31-300-9739	Transfer from SDF Fund	3,620,650	7,241,512	7,241,300	6,311,840	6,311,840	6,311,840	
31-300-9765	Transfers from Sewer Assessments		350,000	900,000	1,205,780	1,205,780	1,205,780	
31-300-9772	Transfer from Capital Reserve	256,872			0	0		
	Sub-total Transfers	4,377,522	8,316,512	9,141,300	7,873,685	7,961,918	7,961,918	59.80%
31-300-9800	Appropriated Fund Balance		84,000			0	0	
	Total Wastewater Fund (31)	10,340,019	13,770,794	14,646,402	13,225,048	13,313,281	13,313,281	100.00%

TOWN OF OAK ISLAND
BUDGET SUMMARY - WASTEWATER TREATMENT (31-820)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept Request FY 20 - 21	Manager Recommendations	Council Approved	% of Total
Salaries & Wages								
31-820-0220	Salaries & Wages - Full Time	240,031	248,554	274,188	291,011	291,011	291,011	
31-820-0240	Salaries & Wages - Overtime -Scheduled	41,675	25,000	20,000	13,240	13,240	13,240	
	Salaries & Wages - Overtime -Unscheduled	0	0	0	7,565	7,565	7,565	
	Sub-total Wages & Salaries	281,706	273,554	294,188	311,816	311,816	311,816	7.23%
Fringe Benefits								
31-820-0245	Cell Phone Allowance	1,450	2,400	1,200	2,400	2,400	2,400	
31-820-0300	FICA Expense	20,879	21,110	22,597	23,459	23,459	23,459	
31-820-0410	Group Insurance	43,400	41,733	45,387	46,505	46,505	46,505	
31-820-0510	LGERS Retirement	21,822	21,371	20,298	27,468	27,468	27,468	
31-820-0520	401K Supplemental retirement	7,821	9,466	5,833	10,740	10,740	10,740	
31-820-0700	Unemployment	105	705	705	705	705	705	
31-820-0800	Workers Compensation	6,957	9,778	0	8,167	8,167	8,167	
31-820-1000	Retiree Insurance	18,204	25,031	22,951	25,031	25,031	25,031	
	Sub-total Fringe Benefits	120,637	131,594	118,971	144,475	144,475	144,475	3.35%
	Total Salaries, Wages and Benefits	402,343	405,148	413,159	456,291	456,291	456,291	10.58%
Operational Expenditures								
31-820-2100	Departmental Supplies	899	1,500	1,500	1,500	1,000	1,000	
31-820-2101	Chemicals	20,535	22,000	22,000	25,000	25,000	25,000	
31-820-2102	Certified Lab Equipment	3,198	8,000	8,000	8,000	8,000	8,000	
31-820-2300	Vehicle Supplies	11,568	9,000	10,000	9,000	9,000	9,000	
31-820-2600	Groundskeeping Supplies	18,778	20,000	20,000	20,000	25,000	25,000	
31-820-2601	Salty Dog Park Maintenance	0	2,919	200	1,000	1,000	1,000	
31-820-3100	Professional Services	131,660	70,000	137,000	70,000	70,000	70,000	
31-820-3101	Lab Testing	20,390	20,000	16,500	20,000	20,000	20,000	
31-820-3300	Dues & Subscriptions	3,480	4,500	4,500	4,500	6,000	6,000	
31-820-3600	Staff Development	2,398	4,000	2,000	3,500	3,500	3,500	
31-820-3710	Uniforms	4,696	3,720	3,720	3,720	3,720	3,720	
31-820-3720	OSHA Compliance Items	1,122	2,000	2,000	3,000	2,000	2,000	
31-820-4110	Maint. & Repair Equipment	39,780	45,000	35,000	45,000	45,000	45,000	
31-820-4115	Maint. & Repair Facilities	2,575	8,000	4,000	10,000	10,000	10,000	
31-820-4120	Maint. & Repair Plant	48,705	50,000	45,000	50,000	50,000	50,000	
31-820-4130	Maint. & Repair Vehicles	2,735	3,250	3,250	3,500	3,000	3,000	
31-820-4300	Telephone & Postage	4,212	8,000	4,000	8,000	4,500	4,500	
31-820-4400	Utilities	62,460	65,000	65,000	65,000	65,000	65,000	
31-820-5440	Sewer Treatment Costs	2,818,998	2,814,830	2,814,742	2,814,742	2,814,742	2,814,742	
31-820-6100	Contracted Services	3,018	12,000	12,000	12,000	12,000	12,000	
31-820-6101	Contracted Services -Sludge Removal	45,775	50,000	50,000	50,000	70,000	70,000	
31-820-6520	Sewer Treatment -County (O&M)	541,931	500,000	400,000	500,000	500,000	500,000	
31-820-9100	Expendable Equipment	0	2,000	0	2,000	2,000	2,000	
31-820-9800	Appropriated Fund Balance	0	0	0	18,759	-	-	
	Total Operational Expenditures	3,788,912	3,725,719	3,660,412	3,748,221	3,750,462	3,750,462	86.93%

TOWN OF OAK ISLAND
BUDGET SUMMARY - WASTEWATER TREATMENT (31-820)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept Request FY 20 - 21	Manager Recommends	Council Approved	% of Total
Capital Outlay								
31-820-5445	Capital Outlay - System	0	156,000	80,000	107,782	107,782	107,782	2.50%
Transfers								
31-820-9672	Transfer to Capital Reserve	177,295	331,770	166,000	-	-	-	0.00%
Department Total (31-820)		4,368,550	4,618,637	4,319,571	4,312,294	4,314,535	4,314,535	100.00%

TOWN OF OAK ISLAND
BUDGET SUMMARY - WASTEWATER TREATMENT (31-820)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021

2100	<u>Department Supplies</u> Miscellaneous supplies for the offices based on past experience for computers, printers, plus added supplies for maintaining maps, procedures and information packages for public information and education.	Total=	\$1,000
2101	<u>Chemicals</u> Estimated per past experience, consumption and additional flows that are forthcoming.	Total=	\$25,000
2102	<u>Lab Equipment/Supplies</u> Estimated per past experience to provide the required testing for on-site monitoring as mandated in our NPDES permit. Test performed are cl2, ph, DO, imhoff cone and ammonia, will start to perform COD, TSS and MLSS sampling this year County had been providing some of this for us but we need quicker results for operation of plant.	Total=	\$8,000
2300	<u>Vehicle Supplies</u> Fuel, diesel, oil, etc. Estimated per past experience. Also for SWRF and Fish Factory generators.	Total=	\$9,000
2600	<u>Groundskeeping Supplies</u> Estimated per past experience to upkeep 30 acres at Bill Smith Park for irrigation systems, also planting of cover crops on same as mandated in our NPDES permit. Applying lime, pesticides and fertilizers to grassed areas. Keeping up ball fields, chain link fencing, clay, mulch, tress, shrub, signs, etc.	Total=	\$25,000
2601	<u>Salty Dog Park Maintenance</u> Estimated to maintain Salty Dog Park at Bill Smith Park	Total=	\$1,000
3100	<u>Professional Services</u> Estimated funds required for professional assistance with studies of capacities, plant modifications, permit modifications, bar screening and GIS updates.	Total=	\$70,000
3101	<u>Professional Services - Lab Testing</u> For monthly and quarterly State mandated testing for monitoring wells, treatment, effluent, sludge and disposal. Five (10) different test are performed monthly on effluent with an additional five (10) test run quarterly, monitoring wells consist of three (3) wells with five (5) different test performed on them as well quarterly. Sludge test is run annually.	Total=	\$20,000
3300	<u>Dues & Subscriptions</u> Estimated for professional dues, mandated state certification renewals, books, subscriptions and other materials and three (3) Permit renewals.	Total=	\$6,000
3600	<u>Staff Development</u> Estimated per past experience plus additional training within the utility field. Six (6) hours Continued Education required per license by the State.	Total=	\$3,500
3710	<u>Uniforms</u> (Cost of \$620 per employee for six employees)	Total=	\$3,720
3720	<u>OSHA Compliance Items</u> Estimated per past experience. Inventory of items for confined space equipment and devices. Also includes new gas monitoring	Total=	\$2,000
4110	<u>Repairs & Maintenance - Equipment</u> Based on review of average amount of maintenance per past years	Total=	\$45,000
4115	<u>Repairs & Maintenance - Facilities</u> Estimated per past experience to cover repairs and maintenance of blowers, pumps, valves, timers, relays and other electrical equipment for both facilities.	Total=	\$10,000

TOWN OF OAK ISLAND
BUDGET SUMMARY - WASTEWATER TREATMENT (31-820)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021

4120	<u>Repairs & Maintenance - Equipment</u>		
	Estimated per past experience to cover repairs and maintenance of blowers, pumps, valves, timers, relays and other electrical equipment for both the Fish Factory and SWRF facilities	Total=	\$50,000
4130	<u>Repairs & Maintenance - Vehicles</u>		
	Based on review of average amount of maintenance per past years	Total=	\$3,000
4300	<u>Telephone & Postage</u>		
	Estimated per past experience for 24/7 on call requirements. Plant Phones plus on call sewer phone. Mailing or reports, plans and other required notifications.	Total=	\$4,500
4400	<u>Utilities</u>		
	Estimated per past experience for disposal and treatment facilities.	Total=	\$65,000
5440	<u>Sewer Treatment Costs</u>		
	Payment to county for Capital Cost for Treatment.	Total=	\$2,814,742
6100	<u>Contracted Services</u>		
	Based on facility generators maintenance and cleaning of Aeration Basin and tilling of irrigation ponds.	Total=	\$12,000
6101	<u>Contracted Services - Sludge Removal</u>		
	Estimated per past experience. Current contract price is about \$0.16/gal hauled by Lewis Farms	Total=	\$70,000
6520	<u>Sewer treatment Costs</u>		
	Payment to county for O&M Costs for treatment	Total=	\$500,000
9100	<u>Expendable Equipment</u>		
	Small items with a useful life of more than one year and under the \$5,000 threshold of the town	Total=	\$2,000
		Sub-total	\$3,750,462
5445	<u>Capital Outlay</u>		
	John Deere 4052M Compact Utility Tractor (40ptohp). This tractor is needed for spray field maintenance and off loading of supplies and materials. Attachments included and will also be utilized at Bill Smith Park.	\$ 35,264	
	Ford. This truck would haul Emergency generators, pumps and blowers	\$ 27,518	
	Ford Cargo Van will be utilized by the Utility Instrumentation/Electrician. This quote is also from Jones Ford. Includes tool boxes, Cabinets, Safety Screen, Ladder Rack. (Replaces WW-2)	\$ 45,000	
		Total=	\$107,782
9672	<u>Transfer to Capital Reserve</u>		
	Transfer funds for planned capital expenditures	Total=	\$0
		Total	<u>\$3,858,244</u>

TOWN OF OAK ISLAND
BUDGET SUMMARY - WASTEWATER TREATMENT (31-820)
DEPARTMENT SUMMARY
FY 2020 - 2021

<u>EXPENDITURES</u>	<u>FY 18 - 19 Actual</u>	<u>FY 19 - 20 Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>Positions</u>
			<u>% Budget</u>	<u>% Change</u>	<u>FY 20 - 21 Budget</u>	<u>% Change</u>	
Salaries/Benefits	402,343	405,148	456,291	12.62%	456,291	12.62%	Treatment Plant Operator (ORC) 2
Operating Expenses	969,914	910,889	935,720	2.73%	935,720	2.73%	Treatment Plant Operator 1
Capital Outlay	0	156,000	107,782	-30.91%	107,782	-30.91%	Utility Maint. Worker 2
Debt Service	0	0	0	0.00%	0	0.00%	Instrumentation/Electrician 1
Sewer Treatment	2,818,998	2,814,830	2,814,742	0.00%	2,814,742	0.00%	
Transfers	177,295	331,770	0	-100.00%	0	-100.00%	
TOTAL	4,368,550	4,618,637	4,314,535	-6.58%	4,314,535	-6.58%	TOTAL 6

<u>PERSONNEL</u>	<u>FULL-TIME</u>	<u>PART-TIME</u>	<u>TOTAL</u>
	6	0	6

TOWN OF OAK ISLAND
BUDGET SUMMARY - WASTEWATER COLLECTION (31-830)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept. Request FY 20 - 21	Manager Recommendations	Council Approved	% of Total
Salaries & Wages								
31-830-0200	Salaries & Wages - Full Time	286,318	245,105	233,432	281,326	281,326	281,326	
31-830-0210	Salaries & Wages - Overtime - Scheduled	81,010	45,000	65,000	19,693	19,693	19,693	
31-830-0220	Salaries & Wages - Overtime - Unscheduled	0	0	0	22,975	22,975	22,975	
	Sub-total Salaries & Wages	367,328	290,105	298,432	323,994	323,994	323,994	3.60%
Fringe Benefits								
31-830-0245	Cell Phone Allowance	3,050	3,000	3,000	3,600	3,600	3,600	
31-830-0300	FICA Expense	27,276	22,423	20,765	26,253	26,253	26,253	
31-830-0410	Group Insurance	43,793	37,374	36,115	48,622	48,622	48,622	
31-830-0510	LGERS Retirement	28,509	26,196	23,000	35,107	35,107	35,107	
31-830-0520	401K Plan Retirement	8,303	11,604	6,040	13,727	13,727	13,727	
31-830-0700	Unemployment	95	705	705	705	705	705	
31-830-0800	Workers Compensation	8,708	10,370	9,672	8,981	8,981	8,981	
31-830-1000	Retiree Insurance	24,212	21,812	20,122	-	-	-	
	Sub-Total Fringe Benefits	143,946	133,484	119,419	136,995	136,995	136,995	1.52%
	Total Salaries, Wages & Fringe Benefits	511,274	423,589	417,851	460,989	460,989	460,989	5.12%
Operational Expenditures								
31-830-2100	Department Supplies	463	1,000	1,000	1,000	1,000	1,000	
31-830-2101	Sewer Taps	279,853	225,000	245,000	225,000	200,000	200,000	
31-830-2300	Vehicle Supplies	15,982	16,000	13,000	18,000	16,000	16,000	
31-830-3100	Professional Services	8,840	9,000	9,000	9,000	9,000	9,000	
31-830-3300	Dues & Subscriptions	1,360	4,000	2,000	4,000	4,000	4,000	
31-830-3600	Staff Development	3,318	4,000	4,000	6,000	6,000	6,000	
31-830-3710	Uniforms	2,632	3,720	3,720	3,720	3,720	3,720	
31-830-3720	OSHA Compliance Items	749	2,000	1,000	2,900	2,900	2,900	
31-830-4110	Maint. & Repairs - Facilities	6,303	15,000	10,000	18,000	16,000	16,000	
31-830-4120	Maint. & Repairs - Equipment	132,659	110,000	110,000	110,000	110,000	110,000	
31-830-4130	Maint. & Repairs - Vehicles	5,027	5,000	4,500	5,000	5,000	5,000	
31-830-4140	Maint. & Repairs - Collection System	300,418	254,000	250,000	250,000	275,000	275,000	
31-830-4300	Telephone	5,401	4,000	4,000	6,000	6,000	6,000	
31-830-4301	Internet Access	2,638	2,000	2,000	2,000	2,000	2,000	
31-830-4400	Utilities	324,313	290,000	290,000	320,000	320,000	320,000	
31-830-6100	Contracted Services	113,240	75,000	120,000	100,000	125,000	125,000	
31-830-9100	Expendable Equipment	0	2,000	2,000	2,000	2,000	2,000	
	Sub-total Operational Expenditures	1,203,197	1,021,720	1,071,220	1,078,620	1,103,620	1,103,620	12.26%
Capital Outlay								
31-830-5440	Capital Outlay - System	540,853	116,936	268,000	94,307	94,307	94,307	
31-830-5450	Capital Outlay-CJP	137,528	118,000	160,313	114,630	114,630	114,630	
	Sub-total Capital Outlay	678,381	234,936	428,313	208,937	208,937	208,937	2.32%
Debt Service-Principal & Interest								
31-830-7110	Debt Service - Principal	3,632,441	3,772,867	3,632,350	3,943,739	3,943,739	3,943,739	
31-830-7120	Debt Service - Interest	3,588,956	3,448,645	3,588,950	3,281,461	3,281,461	3,281,461	
	Sub-total Debt Service Principal & Interest	7,221,396	7,221,512	7,221,300	7,225,200	7,225,200	7,225,200	80.29%
Transfers								
31-830-9630	Transfer to Water Fund	25,614	0	0	-	-	-	
31-830-9672	Transfer to Capital Reserve	150,000	200,000	1,000	-	-	-	
31-830-9740	Transfer to Sewer Assessments	0	50,400	-	-	-	-	
	Sub-total Transfers	175,614	250,400	1,000	0	0	0	0.00%
	Department Total (31-830)	9,789,863	9,152,157	9,139,684	8,973,746	8,998,746	8,998,746	100.00%

**TOWN OF OAK ISLAND
BUDGET SUMMARY - WASTEWATER COLLECTION (31-830)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021**

2100	<u>Departmental Supplies</u> Miscellaneous supplies for the offices based on past experience for computers, printers, plus added supplies for maintaining maps, procedures and information packages for public information and education.	Total=	\$1,000
2101	<u>Sewer Taps</u> Materials needed to provide service connections to our customers.(5 on vac system, 4 on gravity system) Installation of 30 pits	Total=	\$200,000
2300	<u>Vehicle Supplies</u> Fuel, diesel, oil, etc. Estimated per past experience.	Total=	\$16,000
3100	<u>Professional Services</u> Collection lines, piping materials, equipment, pumps, permit modifications. Estimated per past experience.	Total=	\$9,000
3300	<u>Dues & Subscriptions</u> Estimated for professional dues, mandated state certification renewals, books, subscriptions and other materials. As well as additional Permit renewals.	Total=	\$4,000
3600	<u>Staff Development</u> Estimated per past experience plus additional training within the utility field (six (6) hours continued Education required per license by the State.)	Total=	\$6,000
3710	<u>Uniforms</u> Uniform Costs for six employees @ \$620.00 per employee	Total=	\$3,720
3720	<u>OSHA Compliance Items</u> Safety Equipment needed in the field Safety equipment including \$150.00 per employee for safety boots	\$2,300 \$600 Total=	\$2,900
4110	<u>Maint. & Repairs - Facilities</u> For repairs to Wastewater Department Bldgs and Grounds	Total=	\$16,000
4120	<u>Maint. & Repairs - Equipment</u> Estimated per past experience to cover repairs and maintenance of pumps, valves, timers, relays and other electrical equipment. Electrical work on older Yaupon System. 11 lift service connections and generator connections. Rehab SE 59th St Manhole	Total=	\$110,000
4130	<u>Maint. & Repairs - Vehicles</u> Estimated per past experience. Also for basic items on portable generators.	Total=	\$5,000
4140	<u>Maint. & Repairs - Collection System</u> Maintenance provided to 36 Lift Stations, 68 pumps, 9,000 connections, manholes, 100 miles of pipe lines.	Total=	\$275,000
4300	<u>Telephone & Postage</u> Estimated per past experience for 24/7 on call requirements plus Lift Stations and Vacuum Stations Alarm Systems.	Total=	\$6,000
4301	<u>Internet Access</u> Based on past year activity	Total=	\$2,000
4400	<u>Utilities</u> Estimated per past experience for Lift Stations (36 Total) plus Vacuum Stations (9).	Total=	\$320,000
6100	<u>Contracted Services</u> Emergency repairs to collection system, line and service repair. Vac Stations and lift station repairs. Sub-Total	\$125,000 Total=	\$125,000
9100	<u>Expendable Equipment</u> Small items with Estimated life over one year and cost of less than \$5,000 threshold	Total=	\$2,000
Sub-Total			\$1,103,620

TOWN OF OAK ISLAND
BUDGET SUMMARY - WASTEWATER COLLECTION (31-830)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021

<u>Capital Outlay and Improvement</u>			
5440	<u>Capital Outlay</u>		
	(1) F150 4x2 Supercab pickup trucks. This is to replace vehicleww-16 with 138,236 miles. The quote is from Jones Ford for the vehicle. \$27,515 each.	\$ 27,515	
	Insert a valve on a 20" force main that runs to Brunswick County from Middleton Lift Station. There is currently only 1 valve on this line which is need of maintenance and cannot be performed at this point.	\$ 66,792	
		Sub-Total	\$94,307 Total= \$94,307
<hr/>			
5450	<u>Capital Improvement</u>		
	Purchase of two spare dry pit sewage pumps for Vacuum Stations. The quote is provided by Aqseptence Group	\$ 70,230	
	Finish Installing emergency Bypass on Lift Stations #3 through #10 and lift Station #18. This work is quoted by Hickman Utilities.	\$ 44,400	
		Sub-Total	\$114,630 Total= \$114,630
			Sub-Total \$208,937
<hr/>			
	<u>Debt Service - Principal and Interest</u>		
7110	<u>Debt Service - Principal</u>		
	2015 Revenue Bond	\$1,780,000	
	2017 Revenue Bond	\$1,450,000	
	SRLF - \$9,000,000	\$385,596	
	SRLF - \$8,500,000	\$328,143	
		Sub-Total	\$3,943,739 Total= \$3,943,739
<hr/>			
7120	<u>Debt Service - Interest</u>		
	2015 Revenue Bond	\$1,779,888	
	2017 Revenue Bond	\$1,331,431	
	SRLF - \$9,000,000	\$79,052	
	SRLF - \$8,500,000	\$91,089	
		SubTotal	\$3,281,461 Total= \$3,281,461
<hr/>			
		Sub-Total	\$7,225,200
		Total	<u><u>\$8,537,757</u></u>

TOWN OF OAK ISLAND
BUDGET SUMMARY - WASTEWATER COLLECTION (31-830)
DEPARTMENT SUMMARY
FY 2020 - 2021

<u>Expenditures</u>	<u>FY 18 - 19</u> <u>Actual</u>	<u>FY 19 - 20</u> <u>Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>Positions</u>
			<u>FY 20 - 21</u> <u>Budget</u>	<u>Change</u> <u>%</u>	<u>FY 20 - 21</u> <u>Budget</u>	<u>Change</u> <u>%</u>	
Salaries/Benefits	511,274	423,589	460,989	8.83%	460,989	-9.84%	1
Operating Expenses	1,203,197	1,021,720	1,103,620	8.02%	1,103,620	-8.28%	1
Capital Outlay	540,853	116,936	94,307	-19.35%	94,307	-82.56%	1
Capital Outlay -CIP	137,528	118,000	114,630	-2.86%	114,630	-16.65%	1
Debt Service	7,221,396	7,221,512	7,225,200	0.05%	7,225,200	0.05%	3
Reserves	150,000	200,000	-	0.00%	-	100.00%	
Transfers	25,614	50,400	-	0.00%	-	100.00%	
TOTAL	9,789,863	9,152,157	8,998,746	-1.68%	8,998,746	-8.08%	
<u>PERSONNEL</u>	<u>FULL-TIME</u>	<u>PART-TIME</u>	<u>TOTAL</u>				
	6		6				
			<u>TOTAL</u>				
							<u>6</u>

TOWN OF OAK ISLAND
BUDGETED REVENUES/EXPENDITURES SEWER DISTRICT FUND (39)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated Revenue FY 19 - 20	Dept. Request FY 20 - 21	Manager Recommendations	Council Approved
39-300-5610	Sewer District Fee - Current Year	2,220,545	7,221,512	7,000,000	6,301,840	6,301,840	6,301,840
39-300-5620	Sewer District Fee - Prior Year	93,330	20,000	15,000	10,000	10,000	10,000
39-300-8952	Sewer District Fee - Interest and Charges				0	0	0
Total Sewer District Fee		2,313,875	7,241,512	7,015,000	6,311,840	6,311,840	6,311,840
39-835-9631 Transfer to Wastewater Fund		2,597,415	7,241,512	7,015,000	6,311,840	6,311,840	6,311,840

TOWN OF OAK ISLAND
BUDGETED REVENUES/EXPENDITURES SEWER ASSESSMENTS (40)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated Revenue FY 19 - 20	Dept. Request FY 20 - 21	Manager Recommendations	Council Approved
40-300-6100	Sewer Assessments	1,291,710	300,000	900,000	300,000	300,000	300,000
40-300-6150	Sewer Assessments - Interest	244,843	50,000	100,000	50,000	50,000	50,000
40-300-9710	Transfers from Other Funds		340,200				
40-480-9700	Appropriated Fund Balance			0	855,780	855,780	855,780
	Total Sewer Assessments	1,536,553	690,200	1,000,000	1,205,780	1,205,780	1,205,780
40-480-9631	Transfer to Wastewater Fund	700,000	690,200	900,000	1,205,780	1,205,780	1,205,780
	Department Total (40)	700,000	690,200	900,000	1,205,780	1,205,780	1,205,780

TOWN OF OAK ISLAND
REVENUES STORMWATER FUND (32)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated Revenue FY 19 - 20	Dept. Request FY 20 - 21	Manager Recommendations	Council Approved
32-300-5310	Stormwater Fees - Residential	288,581	452,484	452,000	620,564	620,564	620,564
32-300-5320	Stormwater Fees - Commercial	31,283	30,587	30,000	30,728	30,728	30,728
32-300-8948	NC State Cistern Grant	22,651	0	0	0	0	0
32-300-9800	Appropriated Fund Balance	0	74,550	74,550	0	0	0
Total Stormwater Fund (32)		342,516	557,621	556,550	651,292	651,292	651,292

TOWN OF OAK ISLAND
BUDGET SUMMARY - STORMWATER DEPARTMENT (32-562)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept Request FY 20 - 21	Manager Recommendations	Council Approved	% of Total
Salaries & Wages								
32-562-0220	Salaries & Wages - Full Time	123,748	179,375	179,375	137,884	137,884	137,884	
32-562-0230	Salaries & Wages - Part Time	43,234	-	-	0	0	0	
32-562-0240	Salaries & Wages - Overtime	10,791	5,000	5,000	5,000	5,000	5,000	
	Sub-total Salaries & Wages	177,773	184,375	184,375	142,884	142,884	142,884	21.94%
Fringe Benefits								
32-562-0245	Cell Phone Allowance	150	600	600	600	600	600	
32-562-0300	FICA Expense	13,061	14,151	14,151	10,977	10,977	10,977	
32-562-0410	Group Insurance	21,153	17,799	17,799	21,174	21,174	21,174	
32-562-0510	Retirement	11,639	16,649	16,649	14,678	14,678	14,678	
32-562-0520	401K Plan Retirement	3,070	7,375	7,375	5,739	5,739	5,739	
32-562-0700	Unemployment	57	470	470	470	470	470	
32-562-0800	Workers Compensation	3,002	6,412	12,181	7,239	7,239	7,239	
32-562-1000	Retiree Insurance	0	-	20,000	23,029	23,029	23,029	
	Sub-total Fringe Benefits	52,132	63,456	89,225	83,906	83,906	83,906	12.88%
	Total Salaries, Wages & Fringe Benefits	229,905	247,831	273,600	226,791	226,791	226,791	34.82%
Operational Expenditures								
32-562-2100	Departmental Supplies	2,139	2,500	2,500	2,500	2,500	2,500	
32-562-2300	Vehicle Supplies	840	3,000	4,500	4,000	4,000	4,000	
32-562-3100	Professional Services	0	4,000	325	2,000	2,000	2,000	
32-562-3200	NPDES - Public Education	0	2,000	-	2,000	2,000	2,000	
32-562-3300	Environmental Permit	0	860	860	860	860	860	
32-562-3600	Staff Development	607	3,000	75	3,000	3,000	3,000	
32-562-3710	Uniforms	950	2,480	1,550	2,480	2,480	2,480	
32-562-3720	OSHA Compliance Items	590	1,000	1,050	1,000	1,000	1,000	
32-562-4130	Maint. & Repairs - Vehicles	8,895	6,000	8,000	8,000	8,000	8,000	
32-562-4140	Maint. & Repairs - Drainage	23,773	60,000	50,000	40,000	40,000	40,000	
32-562-4300	Telephone & Postage	240	450	200	447	447	447	
32-562-6100	Contracted Services	23,278	60,000	25,000	50,000	50,000	50,000	
32-562-6101	Drainage Projects	21,344	75,000	35,000	35,000	35,000	35,000	
32-562-6102	Water Quality Monitoring	0	500	500	500	500	500	
32-562-6103	Town Hall Sewer Project	233,605	-	-	0	0	0	
	Total Operational Expenditures	316,262	220,790	129,560	151,787	151,787	151,787	23.31%

TOWN OF OAK ISLAND
BUDGET SUMMARY - STORMWATER DEPARTMENT (32-562)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept. Request FY 20 - 21	Manager Recommends	Council Approved	% of Total
32-562-5420	Capital Outlay	72,521	29,000	29,478	272,714	272,714	272,714	41.87%
32-562-9672	Transfer to Capital Reserve	5,100	60,000	30,000	0	0	0	0.00%
Department Total (32-562)		623,788	557,621	462,638	651,292	651,292	651,292	100.00%

TOWN OF OAK ISLAND
BUDGET SUMMARY - STORMWATER DEPARTMENT (32-562)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021

2100	<u>Departmental Supplies</u> Estimated funds to purchase supplies.	Total=	\$2,500
2300	<u>Vehicle Repairs and Supplies</u> Gas, oil, etc. for department vehicle use.	Total=	\$4,000
3100	<u>Professional Services</u> Estimated funds needed for consulting to update the GIS stormwater inventory and engineering service for structural BMP design and large-scale stormwater management plan reviews.		\$2,000
3200	<u>NPDES-Public Education</u> Funds for development and distribution of public education materials to identified user groups and conducting outreach programs.	Total=	\$2,000
3300	<u>Environmental Permit</u> Based on review of Current year permit cost	Total=	\$860
3600	<u>Staff Development</u> Estimated funds needed for travel and training (e.g., sediment and erosion control, stormwater regulations, GIS/GPS, clean water contractor, rain garden certification).	Total=	\$3,000
3710	<u>Uniforms</u> 4 people at \$620.00 each	Total=	\$2,480
3720	<u>OSHA Compliance Items</u> For material, equipment, etc. for safety compliance.	Total=	\$1,000
4130	<u>Maintenance and Repairs - Vehicles</u> Funds for minor vehicle repairs.(1 F150 pickup, Dump Truck and Backhoe)	Total=	\$8,000
4140	<u>Maintenance and Repairs - Drainage</u> Estimated from past experience, funds for stone, replacement pipe, grader and bush hog blades, sweeper, etc. for maintaining system. In addition, there will be an effort to clear and maintain the Town's 25 miles of open ditches.	Total=	\$40,000
4300	<u>Telephone & Postage</u> Estimated funds needed for basic administrative operations plus added amount for mailings of educational materials, notices, etc.	Total=	\$447
6100	<u>Contracted Services</u> Estimated Expenses needed for repairs during the year.Inventory & survey of entire drainage system (\$30,000)	Total=	\$50,000
6101	<u>Drainage Projects</u> Estimated funds needed for the materials for new long-term drainage improvement projects, including stone, landscape fabric, topsoil if needed, and support equipment rental if necessary.	Total=	\$35,000
6102	<u>Water Quality Monitoring</u> Funds for water sampling and analysis for Water Quality Group Requests.	Total=	\$500
			Sub-Total \$151,787
5420	<u>Capital Outlay - Equipment</u> F-250 to replace Ford F-250 that has over 158,000 miles. Quote is from Jones Ford.	\$ 31,000	
	Dump Truck to replace 1998 truck with over 500,000 miles. (Quote provided by Triple T.)	\$ 111,000	
	2020 -420 F2 Catepillar Backhoe - Quote per Gregory Poole. This is the same backhoe model as Public Works with different options that was purchased in 2019-2020. This will replace 2008 back hoe.	\$ 130,714	
			Total= \$272,714
			Total \$424,501

TOWN OF OAK ISLAND
BUDGET SUMMARY - STORMWATER DEPARTMENT (32-562)
FY 2020 - 2021

<u>Expenditures</u>	<u>FY 18 - 19</u> <u>Actual</u>	<u>FY 19 - 20</u> <u>Budget</u>	<u>Recommended</u> <u>FY 20 - 21</u> <u>Budget</u>	<u>%</u> <u>Change</u>	<u>Approved</u> <u>FY 20 - 21</u> <u>Budget</u>	<u>%</u> <u>Change</u>	<u>Positions</u>
Salaries/Benefits	229,905	247,831	226,791	-8.49%	226,791	-8.49%	1
Operating Expenses	316,262	220,790	151,787	-31.25%	151,787	-31.25%	1
Capital Outlay	72,521	29,000	272,714	100.00%	272,714	840.39%	1
Transfers	5,100	60,000	-	0.00%	-	0.00%	1
					-	0.00%	<u>4</u>
TOTAL	623,788	557,621	651,292	16.80%	651,292	16.80%	
<u>PERSONNEL</u>	<u>FULL-TIME</u> 4	<u>PART-TIME</u> 0	<u>TOTAL</u> 4				4

<u>Full -Time</u>	
Crew Leader -PW	1
Heavy Equipment Operator (VACANT)	1
Equipment Operator	1
Maintenance Worker I (VACANT)	1
TOTAL	4
<u>Part- Time</u>	

TOWN OF OAK ISLAND
REVENUES SOLID WASTE FUND (35)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated Revenue FY 19 - 20	Dept. Request FY 20 - 21	Manager Recommendations	Council Approved
35-300-3250	Solid Waste Disposal Tax	6,184	4,000	4,500	4,000	4,000	4,000
35-300-5410	Solid Waste Collection Fee	1,106,054	1,142,702	1,163,520	1,220,586	1,220,586	1,220,586
35-300-8420	Sale of Materials	527	0	0	0	0	0
35-300-9800	Appropriated Fund Balance	0				0	0
Total Solid Waste Fund (35)		1,112,765	1,146,702	1,168,020	1,224,586	1,224,586	1,224,586

TOWN OF OAK ISLAND
BUDGET SUMMARY - SOLID WASTE FUND (35-580)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept. Request FY 20 - 21	Manager Recommendations	Council Approved	% of Total
Salaries & Wages								
35-580-0220	Salaries & Wages - Full Time	215,286	160,212	160,212	155,064	155,064	155,064	
35-580-0230	Salaries & Wages - Part Time	3,378	11,232	1,000	-	-	-	
35-580-0240	Salaries & Wages - Overtime	34,696	20,000	30,000	10,000	10,000	10,000	
	Sub-total Salaries & Wages	253,360	191,444	191,212	165,064	165,064	165,064	13.48%
Fringe Benefits								
35-580-0245	Cell Phone Allowance	2,400	1,800	1,800	1,800	1,800	1,800	
35-580-0300	FICA Expense	19,002	13,786	13,786	12,627	12,627	12,627	
35-580-0410	Group Insurance	34,608	23,267	23,267	23,860	23,860	23,860	
35-580-0510	Retirement	19,655	15,259	15,259	16,886	16,886	16,886	
35-580-0520	401K Plan Retirement	5,482	6,759	6,759	6,603	6,603	6,603	
35-580-0700	Unemployment	63	353	353	353	353	353	
35-580-0800	Workers Compensation	4,006	10,006	10,000	8,842	8,842	8,842	
	Sub-total Fringe Benefits	85,216	71,230	71,224	70,970	70,970	70,970	5.80%
	Total Salaries, Wages & Fringe Benefits	338,576	262,674	262,436	236,034	236,034	236,034	19.27%
Departmental Expenditures								
35-580-2100	Departmental Supplies	1,437	1,500	1,500	1,500	1,500	1,500	
35-580-2300	Vehicle Supplies	28,178	30,000	30,000	32,000	32,000	32,000	
35-580-3710	Uniforms	1,613	1,860	2,500	1,860	1,860	1,860	
35-580-4130	Maint. & Repair - Vehicles	47,455	42,500	35,000	43,000	50,000	50,000	
35-580-4140	Maint. & Repair - Ramp	0	12,000	-	12,000	5,000	5,000	
35-580-4300	Telephone	0	1,000	-	1,000	1,000	1,000	
35-580-6100	Contracted Services	235,596	137,820	193,186	164,964	164,964	164,964	
35-580-6105	Hurricane Debris Clearing	0	-	32,838	-	-	-	
35-580-6410	Solid Waste Disposal Fees	28,182	15,000	6,500	15,000	15,000	15,000	
35-580-6420	Recycling / Refuse Services	544,163	388,800	569,215	440,270	440,270	440,270	
35-580-6430	Tub Grinding	79,997	95,000	115,000	120,000	120,000	120,000	
35-580-9100	Expendable Equipment	0	500	-	500	500	500	
	Total Departmental Expenditures	966,621	725,980	985,739	832,094	832,094	832,094	67.95%
35-580-5420	Capital Outlay - Equipment	0	-	-	156,458	156,458	156,458	
35-580-9672	Transfer to Capital Reserve	46,560	158,048	0	0	0	0	
	Department Total (35-580)	1,351,758	1,146,702	1,248,175	1,224,586	1,224,586	1,224,586	87.22%

TOWN OF OAK ISLAND
BUDGET SUMMARY - SOLID WASTE FUND (35-580)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021

2100	<u>Departmental Supplies</u> Supplies include trash bags for beach trash program	Total=	\$1,500
2300	<u>Vehicle Supplies</u> Gas, oil, etc. for department vehicle use.	Total=	\$32,000
3710	<u>Uniforms</u> Uniforms for (3) employees at \$620.00 each	Total=	\$1,860
4130	<u>Maintenance & Repairs - Vehicles</u> Estimated based on Current year expenditures	Total=	\$50,000
4140	<u>Maintenance & Repairs - Ramps</u> Maintenance of Ramps for maintenance & improvements to ramp for Beach Access Recycling	Total=	\$5,000
4300	<u>Telephone & Postage</u> Estimated funds needed for basic administrative operations plus added amount for mailings of educational materials, notices, etc.	Total=	\$1,000
6100	<u>Contracted Services</u> Second summer pickup (\$1,660 X 4.5 X 6.3 = \$47,500) Extra trash, Beach access and recycling poly carts in parks, also ordinance trash disposal site to be determined Porta John Rental (West End) \$1,340.00 monthly Miscellaneous Item Pickup	47,500 26,000 16,080 75,384 Sub-Total	164,964
		Total=	\$164,964
6410	<u>Solid Waste Disposal Fee</u> Funds required for c+d debris and general trash generated from maintenance work or picked up and delivered to the county landfill	Total=	\$15,000
6420	<u>Household Recycling</u> Curbside recycling for over 9,300 residential customers provided by Waste Management	Total=	\$440,270
6430	<u>Yard Waste Recycle - Tub Grinding</u> Funds to dispose of yard debris by tub grinding. The price of grinding has increased	Total=	\$120,000
9100	<u>Expendable Assets</u> Includes gas powered tools for debris clean up	Total=	\$500
5420	<u>Capital Outlay</u> Replacement of SW-7 with a Peterson TL3 Grapple Truck (Obtained written quote)	Sub-Total	\$832,094
			\$156,458
		Total	<u>\$988,552</u>

TOWN OF OAK ISLAND
BUDGET SUMMARY - SOLID WASTE FUND (35-580)
DEPARTMENT SUMMARY
FY 2020 - 2021

<u>Expenditures</u>	<u>FY 18 - 19 ACTUAL</u>	<u>FY 19 - 20 Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>Positions</u>
			<u>FY 20 - 21 Budget</u>	<u>% Change</u>	<u>FY 20 - 21 Budget</u>	<u>% Change</u>	
Salaries/Benefits	338,576	262,674	236,034	-10.14%	236,034	-10.14%	1
Operating Expenses	966,621	725,980	832,094	14.62%	832,094	14.62%	2
Capital Outlay	0	0	156,458	100.00%	156,458		
Transfers	46,560	158,048	0	-100.00%	0	-100.00%	3
TOTAL	1,351,758	1,146,702	1,224,586	6.79%	1,224,586	6.79%	
<u>PERSONNEL</u>	<u>FULL-TIME</u>	<u>PART-TIME</u>	<u>TOTAL</u>				
	3	0	3		3		

TOWN OF OAK ISLAND
REVENUE OKI PAR 3 GOLF COURSE (38)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated Revenue FY 19 - 20	Dept. Request FY 20 - 21	Manager Recommends	Council Approved	% of Total
Charges for Services								
38-300-5510	Green Fee Play	118,985	115,000	83,350	115,000	115,000	115,000	
38-300-5520	Annual Memberships	24,909	30,000	20,100	30,000	30,000	30,000	
38-300-5530	Merchandise Sales	6,878	7,900	4,500	7,900	7,900	7,900	
	Sub-total Charges for Services	150,772	152,900	107,950	152,900	152,900	152,900	46.23%
38-300-8951	Sponsorships	1,100	0	0	0	0	0	
38-300-9710	Transfer from General Fund	50,000	149,577	66,033	177,819	177,819	177,819	53.77%
	Total OKI Par Three Golf Course (38)	201,872	302,477	173,983	330,719	330,719	330,719	100.00%

TOWN OF OAK ISLAND
OKI PAR 3 GOLF - GROUNDS MAINTENANCE (38-501)
FY 2020 - 2021

ACCOUNT Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept Request FY 18 - 19	Manager Recommends	Council Approved	% of Total
Salaries and Wages								
38-501-0220	Salaries & Wages - Full Time	48,535	66,394	52,303	109,845	109,845	\$ 109,845	
38-501-0230	Salaries & Wages - Part Time	23,186	22,110	11,023	-	-	-	
38-501-0240	Salaries & Wages - Overtime	1,174	-	130	-	-	-	
	Sub-total Salaries & Wages	72,895	88,504	63,456	109,845	109,845	109,845	41.88%
Fringe Benefits								
38-501-0245	Cell Phone Allowance	600	600	350	600	600	600	
38-501-0300	FICA Expense	5,518	7,060	7,060	8,892	8,892	8,892	
38-501-0410	Group Insurance	8,913	13,434	13,434	20,758	20,758	20,758	
38-501-0510	LGERS Retirement	3,817	5,995	5,995	11,237	11,237	11,237	
38-501-0520	401K Plan Retirement	80	2,656	1,000	4,394	4,394	4,394	
38-501-0700	Unemployment	20	118	0	118	118	118	
38-501-0800	Workers Compensation	1,524	3,686	1,641	2,081	2,081	2,081	
	Sub-total Fringe Benefits	20,473	33,549	29,480	48,080	48,080	48,080	18.33%
	Total Salaries, Wages & Fringe Benefits	93,368	122,053	92,936	157,925	157,925	157,925	60.21%
Departmental Expenditures								
38-501-2101	Chemicals/Fertilizers	13,115	15,000	3,000	15,000	15,000	15,000	
38-501-2102	Golf Course Supplies	3,339	4,500	5,000	4,500	4,500	4,500	
38-501-2300	Vehicle Supplies	3,256	3,500	2,700	3,500	3,500	3,500	
38-501-3710	Uniforms	431	700	1,387	880	880	880	
38-501-4101	Hurricane Damage	8,600	-	-	-	-	-	
38-501-4120	Repairs & Maint. - Equipment	12,642	23,700	5,000	25,000	25,000	25,000	
38-501-4400	Utilities	9,793	10,000	8,000	10,000	10,000	10,000	
38-501-6100	Contracted Services	23,325	45,000	5,000	45,000	45,000	45,000	
38-501-9100	Expendable Equipment	0	500	-	500	500	500	
	Total Departmental Expenditures	74,500	102,900	30,087	104,380	104,380	104,380	39.79%
38-501-5401	Capital Outlay	0	-	-	-	-	-	0.00%
38-501-9672	Transfer to Capital Reserve	5,000	5,000	-	-	-	-	0.00%
	Departmental Total (38-501)	172,868	229,953	123,022	262,305	262,305	262,305	100.00%

**TOWN OF OAK ISLAND
OKI PAR 3 GOLF - GROUNDS MAINTENANCE (38-501)
FY 2020 - 2021**

2101	<u>CHEMICALS/FERTILIZERS/SOIL</u>		
	Estimated funds to purchase chemicals, fertilizers, etc.	Total=	\$15,000
2102	<u>GOLF COURSE SUPPLIES</u>		
	Purchase supplies for course flags, boxes, cups, etc.	Total=	\$4,500
2300	<u>VEHICLE SUPPLIES (FUEL, OIL Change, SMALL ITEMS)</u>		
	Gas, oil, etc. for department vehicle use.	Total=	\$3,500
3710	<u>Uniforms</u>		
	Full time employees: (10) shirts @ \$20.00, (10) pants @ \$40.00 each and (2) pair boots @ \$140.00 each	Total=	\$880
4120	<u>Maintenance & Repairs - Equipment</u>		
	Includes reel grinding. Backlapping, bedknife grinding, etc. on a biweekly basis	Total=	\$25,000
4400	<u>Utilities</u>		
	Estimated from Current year	Total=	\$10,000
6100	<u>Contracted Services</u>		
	Irrigation Control and pump system repairs.	\$ 18,200	
	Pond and Lake Maintenance (Chemical Treatment and Dredging)	\$ 25,000	
	Aquatic Spraying \$150. x 12 months \$1,800.00)	\$ 1,800 Total=	\$45,000
9100	<u>Expendable Equipment</u>		
	Gas powered maintenance tools such as trimmers, blowers, chainsaws, irrigation heads, etc.	Total=	\$500
		Sub-Total	\$104,380
5401	<u>Capital Outlay - Equipment</u>		
		Total=	\$0
		Total=	\$104,380

TOWN OF OAK ISLAND
OKI PAR 3 GOLF - GROUNDS MAINTENANCE (38-501)
DEPARTMENT SUMMARY
FY 2020 - 2021

<u>Expenditures</u>	FY 18 - 19 <u>ACTUAL</u>	FY 19 - 20 <u>Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>Positions</u> <u>Full Time</u>
			FY 20 - 21 <u>Budget</u>	% <u>Change</u>	FY 20 - 21 <u>Budget</u>	% <u>Change</u>	
Salaries/Benefits	93,368	122,053	157,925	29.39%	157,925	29.39%	1
Operating Expenses	74,500	102,900	104,380	1.44%	104,380	1.44%	2
Capital Outlay	0	0	0	0.00%	0	0.00%	3
Transfer	5,000	5,000	0	0.00%	0	0.00%	Part Time
TOTAL	172,868	229,953	262,305	14.07%	262,305	14.07%	Total
<u>PERSONNEL</u>	<u>FULL-TIME</u> 3	<u>PART-TIME</u>	<u>TOTAL</u> 3				

TOWN OF OAK ISLAND
BUDGET SUMMARY - OKI PAR 3 GOLF - OPERATIONS (38-738)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept. Request FY 20 - 21	Manager Recommends	Council Approved	% of Total
Salaries & Wages & Benefits								
38-738-0220	Salaries & Wages - Part Time	31,850	46,014	32,000	43,868	43,868	43,868	
38-738-0500	FICA Expense	2,434	3,520	3,000	3,356	3,356	3,356	
38-738-0700	Unemployment	13	340	-	340	340	340	
	Total Salaries, Wages & Benefits	34,297	49,874	35,000	47,564	47,564	47,564	69.52%
Operational Expenditures								
38-738-2100	Pro Shop Supplies	1,358	2,500	1,000	2,000	2,000	2,000	
38-738-2101	Departmental Supplies	1,860	1,500	250	1,000	1,000	1,000	
38-738-2102	Merchandising Expense	4,239	4,500	4,500	4,500	4,500	4,500	
38-738-2400	Program & Activity Expense	1,055	1,000	1,100	2,500	2,500	2,500	
38-738-3200	Advertising	1,388	3,000	500	2,000	2,000	2,000	
38-738-4120	Equipment Lease and Rental	279	250	-	250	250	250	
38-738-4300	Telephone & Postage	0	-	-	-	-	-	
38-738-4301	Internet Access	315	1,300	1,400	-	-	-	
38-738-4400	Utilities	614	700	-	700	700	700	
38-738-6100	Contracted Services	131	400	125	400	400	400	
38-738-6210	Pro Shop Lease	0	-	-	-	-	-	
38-738-6220	Equipment Lease and Rental	1,506	7,500	7,086	7,500	7,500	7,500	
38-738-6600	Credit Card Fees	-	-	-	-	-	-	
	Total Operational Expenditures	12,746	22,650	15,961	20,850	20,850	20,850	30.48%
Department Total (38-738)								
		47,043	72,524	50,961	68,414	68,414	68,414	100.00%

TOWN OF OAK ISLAND
BUDGET SUMMARY - OKI PAR 3 GOLF - OPERATIONS (38-738)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021

2100	<u>Pro Shop Supplies</u>		
	Estimated funding based on Current year purchases	Total=	\$2,000
2101	<u>Departmental Supplies</u>		
	Estimated funds to purchase supplies.	Total=	\$1,000
2102	<u>MERCHANDISING Expense</u>		
	pro shop merchandise for resale	Total=	\$4,500
2400	<u>PROGRAM AND ACTIVITY SUPPLIES</u>		
	golf tournaments for memebers and to promote the golf course	Total=	\$2,500
3200	<u>Advertising</u>		
	Anticipated Advertising to encourage to play at course	Total=	\$2,000
4120	<u>EQUIPMENT REPAIRS & MAINTENANCE</u>		
	Estimated from past experience	Total=	\$250
4400	<u>Utilities</u>		
	Estimated from review of Current year utility bills	Total=	\$700
6100	<u>Contracted Services</u>		
	Estimated based on Current year	Total=	\$400
6220	<u>Equipment Lease/Rental</u>		
	Estimated based on Current year	Total=	\$7,500
6600	<u>Credit Card Fees</u>		
	Based on anticipated credit card fees for year	Total=	\$0
		Sub-Total=	\$20,850

TOWN OF OAK ISLAND
BUDGET SUMMARY - OKI PAR 3 GOLF - OPERATIONS (38-738)
DEPARTMENT SUMMARY
FY 2020 - 2021

<u>Expenditures</u>	FY 18 - 19 <u>ACTUAL</u>	FY 19 - 20 <u>Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>Positions</u> <u>Part Time</u>
			FY 20 - 21 <u>Budget</u>	% <u>Change</u>	FY 20 - 21 <u>Budget</u>	% <u>Change</u>	
Salaries & Benefits	34,297	49,874	47,564	-4.63%	47,564	-4.63%	6
Operating Expenses	12,746	22,650	20,850	-7.95%	20,850	-7.95%	
Capital Outlay	0	0	0		0		
TOTAL	47,043	72,524	68,414	-5.67%	68,414	-5.67%	
<u>PERSONNEL</u>	<u>FULL-TIME</u>	<u>PART-TIME</u>	<u>TOTAL</u>				
	0	6	6				

TOWN OF OAK ISLAND
BUDGETED REVENUES ACCOMMODATIONS TAX FUND (45)
FY 2020 - 2021

Account Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated Revenue FY 19 - 20	Dept Request FY 18 - 19	Manager Recommends	Council Approved
45-300-5700	Accommodations Tax Receipts (3%)	1,022,166	1,200,000	1,120,000	744,000	744,000	744,000
45-300-8100	Miscellaneous Revenue	0	0	75	0	0	0
45-300-9800	Appropriated Fund Balance	0	214,970	0	0	0	0
Total Accommodations Tax Fund (45)		1,022,166	1,414,970	1,120,075	744,000	744,000	744,000

TOWN OF OAK ISLAND
BUDGET SUMMARY - ACCOMMODATIONS TAX FUND (45-745)
FY 2020 - 2021

Account Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept Request FY 20 - 21	Manager Recommends	Council Approved	% of Total
Wages & Salaries								
45-745-0230	Salaries & Wages- Part Time	17,280	20,736	4,215	10,368	10,368	10,368	
45-745-0300	FICA Expense	1,322	1,586	500	793	793	793	
	Sub-total Wages & Benefits	18,602	22,322	4,715	11,161	11,161	11,161	1.50%
Departmental Supplies								
45-745-2102	Citizens Patrol Supplies	0	2,260	0	1,130	1,130	1,130	
45-745-3101	Professional Services	1,303	10,000	0	2,000	2,000	2,000	
45-745-4110	Repairs & Maint. - Greenhouse	2,706	2,000	2,500	2,500	2,500	2,500	
45-745-4112	Repairs - Oak Island Pier	48,569	0	0	0	0	0	
45-745-4115	Tourism & Marketing Development	11,194	10,000	5,671	10,000	10,000	10,000	
45-745-4116	Beach 30 Year Maintenance Plan	6,774	10,000	475	10,000	10,000	10,000	
45-745-4140	Repairs - Bulkheading	0	6,500	0	6,500	6,500	6,500	
45-745-4141	Dunes Maintenance	107	0	0	0	0	0	
45-745-4400	Utilities - Greenhouse	6,331	3,000	3,500	3,500	3,500	3,500	
45-745-4500	OKI Pier Insurance	65,000	0	0	0	0	0	
45-745-5420	Capital Outlay	9,101	0	0	0	0	0	
45-745-6100	Contracted Services	9,537	9,500	9,536	9,500	9,500	9,500	
45-745-6220	Equipment Lease	2,115	0	0	0	0	0	
	Total Departmental Supplies	162,736	53,260	21,682	45,130	45,130	45,130	6.07%
Transfers								
45-745-9610	Transfer to OKI Pier Project	554,125	100,000	0	136,000	136,000	136,000	
45-745-9650	Transfer to Beach Nourishment		1,239,388	750,000	551,709	551,709	551,709	
	Total Transfers	554,125	1,339,388	750,000	687,709	687,709	687,709	92.43%
	Department Total (45-745)	735,463	1,414,970	776,397	744,000	744,000	744,000	100.00%

TOWN OF OAK ISLAND
BUDGET SUMMARY - ACCOMMODATIONS TAX FUND (45-745)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021

2102	<u>Citizens Patrol</u> Cost of citizens patrol excluding salaries. (Fuel \$500, vehicle repairs \$375, Uniforms \$180. and first aid and training \$150.)	Total=	\$1,130
3101	<u>Professional Services</u> Anticipated Professional fees from anticipated projects	Total=	\$2,000
4110	<u>Maintenance & Repairs - Greenhouse</u> Based on prior year and anticipated costs for the upcoming year	Total=	\$2,500
4115	<u>Tourism & Marketing Development</u> Based on planned tourism initiative for the upcoming year	Total=	\$10,000
4116	<u>Beach Wide Maintenance Plan</u> Moffitt & Nichol Beach wide 30 year maintenance Plan	Total=	\$10,000
4140	<u>Bulkheading</u> Additional work will need to be performed this year due to conditions of bulkheads and steps	Total=	\$6,500
4400	<u>Utilities - Green House</u> Based on prior year and anticipated costs for the upcoming year	Total=	\$3,500
6100	<u>Contracted Services</u> Based on anticipated services to be required in FY 2020 - 2021	Total=	\$9,500
		Subtotal	\$45,130
	Transfers		
9610	<u>Transfer to OKI Pier Project</u> Transfer funds to Pier Project Fund	Total=	\$0
9610	<u>Transfer to Beach Sand Fund</u> Transfer funds to pay for Engineering Costs for Beach Nourishment	Total=	\$551,709
		Sub-total	\$551,709
		Total=	\$596,839
		Summary	\$596,839

TOWN OF OAK ISLAND
BUDGET SUMMARY - ACCOMMODATIONS TAX FUND (45-745)
DEPARTMENT SUMMARY
FY 2020 - 2021

<u>Expenditures</u>	FY 18 - 19 <u>Actual</u>	FY 19 - 20 <u>Budget</u>	Recommended		Approved	
			FY 20 - 21 <u>Budget</u>	% <u>Change</u>	FY 20 - 21 <u>Budget</u>	% <u>Change</u>
Salaries / Benefits	18,602	22,322	11,161	-50.00%	11,161	-50.00%
Operating Expenses	162,736	53,260	45,130	-15.26%	45,130	-15.26%
Capital Outlay	-	-	-	-	-	-
Transfers	554,125	1,339,388	687,709	-48.65%	687,709	-48.65%
Reserves			-	0.00%	-	#DIV/0!
TOTAL	735,463	1,414,970	744,000	-47.42%	744,000	-47.42%

TOWN OF OAK ISLAND
BUDGET SUMMARY BEACH TAX FUND (46)
FY 2020 - 2021

Account Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated Revenue FY 19 - 20	Dept Request FY 18 - 19	Manager Recommends	Council Approved
300-8956	Accommodations Tax Receipts (2%)	681,267	794,000	794,000	476,400	476,400	476,400
Total Accommodations Tax Fund		681,267	794,000	794,000	476,400	476,400	476,400

TOWN OF OAK ISLAND
BUDGET SUMMARY - BEACH TAX FUND (46-746)
FY 2020 - 2021

Account Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept Request FY 18 - 19	Manager Recommendations	Council Approved
Departmental Expenditures							
46-746-4111	Repairs - Beach Access	-	50,000	50,000	50,000	50,000	50,000
46-746-4140	Emergency Sand Project	3,499,682	-	-	-	-	-
46-746-4141	Dune Maintenance	15,826	50,000	53,800	50,000	50,000	50,000
46-746-4801	Lockwood Folly Dredging	40,722	-	10,004	-	-	-
	Sub-total Departmental Expenditures	3,556,230	100,000	113,804	100,000	100,000	100,000
Transfers							
46-746-9672	Transfer to Beach Nourishment	-	694,000	680,196	376,400	376,400	376,400
	Departmental Total (46-746)	3,556,230	794,000	794,000	476,400	476,400	476,400

**TOWN OF OAK ISLAND
BUDGET SUMMARY - BEACH TAX FUND (46-746)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021**

4111	<u>REPAIR BEACH ACCESS/WALKWAY</u>		
	Based on Planned additional repairs to beach accesses	Total=	\$50,000
<hr/>			
4141	<u>DUNES MAINTENANCE</u>		
	Based on Planned maintenance to dunes during upcoming season	Total=	\$50,000
<hr/>			
9672	<u>TRANSFER TO BEACH NOURISHMENT PROJECT</u>		
	Begin to reserve funds for future beach nourishment projects	Total=	\$376,400
<hr/>			
			Total=
			<u>\$476,400</u>
			<u>\$20,000</u>
			Summary
			\$476,400

TOWN OF OAK ISLAND
BEACH TAX FUND (46-746)
DEPARTMENT SUMMARY
FY 2020 - 2021

<u>EXPENDITURES</u>	FY 18 - 19 <u>ACTUAL</u>	FY 19 - 20 <u>Budget</u>	<u>Recommended</u>		<u>Approved</u>	
			FY 20 - 21 <u>Budget</u>	% <u>Change</u>	FY 20 - 21 <u>Budget</u>	% <u>Change</u>
Operating Expenses	7,112,460	100,000	100,000	0.00%	100,000	0.00%
Reserves	0	694,000	376,400	-45.76%	376,400	84.38%
Transfers	0					
TOTAL	7,112,460	794,000	476,400	-40.00%	476,400	-40.00%

TOWN OF OAK ISLAND
BUDGET SUMMARY - BEACH RENOURISHMENT (47)
FY 2020 - 2021

Account Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated Revenue FY 19 - 20	Dept Request FY 20 - 21	Manager Recommends	Council Approved
47-300-1100	Ad Valorem Tax - CY	518,581	1,217,364	520,000	1,119,077	1,119,077	1,119,077
47-300-1201	Ad Valorem Tax - PY	1,712					
47-300-4231	Parking Citations	13,460	10,000	12,000	10,000	10,000	10,000
Total Ad Valorum Taxes		533,753	1,227,364	532,000	1,129,077	1,129,077	1,129,077
47-300-8909	COE Refund - Delta Project	390,615	0	0	0	0	
Transfers							
47-300-9710	Transfer from Beach Tax Fund	500,000	694,000	500,000	376,400	376,400	376,400
47-300-9750	Transfer from Accommodations Tax Fund		1,243,108	750,000	551,709	551,709	551,709
Total Transfers		500,000	1,937,108	1,250,000	928,109	928,109	928,109
Total Beach Renourishment		1,424,368	3,164,472	1,782,000	2,057,186	2,057,186	2,057,186

TOWN OF OAK ISLAND
BUDGET SUMMARY - BEACH NOURISHMENT FUND (47-746)
FY 2020 - 2021

Account Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept Request FY 20 - 21	Manager Recommends	Council Approved
	Departmental Expenditures						
47-746-5401	Engineering - OKI Master Plan	1,094,782.00	1,820,000	1,000,000	1,500,700	1,500,700	1,500,700
47-746-5402	Engineering - FEMA Turtle Restoration	86,604	476,328	476,328	197,190	197,190	197,190
47-746-6100	Contract Services		25,000				
	Sub-total Departmental Expenditures	1,181,386	2,321,328	1,476,328	1,697,890	1,697,890	1,697,890
	Reserves						
47-746-9700	Reserves for Beach Nourishment		843,144	305,672	359,296	359,296	359,296
	Departmental Total (47-746)	1,181,386	3,164,472	1,782,000	2,057,186	2,057,186	2,057,186

TOWN OF OAK ISLAND
BUDGET SUMMARY - BEACH NOURISHMENT FUND (47-746)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021

5401	<u>Project Engineering - Year two of three year contract</u> Moffatt & Nichol Year 2 Contracted Cost for the three year Beach Nourishment Plan	Total=	<u>\$1,500,700</u>
5402	<u>Project Enginnering - FEMA Turtle Restoration Project</u> Project Enginnering - for the Turtle Restoration Project	Total=	<u>\$197,190</u>
9672	<u>Reserve for Beach Nourishment</u> Begin to reserve funds for future beach nourishment projects	Total=	<u>\$359,296</u>
		Total=	<u><u>\$2,057,186</u></u>
		Summary	<u>\$2,057,186</u>

TOWN OF OAK ISLAND
BUDGETED REVENUE PIER REBUILD PROJECT (48)
FY 2020 - 2021

Account Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated Revenue FY 19 - 20	Dept Request FY 20 - 21	Manager Recommends	Council Approved
48-300-3700	Transfer from Accommodations Fund	855,000	100,000		136,000	136,000	136,000
48-300-8905	Golden Leaf Grant		1,444,414	1,444,414			
48-300-9710	Transfer from General Fund	166,152					
Total Pier Rebuild Project Fund (48)		1,021,152	1,544,414	1,444,414	136,000	136,000	136,000

TOWN OF OAK ISLAND
BUDGETED PIER REBUILD PROJECT
FY 2020 - 2021

Account Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept. Request FY 19 - 20	Manager Recommends	Council Approved
Departmental Expenditures							
48-748-5410	Pier Construction	958,604	75,000	475,959	136,000	136,000	136,000
48-748-5420	Pier House Improvements	143,101	25,000	16,000	0	0	0
48-748-6100	Engineering Services	148,591.95	0	21,331	0	0	0
48-748-9645	Transfer to Accommodations Fund		1,444,414				
Departmental Total (48-748)		1,250,297	1,544,414	513,290	136,000	136,000	136,000

**TOWN OF OAK ISLAND
BUDGETED PIER COMPLEX
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021**

5410 Pier Demo, Rebuild and Structural Upgrades

Costs anticipated for the final completion of the pier

Total= **\$136,000**

Total= **\$136,000**

TOWN OF OAK ISLAND
BUDGETED REVENUES PIER COMPLEX FUND (49)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated Revenue FY 19 - 20	Dept. Request FY 20 - 21	Manager Recommends	Council Approved	% of Total
Revenue from Services								
49-300-4710	Pier Restaurant Rental	7,645	36,000	36,000	36,000	36,000	36,000	
49-300-6100	801 Facility Rental	200	25,000	5,570	25,000	25,000	25,000	
49-300-8100	Miscellaneous Revenue	5		1,778				
49-300-8400	Tackle Shop Food Sales	2,880	29,000	22,000	29,000	29,000	29,000	
49-300-8410	Tackle Shop Fishing Passes		50,000	70,000	50,000	50,000	50,000	
49-300-8420	Tackle Shop Merchandise Sales	431	50,000	34,000	36,000	36,000	36,000	
49-300-8430	Tackle Shop Beer Sales	222	20,000	14,000	18,000	18,000	18,000	
	Sub-total Revenue from Services	11,383	210,000	183,348	194,000	194,000	194,000	78.72%
49-300-9646	Transfer from General Fund	233,076	190,980	25,000	52,456	52,456	52,456	21.28%
	Total Pier Complex Fund	244,459	400,980	208,348	246,456	246,456	246,456	100.00%

TOWN OF OAK ISLAND
BUDGET SUMMARY - PIER COMPLEX FUND (49-749)
FY 2020 - 2021

Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated 6/30/20 YE Expense	Dept. Request FY 20 - 21	Manager Recommends	Council Approved	% of Total
Salaries & Wages								
49-749-0220	Salaries & Wages - Full Time	2,425	72,813	50,000	56,445	56,445	56,445	
49-749-0230	Salaries & Wages - Part Time	7,649	63,336	62,500	24,684	24,684	24,684	
49-749-0240	Salaries & Wages - Over Time	-	-	13,832	-	-	-	
	Sub-total Salaries & Wages	10,074	136,149	126,332	81,129	81,129	81,129	32.92%
Fringe Benefits								
49-749-0245	Cell Phone Allowance	50	1,200	360	-	-	-	
49-749-0300	FICA Expense	775	10,450	10,450	6,206	6,206	6,206	
49-749-0410	Group Insurance	86	20,123	7,500	6,875	6,875	6,875	
49-749-0510	Retirement	190	6,616	5,500	8,047	8,047	8,047	
49-749-0520	401K Plan Retirement	73	2,913	3,000	2,080	2,080	2,080	
49-749-0700	Unemployment	-	235	-	118	118	118	
49-749-0800	Workers Compensation	-	169	-	114	114	114	
	Sub-total Fringe Benefits	1,174	41,706	26,810	23,440	23,440	23,440	9.51%
	Total Salaries, Wages & Fringe Benefits	11,248	177,855	153,142	104,569	104,569	104,569	42.43%
Departmental Expenditures								
49-749-2100	Departmental Supplies	5,327	23,500	13,500	20,000	20,000	20,000	
49-749-2101	Merchandise	7,286	50,000	50,000	50,000	50,000	50,000	
49-749-3200	Advertising	-	4,000	3,500	4,000	4,000	4,000	
49-749-3710	Uniforms	-	800	352	800	800	800	
49-749-4112	801 Building Repairs	110,767	30,000	30,000	20,000	20,000	20,000	
49-749-4300	Telephone & Postage	159	500	200	500	500	500	
49-749-4400	Utilities	20,018	20,000	24,500	20,000	20,000	20,000	
49-749-4500	Pier Insurance	90,960	42,825	2,416	3,000	3,000	3,000	
49-749-6100	Contracted Services	-	11,000	8,000	10,000	10,000	10,000	
49-749-6220	Lease Ice Machine	2,585	-	-	-	-	-	
49-749-6410	Annual Fishing License & Alcohol Permit	3,587	-	3,587	3,587	3,587	3,587	
49-749-9100	Expendable Equipment	-	10,500	9,060	10,000	10,000	10,000	
	Sub-total Departmental Expenditures	240,688	193,125	145,115	141,887	141,887	141,887	57.57%
49-749-5410	Capital Outlay	4,360	30,000	26,160	-	-	-	
	Department Total (49-749)	256,296	400,980	324,417	246,456	246,456	246,456	100.00%

**TOWN OF OAK ISLAND
BUDGET SUMMARY - PIER COMPLEX FUND (49-749)
LINE ITEM FUNDING PROPOSAL
FY 2020 - 2021**

2100	<u>Departmental Supplies</u> Garage bags, cleaning supplies, wristbands, office supplies (paper, pens, paperclips, folders, etc.), URLs,	Total=	\$20,000
2102	<u>Merchandise</u> Items to be resold: bait, fishing supplies/tackle, snacks, ice cream, candy, sundries, souvenirs, t-shirts,	Total=	\$50,000
3200	<u>Advertising</u> Wedding/bridal expos: Ad placements in Stateport Pilot supplements/online, Visitors Guides, regional publications	Total=	\$4,000
3710	<u>Uniforms</u> Shirts and hats for employees.	Total=	\$800
4112	<u>Repairs - Facility</u> Small repairs and maintenance for Pier and 801.	Total=	\$20,000
4300	<u>Telephone & Postage</u> Basic administrative operations, Internet, mailings, etc.	Total=	\$500
4400	<u>Utilities</u> Water, wastewater, electricity, garbage	Total=	\$20,000
4500	<u>Pier Insurance</u> Liability Insurance for pier based on quote from agent	Total=	\$3,000
4400	<u>Contracted Services</u> Janitorial services, graphic design services, electrical work.	Total=	\$10,000
6410	<u>Annual Fishing License & Alcohol Permit</u> Annual NC fishing license for Pier; annual alcohol permit.	Total=	\$3,587
9100	<u>Expendable Assets</u> Items with useful life longer than three years and less than \$5,000.	Total=	\$10,000
		Sub-Total=	\$141,887

TOWN OF OAK ISLAND
BUDGET SUMMARY - PIER COMPLEX FUND (49-749)
DEPARTMENT SUMMARY
FY 2020 - 2021

<u>EXPENDITURES</u>	FY 18 - 19 <u>ACTUAL</u>	FY 19 - 20 <u>Budget</u>	<u>Recommended</u>		<u>Approved</u>	
			FY 20 - 21 <u>Budget</u>	% <u>Change</u>	FY 20 - 21 <u>Budget</u>	% <u>Change</u>
Salaries/Benefits	11,248	177,855	104,569	-41.21%	104,569	-41.21%
Operating Expenses	240,688	193,125	141,887	-26.53%	141,887	-26.53%
Capital Outlay	4,360	30,000		-100.00%		-100.00%
Transfers						
TOTAL	256,296	400,980	246,456	-38.54%	246,456	-38.54%
<u>PERSONNEL</u>	<u>FULL-TIME</u> 1	<u>PART-TIME</u> 10	<u>TOTAL</u> 11			

<u>Positions</u>	
<u>Full Time</u>	
Pier Complex Mgr	1
<u>Total Full Time</u>	<u>1</u>
<u>Part Time</u>	
Pier House	9
Pier House (VACANT)	1
<u>Total Part Time</u>	<u>10</u>
TOTAL	11

TOWN OF OAK ISLAND
BUDGETED REVENUES & TRANSFERS CAPITAL RESERVE FUND (72)
FY 2020 - 2021

Account Number	Description	Previous Year Actual FY 18 - 19	Current Budget FY 19 - 20	Estimated Revenue FY 19 - 20	Dept. Request FY 2020 - 2021	Manager Recommends	Council Approved
72-300-9700	Transfer from Administration Department	299,982	14,831	0	0	0	0
72-300-9710	Transfer from Police Department		175,000	175,000	0	0	0
72-300-9720	Transfer from Recreation Department	0	30,000	109,625	0	0	0
72-300-9730	Transfer from Water Department	0	374,393	0	0	0	0
72-300-9740	Transfer from Developmental Services	0	10,000	10,000	0	0	0
72-300-9732	Transfer from Stormwater	85,447	60,000	10,200	0	0	0
72-300-9735	Transfer from Solid Waste		158,048	72,939	0	0	0
72-300-9736	Transfer from Wastewater	609,751	632,570	554,590	0	0	0
72-300-9738	Transfer from Golf Course	0	5,000	10,000	0	0	0
72-300-9781	Transfer from Fire Department	0	50,000	50,000	0	0	0
72-300-9800	Appropriated Fund Balance	0	25,285	0	0	0	0
Total Capital Reserve Fund (72)		995,180	1,535,127	992,354	0	0	0
72-772-9610	Transfer to General Fund	14,160	45,816	95,368	0	0	0
72-772-9620	Transfer to Recreation Department	0	0	0	0	0	0
72-772-9631	Transfer to Wastewater	117,000	0	0	0	0	0
72-772-9630	Transfer to Fire Department	0	25,285	0	0	0	0
72-772-9800	Appropriated Fund Balance	0	1,464,026	525,198	0	0	0
Department Totals (72-772)		131,160	1,535,127	620,566	0	0	0

SUMMARY OF INTERFUND TRANSFERS
APPROVED BUDGET
FY 2020 - 2021

REVENUES

Account #	Item	For	Amount
31-300-3000	Transfer from Water Fund	For Wastewater Debt Service	\$ 444,298
31-300-3900	Transfer from Sewer District Fee Fund	Sewer District Fee utilized for debt service/capital	6,311,840
31-300-9765	Transfers from Sewer Assessments	Sewer Assessment Transfer for capital	1,205,780
38-300-4500	Transfer from General Fund	Golf Course Operations Subsidy	177,819
48-300-4700	Transfer from Accommodations Fund	Funds for Pier Replacement	136,000
47-300-9750	Transfer from Accommodations Tax Fund	Transfers for Beach Sand	551,709
47-300-9765	Transfer from Beach Tax Fund	Funds for maintenance of Beach Sand	376,400
49-300-9710	Transfer from General Fund	Funds for Operation of New Pier	52,456
TOTAL			\$ 9,256,302

EXPENDITURES

Account #	Item	For	Amount
10-420-9038	Transfer to Golf Course	Golf Course Operations Subsidy	\$ 177,819
10-420-9649	Transfer to Pier Construction	Funds for Pier Replacement	52,456
30-720-9131	Transfer to Wastewater Fund	Supplement to Wastewater Debt Service	444,298
39-835-9131	Transfer to Sewer Fund	Sewer District Fee for Wastewater Debt Service	6,311,840
40-480-9631	Transfer to Wastewater Fund	Transfer to Wastewater for debt service/capital	1,205,780
45-745-9635	Transfer to Pier Project	Transfer funds Pier Rebuilding Project	136,000
46-746-9647	Transfer to Beach Nourishment	Transfer funds Beach Renourishment Project	376,400
45-745-9635	Transfer to Beach Nourishment	Transfer funds Beach Renourishment Project	551,709
TOTAL			\$ 9,256,302

TOWN OF OAK ISLAND
SUMMARY OF CAPITAL OUTLAY BUDGETED
FOR THE FISCAL YEAR END 2020 - 2021

Acct.	Account Descriptions	Fund	Capital Item	Budgeted	Total Fund
10-420-5420	Technology	Administration Dept	Update to computer software, replacement of outdated PC's and printers	\$ 40,000	\$ 40,000
10-420-7400	Capital Outlay	Administration Dept	The Town's telephone system needs to be replaced. The system was installed in April 2009. Ronco Communications has quoted a cost of \$69,100 to replace the software system and all telephones up to 120. Ronco is our current provider of system and network maintenance and support.	\$ 69,100	\$ 69,100
10-500-5420	Capital Outlay	Facilities Maintenance	Hot water pressure washer. Will be portable for cleaning of structures such as crossovers, docks, pier, steps, sidewalks, amphitheater, Vac stations. Some of cost will be offset by no longer needing to contract this work out.	\$ 5,500	\$ 5,500
10-510-5420	Capital Outlay	Police Department	Server for Police Department - Isolated and separate from Town Hall (Quote per Hooks)	\$ 17,850	
			Generator for Police Department side of Town Hall (Quote Mellon Power Systems)	\$ 88,336	
			Purchase of 2 police vehicles on 3 year lease		
			1 Patrol Car - State Contract - \$53,894 & 1 Ford Explorer for investigations \$51,586	\$ 35,160	\$ 141,346
10-530-5420	Capital Outlay	Fire Department	LP 15 Cardiac Monitor. This monitor will replace a LP-12 Cardiac Monitor which has been discontinued Dept. cannot keep LP12-s on the current maintenance contract. The LP-12 will be traded in.	\$ 35,835	
			Scott Air Packs. Overall 46 air packs are needed to accommodate personnel and fire trucks. This funding request is for 3 air packs at \$5,575.00 each.	\$ 16,725	\$ 52,560
10-540-5420	Capital Outlay	Developmental Services	Vehicle Replacement - Ford F150 to replace 2005 Ford Ranger with over 100,000 miles and considerable rust	\$ 28,000	\$ 28,000
10-620-5401	Middleton Park	Recreation Department	(2) Covered Picnic Shelters @ \$10,000 each	\$ 20,000	
			Shade areas for the splash pad area	\$ 10,000	\$ 30,000
10-620-5420	Capital Outlay	Recreation Department	Ford F150 Ford Truck. This would replace a 2002 Ford SUV with over 120,000 miles. \$10,000 from the requested funding was budgeted in 2019-2020 and transferred to capital Reserve.	\$ 26,800	\$ 26,800
35-580-5420	Capital Outlay	Solid Waste	Replacement of SW-7 with a Peterson TL3 Grapple Truck (Obtained written quote)	156,458	\$ 156,458
Total General Fund				\$ 549,764	\$ 549,764

TOWN OF OAK ISLAND
SUMMARY OF CAPITAL OUTLAY BUDGETED
FOR THE FISCAL YEAR END 2020 - 2021

Acct.	Account Descriptions	Fund	Capital Item	Budgeted	Total Fund
Enterprise Funds					
Water Fund					
30-720-5401	Capital Outlay	General Services	2020 Ford Ranger 4x2 Supercab - Replace Silverado with 142,300 miles (VWV15) Customer Portal - Implement customer portal through Sensus (Quote from Ferguson)	\$ 24,826 \$ 60,154	\$ 84,980
30-814-5440	Capital Outlay	General Services	(1) 2020 F150 4x2 Pick Up @ \$26,315. This funding request is to replace a 2007 1/2 ton truck having over 100,000 miles. 2020 -420 F2 Catepillar Backhoe - Quote per Gregory Poole. This is the same backhoe model as Public Works with different options that was purchased in 2019-2020.	\$ 26,315 \$ 121,578	\$ 147,893
30-814-7400	Capital Improvements	Water Maintenance	Continued replacement of 69 dead end street blow offs to improve water quality. The plan is to do 20 in 2020-2021 budget year. The cost is \$61,226 in materials and \$66,000 in contract labor cost. Security Fencing must be installed and improved at the Water Towers at Middleton & 56th Street (Security Issue) Continued Exterior and internal maintenance of 776 fire hydrants. Plan to do 100 in 2020-2021. This cost is for \$24,059 in material costs and \$45,000 in contract labor cost.	\$ 127,226 \$ 30,000 \$ 69,059	\$ 226,285
31-820-7400	Wastewater Fund Capital Outlay	Treatment	John Deere 4052M Compact Utility Tractor (40ptohp). This tractor is needed for spray field maintenance and off loading of supplies and materials. Attachments included and will also be utilized at Bill Smith Park. F-250 to replace Ford F-150 that has 157,000 miles. A Tommy lift is included in the price of the truck. Quote is from Jones Ford. This truck would haul Emergency generators, pumps and blowers Ford Cargo Van will be utilized by the Utility Instrumentation/Electrician. This quote is also from Jones Ford. Includes tool boxes, Cabinets, Safety Screen, Ladder Rack. (Replaces VWV-2) Purchase of two spare dry pit sewage pumps for Vacuum Stations. The quote is provided by Aqseptence Group Finish installing emergency Bypass on Lift Stations #3 through #10 and lift Station #18. This work is quoted by Hickman Utilities.	\$ 35,264 \$ 27,518 \$ 45,000	\$ 107,782
31-830-5450	Capital Improvement	Collection		\$ 70,230 \$ 44,400	\$ 114,630
31-830-7400	Capital Outlay	Collection	(1) F150 4x2 Supercab pickup trucks. This is to replace vehicle (ww-16) with 138,236 miles. The quote is from Jones Ford for the vehicle. \$27,515 each.	\$ 27,515	
32-562-7400	Capital Outlay	Stormwater	Insert a valve on a 20" force main that runs to Brunswick County from Middleton Lift Station. There is currently only 1 valve on this line which is need of maintenance and cannot be performed at this point. F-250 to replace Ford F-250 that has over 158,000 miles. Quote is from Jones Ford. Dump Truck to replace 1998 truck with over 500,000 miles. (Quote provided by Triple T.) 2020 -420 F2 Catepillar Backhoe - Quote per Gregory Poole. This is the same backhoe model as Public Works with different options that was purchased in 2019-2020. This will replace 2008 back hoe.	\$ 66,792 \$ 31,000 \$ 111,000 \$ 130,714	\$ 94,307 \$ 272,714
Total Enterprise Funds				\$ 1,048,591	
Total General and Enterprise Funds				\$ 1,598,354	

Town of Oak Island
FY 2019-2020
Debt Summary

Department	Coding	Principal	Interest	Total
General Government				
Administration				
Town Hall Project	10-420	588,000	13,230	601,230
Total Administration		588,000	13,230	601,230
Police				
New Headquarters	10-510	320,000	7,200	327,200
Addl Financing New HQ	10-510	153,528	3,454	156,982
Total Police		473,528	10,654	484,182
Fire/Emergency Svcs				
Yaupon/SH Fire Stations	10-530	572,100	12,872	584,972
Total Fire/Emergency Services Fund		572,100	12,872	584,972
Total FY 19 General Governmental Debt Service		1,633,628	36,757	1,670,384

Department	Coding	Principal	Interest	Total
Enterprise Funds				
Wastewater - Collections				
Revenue Bonds 2015	31-830	1,780,000	1,779,888	3,559,888
Revenue Bonds 2017	31-830	1,450,000	1,331,431	2,781,431
State Revolving Loan - 1	31-830	385,596	79,052	464,648
State Revolving Loan - 2	31-830	328,143	91,089	419,233
Total WW - Collections		3,943,739	3,281,461	7,225,200
Total Wastewater Fund		3,943,739	3,281,461	7,225,200
Total FY 19 Enterprise Funds Debt Service		3,943,739	3,281,461	7,225,200
Total FY 19 Total Debt Service		5,577,367	3,318,217	8,895,584

TOWN OF OAK ISLAND DEBT SERVICE SCHEDULE
GOVERNMENTAL FUNDS ONLY

Fiscal Year	Town Hall Project	New Police Headquarters	New Police Headquarters Additional Financing	Fire Station Projects (Yaupon & SH Village)	Total Annual Payments
Financed By	BB&T	BB&T	BB&T	BB&T	(Governmental Funds Only)
Original Issue Amt Date	\$ 4,900,000 5/13/2009	\$ 4,000,000 7/13/2006	\$ 1,663,215 6/15/2008	\$ 5,721,000 10/26/2007	
Interest Rate	4.59% Original Rate Refinanced Rate	4.12%-Original Rate 2.25% Refinanced Rate	4.44% Original Rate Refinanced Rate	4.31% Original Rate 2.25% Refinanced Rate	
Pymt Date	A 7/15	A 7/13	A 8/14	A 7/01	
Fund-Dept	10-420	10-510	10-510	10-530	
	Principal Payment	Principal Payment	Principal Payment	Principal Payment	
	Interest Payment	Interest Payment	Interest Payment	Interest Payment	
2020-2021	588,000	320,000	153,528	572,100	1,670,384
2021-2022	13,230	7,200	3,454	12,872	
2022-2023					
2023-2024					
2024-2025					
2025-2026					
2026-2027					
2027-2028					
2028-2029					
2029-2030					
2030-2031					
2031-2032					
2032-2033					
2033-2034					
2034-2035					
2035-2036					
Total/Debt \$	588,000	320,000	153,528	572,100	1,670,384

Governmental Funds

Total/Principal	1,633,628
Total/Interest	36,757
Grand Total	<u>1,670,384</u>

TOWN OF OAK ISLAND DEBT SERVICE SCHEDULE
ENTERPRISE FUND ONLY

Fiscal Year	Wastewater Project Revenue Bonds 2015A		State Revolving Loan 1st Allocation \$9,000,000		State Revolving Loan 2nd Allocation \$8,500,000		Enterprise Refunding Bonds Series 2017		Total Annual Payments
	Financed By Original Issue Amt Date Interest Rate Pymt Date Fund-Dept	DTC thru U.S. Bank	NCDENR	NCDENR	NCDENR	DTC thru U.S. Bank	DTC thru U.S. Bank		
		\$ 41,110,000 7/1/2015 2.0-5.0% SA 6/1 & 12/1 31-830	\$7,524,846 4/1/2012 2.10% SA 5/1 & 11/1 31-830		\$6,579,167 4/1/2012 2.48% SA 5/1 & 11/1 31-830		\$32,695,000 2/23/2017 2.25-5.75% SA 6/1 & 12/1 31-830		
		Principal Payment	Principal Payment	Interest Payment	Principal Payment	Interest Payment	Principal Payment	Interest Payment	
2020-2021		1,780,000	385,596	79,052	328,143	91,089	1,450,000	1,331,431	7,225,200
2021-2022		1,865,000	393,693	70,955	336,281	82,951	1,525,000	1,258,931	7,223,700
2022-2023		1,960,000	401,961	62,687	344,621	74,611	1,600,000	1,182,681	7,224,200
2023-2024		2,060,000	410,402	54,246	353,168	66,065	1,680,000	1,102,681	7,226,200
2024-2025		2,160,000	419,020	45,628	361,926	57,306	1,760,000	1,018,681	7,219,200
2025-2026		2,270,000	427,820	36,828	370,902	48,330	1,850,000	930,681	7,223,200
2026-2027		2,380,000	436,804	27,844	380,101	39,132	1,940,000	838,181	7,217,200
2027-2028		2,500,000	445,977	18,671	389,527	29,705	2,035,000	741,181	7,216,200
2028-2029		2,575,000	443,130	9,306	399,187	20,045	2,135,000	639,431	7,202,237
2029-2030		2,705,000			409,087	10,145	2,205,000	575,381	6,757,002
2030-2031		2,795,000					2,270,000	509,231	6,338,706
2031-2032		2,935,000					2,345,000	438,294	6,343,019
2032-2033		3,040,000					2,460,000	321,044	6,343,044
2033-2034		3,185,000					2,580,000	198,044	6,333,044
2034-2035		3,345,000					2,670,000	110,969	6,336,719
2035-2036		1,160,000					115,000	4,169	1,322,669
TotalDebt \$		38,715,000	3,764,401	405,218	3,672,945	519,381	30,620,000	11,201,013	104,751,537

Enterprise Fund
TotalPrincipal
TotalInterest
Grand Total

TotalFunds
TotalPrincipal
TotalInterest
Grand Total

78,405,973
28,015,948
106,421,921

76,772,346
27,979,191
104,751,537

TOWN OF OAK ISLAND FEE SCHEDULE
Effective July 1, 2020

Department	Charge Type	Current Amount		Unit	Additional Information	
		(a) 3%	(b) 2%		(a) for tourist-related expenditures	(b) for beach nourishment
Administration	Accommodation Tax					
Administration	Copy Fee - 11x17 copy	\$	0.25	per copy		
Administration	Fax Charge	\$	0.50	page		
Administration	"Keep off the Dunes" sign	\$	15.00	each		
Administration	Filming Industry Extended Permit Fee	\$	150.00	Daily	Partial Days are considered Full Days	
Administration	Filming Industry Fee - A&B Explosives Permit	\$	30.00	per event		
Administration	Filming Industry Fee - Ambulances	\$	300.00	Daily	Partial Days are considered Full Days	
Administration	Filming Industry Fee - Ball Fields/Soccer Fields	\$	250.00	Daily	Partial Days are considered Full Days	
Administration	Filming Industry Fee - Beach/Waterways Accesses/Street Ends	\$	300.00	Daily	Partial Days are considered Full Days	
Administration	Filming Industry Fee - C Explosives Permit	\$	40.00	per event		
Administration	Filming Industry Fee - Emergency Medical Technicians	\$	30.00	Hourly	To be paid by production company-minimum (4) hours	
Administration	Filming Industry Fee - Enclosed Tent	\$	40.00	per event		
Administration	Filming Industry Fee - Fire Inspections	\$	40.00			
Administration	Filming Industry Fee - Fire Trucks	\$	350.00	Daily	Partial Days are considered Full Days	
Administration	Filming Industry Fee - Firefighters/Fire Inspectors	\$	30.00	Hourly	To be paid by production company-minimum (4) hours	
Administration	Filming Industry Fee - Fireworks	\$	200.00	per event		
Administration	Filming Industry Fee - Other Town Vehicles	\$	50.00	Daily	Partial Days are considered Full Days	
Administration	Filming Industry Fee - Public Safety Officers	\$	30.00	Hourly	To be paid by production company-minimum (4) hours	
Administration	Filming Industry Fee - Public Safety Vehicles	\$	50.00	Daily	Partial Days are considered Full Days	
Administration	Filming Industry Fee - Skate Park	\$	350.00	Daily	Partial Days are considered Full Days	
Administration	Filming Industry Fee - Street Closure	\$	50.00			
Administration	Filming Industry Fee - Street/Utilities Personnel	\$	30.00	Hourly	To be paid by production company-minimum (4) hours	
Administration	Filming Industry Fee - Tennis Courts/Pickle Ball Courts	\$	250.00	Daily	Partial Days are considered Full Days	
Administration	Filming Industry Fee - Town Buildings	\$	350.00	Daily	Partial Days are considered Full Days	
Administration	Filming Industry Fee - Town Parks	\$	250.00	Daily	Partial Days are considered Full Days	
Administration	Filming Industry Fee - Town Services less than (2) days notice	\$	3,000.00			
Administration	Filming Industry Fee - Town Walkways/Docks	\$	250.00	Daily	Partial Days are considered Full Days	
Administration	Filming Industry Fee - Transport A&B Explosives Permit	\$	250.00	Hourly		
Administration	Filming Industry Fee - Use of Hydrant for Water	\$	150.00	Daily	Partial Days are considered Full Days	
Administration	Filming Industry Permit Fee	\$	1,000.00	7 Days		
Administration	Parking Decal Fee	\$	10.00	2-year period	Decals issued beginning 4/01/2020 will be valid through 12/31/2021	
Administration	Property Tax Rate	.2415/\$100 valuation				
Administration	Property Tax Rate	.0385/\$100 Valuation				
Administration	Returned Check Fee	\$	26.00	each	Designated to Beach Nourishment	

TOWN OF OAK ISLAND FEE SCHEDULE

Effective July 1, 2020

Department	Charge Type	Current Amount	Unit	Additional Information
Animal Control	Dog Tags	\$	-	No charge, but owner must register and show Current proof of rabies vaccination
Animal Control	Civil Penalty Charge	\$ 25.00	each offense	Sec. 4-9 Defecation on public or private property and not carrying removal
Animal Control	Civil Penalty Charge	\$ 100.00	each offense	Sec. 4-46. Unrestrained dogs on the beach
Animal Control	Civil Penalty Charge	\$ 250.00	each offense	Sec. 4.5. – Harassment of alligators
Animal Control	Civil Penalty Charge	\$ 250.00	each offense	Sec. 4.6. – Animals creating nuisance
Animal Control	Civil Penalty Charge	\$ 250.00	each offense	Sec. 4-7. – Abandonment of animals
Animal Control	Civil Penalty Charge	\$ 250.00	each offense	Sec. 4-8. – Entrapment of animals
Animal Control	Civil Penalty Charge	\$ 100.00	each offense	Sec. 4-45. – Female dogs
Animal Control	Civil Penalty Charge	\$ 250.00	each offense	Sec. 4-47(c). – Interfering with Animal Control Officer/Impoundment
Animal Control	Civil Penalty Charge	\$ 500.00	each offense	Sec. 4-50. – Confinement/restraint/TRANSFER OF OWNERSHIP of dangerous dogs
Animal Control	Civil Penalty Charge	\$ 500.00	each offense	Sec. 4-12 - Collection of animals for resale
Animal Control	Civil Penalty Charge	\$ 75.00	per trap	Sec. 4-8 - Trap reimbursement
Animal Control	Civil Penalty Charge	\$ 100.00	each offense	Sec. 4-2. – Bird Sanctuary
Animal Control	Civil Penalty Charge	\$ 500.00	each offense	Sec. 4-3. – Sea turtle sanctuary
Animal Control	Civil Penalty Charge	\$ 500.00	each offense	Sec. 4-11. – Cruelty
Animal Control	Civil Penalty Charge	\$ 250.00	each offense	Sec. 4-6.2 Habitual Public Nuisance
Animal Control	Civil Penalty Charge	\$ 30.00	each offense	Sec. 4-42 Vaccinations
Animal Control	Civil Penalty Charge	\$ 30.00	each offense	Sec. 4-43 Registration
Animal Control	Civil Penalty Charge	\$ 30.00	each offense	Sec. 4-44 Running At Large
Animal Control	Civil Penalty Charge	\$ 30.00	each offense	Sec. 4-46 Unrestrained
Animal Control	Civil Penalty Charge	\$ 75.00	each offense	Sec. 4-46 Unrestrained on beach
Animal Control	Civil Penalty Charge	\$ 25.00	each offense	Sec. 4-9 Defecation on public/private property
Animal Control	Dangerous Dog on Beach	\$ 500.00	each offense	If a dangerous dog is found on the beach, leashed or unleashed, the dog's owner shall be guilty of a misdemeanor and will be fine for each offense.
Code Enforcement	Code Enforcement Civil Penalty Charge - House Numbers (1)	\$ 25.00	1st Offense	Failure to Post House Numbers
Code Enforcement	Code Enforcement Civil Penalty Charge - House Numbers (2+)	\$ 50.00	2nd Offense	Failure to Post House Numbers
Code Enforcement	Code Enforcement Civil Penalty Charge - Yard Sale (1)	\$ 50.00	1st Offense	Failure to Obtain Yard Sale Permit (Municipal Code, Sec. 10-1)
Code Enforcement	Code Enforcement Civil Penalty Charge - Yard Sale (2+)	\$ 100.00	2nd Offense	Failure to Obtain Yard Sale Permit (Municipal Code, Sec. 10-1)
Code Enforcement	Code Enforcement Civil Penalty Charge - State of Emerg (1)	\$ 50.00	1st Offense	Violation of any Provision during a State of Emergency
Code Enforcement	Code Enforcement Civil Penalty Charge - State of Emerg (2+)	\$ 100.00	2nd Offense	Violation of any Provision during a State of Emergency
Code Enforcement	Code Enforcement Civil Penalty Charge - Solid Waste (1)	\$ 50.00	1st Offense	Sec. 24-171
Code Enforcement	Code Enforcement Civil Penalty Charge - Solid Waste (2+)	\$ 100.00	2nd Offense	Sec. 24-171 (becomes criminal after 2nd offense)
Code Enforcement	Code Enforcement Civil Penalty Charge - Nuisance - Weeds/Grass	\$ 50.00	each offense/daily	Growth of weeds and grass (Municipal Code, Sec. 14-35) Max Penalty \$500.00
Code Enforcement	Code Enforcement Civil Penalty Charge Nuisance - Animal/Vegetable Matter	\$ 50.00	each offense/daily	Accumulations of animal or vegetable matter (Municipal Code, Sec. 14-35) Max Penalty \$500.00
Code Enforcement	Code Enforcement Civil Penalty Charge Nuisance - Rubbish	\$ 50.00	each offense/daily	Accumulation of rubbish, etc (Municipal Code, Sec. 14-35) Max Penalty \$500.00
Code Enforcement	Code Enforcement Civil Penalty Charge Nuisance - Health Dept. Violations	\$ 50.00	each offense/daily	Conditions violating health department rules (Municipal Code, Sec. 14-35) Max penalty \$500.00
Code Enforcement	Code Enforcement Civil Penalty Charge Nuisance - Burned Structures	\$ 50.00	each offense/daily	Burned or partially burned buildings and structures (Municipal Code, Sec. 14-35) Max Penalty \$500.00
Code Enforcement	Code Enforcement Civil Penalty Charge Nuisance - Damaged Structures	\$ 50.00	each offense/daily	Storm- or erosion-damaged structures and resulting debris (Municipal Code Sec. 14-35) Max Penalty \$500.00
Code Enforcement	Code Enforcement Civil Penalty Charge Nuisance - Defective Septic	\$ 50.00	each offense/daily	Defective septic systems (Municipal Code, Sec. 14-35) Max Penalty \$500.00
Code Enforcement	Code Enforcement Civil Penalty Charge Nuisance - Ponds	\$ 50.00	each offense/daily	Detention or retention ponds (Municipal Code, Sec. 14-35) Max Penalty \$500.00
Code Enforcement	Code Enforcement Civil Penalty Charge Nuisance - Misc.	\$ 50.00	each offense/daily	Miscellaneous (Municipal Code, Sec. 14-35) Max Penalty \$500.00
Code Enforcement	Code Enforcement Civil Penalty Charge Nuisance - Beach Vitec	\$ 50.00	each offense/daily	Beach Vitec (Municipal Code, Sec. 14-35) Max Penalty \$500.
Code Enforcement	Code Enforcement Civil Penalty Charge Nuisance - Civil Penalty	\$ 250.00	each offense/daily	A civil penalty of up to \$250.00 per day is imposed for each day beyond the time allowed for abatement of the nuisance until the nuisance is abated (Municipal Code, Sec. 14-35) Max Penalty \$500.00

TOWN OF OAK ISLAND FEE SCHEDULE

Effective July 1, 2020

Department	Charge Type	Current Amount	Unit	Additional Information
Development Services	Board of Adjustment - Interpretation	\$ 150.00		
Development Services	Board of Adjustment - Petition for Variance / Appeal	\$ 350.00		
Development Services	CDO Text Amendment	\$ 300.00		
Development Services	Change of Use Permit	\$ 100.00		
Development Services	Commercial Buildings	\$ 100.00		Plus Trade Permits (building costs \$0-2,500)
Development Services	Commercial Buildings	\$ 425.00	Package	costs \$2,500-25,000 (includes permit & trade permits)
Development Services	Commercial Buildings	\$ 725.00	Package	costs \$25,001-50,000 (includes permit & trade permits)
Development Services	Commercial Buildings	\$ 1,400.00	Package	costs \$50,001-100,000 (includes permit & trade permits)
Development Services	Commercial Buildings	\$ 2,750.00	Package	costs \$100,001-200,000 (includes permit & trade permits)
Development Services	Commercial Buildings	\$ 4,600.00	Package	costs \$200,001-350,000 (includes permit & trade permits)
Development Services	Commercial Buildings	\$ 5,950.00	Package	costs \$350,001-500,000 (includes permit & trade permits)
Development Services	Commercial Buildings	\$ 7,900.00	Package	costs \$500,001-750,000 (includes permit & trade permits)
Development Services	Commercial Buildings	\$ 10,000.00	Package	costs \$750,001-1,000,000 (includes permit & trade permits)
Development Services	Commercial Buildings	\$ 11,400.00		plus .3% of each added million or portion thereof
Development Services	Conditional Use - Complex	\$ 500.00		Plus \$12/unit or lot
Development Services	Conditional Use - Conventional	\$ 500.00		
Development Services	Consolidated Development Code Manual	\$ 0.25	Per Page	
Development Services	Demolition			All applications for demolitions shall be accompanied by an asbestos report. A Job Completion Bond may be charged for each building to be demolished.
Development Services	Demolition - Job Completion Bond	\$ 600.00		May be waived with affidavit of pending construction app.
Development Services	Demolition - Residential or Commercial	\$ 200.00		Plus any required bond
Development Services	Fire Inspection	\$ 100.00		
Development Services	Flood Permit	\$ 50.00		
Development Services	Inspection Permit - Additions (0-400 sq. ft.)	\$ 300.00		Plus Trade Permit Costs & \$0.40/sq. ft. Over 400 sq. ft.
Development Services	Inspection Permit - Decks/Porches/Gazebos	\$ 100.00		Plus Trade Permits
Development Services	Inspection Permit - Double Wide Mobile Home	\$ 450.00		
Development Services	Inspection Permit - Driveway	\$ 80.00		
Development Services	Inspection Permit - Fence	\$ 50.00		
Development Services	Inspection Permit - Garage/Carport (detached)	\$ 200.00		
Development Services	Inspection Permit - Homeowner Recovery Fund	\$ 10.00		Plus Trade Permit Costs & \$0.40/sq. ft. Over 400 sq. ft.
Development Services	Inspection Permit - Irrigation Tap Permit	\$ 100.00		For any project exceeding a value of \$30,000.
Development Services	Inspection Permit - Multi-Family Dwellings (1st Unit)	\$ 1,000.00		Plus \$450.00 each additional unit
Development Services	Inspection Permit - New Single Residence	\$ 1,000.00	Package	0-1,200 sq. ft. Heated space (includes trade permits) Plus \$0.36/sqft. Over 1200 sqft.)
Development Services	Inspection Permit - New Single Residence (Garage)	\$ 100.00		
Development Services	Inspection Permit - New Single Family Residential Development Permit	\$ 100.00		May be waived based on tree preservation (Sec. 32-76)
Development Services	Inspection Permit - Poured Footer Mobile Home	\$ 100.00		
Development Services	Inspection Permit - Quad Mobile Home	\$ 500.00		
Development Services	Inspection Permit - Relocated Structures	\$ 550.00		Plus Trade Permits
Development Services	Inspection Permit - Remodeling (0-400 sqft)	\$ 100.00		Plus Trade Permits Cost & \$0.40/sqft. over 400 sqft.
Development Services	Inspection Permit - Sidewalks/Patios	\$ 80.00		Over 100 sq ft.
Development Services	Inspection Permit - Single Wide Mobile Home	\$ 350.00		
Development Services	Inspection Permit - Storage Building (w/ dimension>12')	\$ 100.00		Plus Trade Permits (not to exceed 400 sqft.)
Development Services	Inspection Permit - Trade Permit	\$ 100.00		
Development Services	Inspection Permit - Trade Permit(Multi Family & Commercial	\$ 125.00		
Development Services	Inspection Permit - Travel Trailer or Motor Home	\$ 150.00		
Development Services	Inspection Permit - Triple Wide Mobile Home	\$ 500.00		
Development Services	Inspection Permit - Vehicle Repair/Restoration	\$ 30.00		
Development Services	Inspection Permit- Accessory Structures (Zoning)	\$ 80.00		Plus Trade Permits
Development Services	Permit Refund Fee	\$ 25.00		25% of issued permit fee, with a minimum of \$25.00

TOWN OF OAK ISLAND FEE SCHEDULE
Effective July 1, 2020

<u>Department</u>	<u>Charge Type</u>	<u>Current Amount</u>	<u>Unit</u>	<u>Additional Information</u>
Development Services	Land Use-Commercial Area under (1) acre	\$ 300.00		Plus \$30 for each additional acre
Development Services	Land Use-Established Residential Lots	\$ 100.00		
Development Services	Major Subdivision Review Fee-Construction Plat	\$ 300.00		Plus \$12/lot
Development Services	Major Subdivision Review Fee-Final Plat	\$ 180.00		Plus \$6/lot
Development Services	Major Subdivision Review Fee-Preliminary Subdivision	\$ 240.00		Plus \$12/lot
Development Services	Map Amendment	\$ 500.00		
Development Services	Minor Subdivision Review Fee	\$ 225.00		Plus \$12/lot
Development Services	Permit Renewal	\$ 150.00		
Development Services	Planning/Development Fee - Zoning Letter	\$ 50.00		
Development Services	Re-inspection Fee	\$ 75.00		
Development Services	Sign Permit	\$ 80.00		Plus Trade Permit
Development Services	Sign Specification Evaluation	\$ 75.00		
Development Services	Swimming Pool	\$ 100.00		Plus Trade Permit
Development Services	Temporary Power Permit	\$ 75.00		
Development Services	Tent Permit	\$ 55.00		
Development Services	Tent Permit with electrical	\$ 85.00		
Development Services	Town Map	\$ 25.00		
Development Services	Town Map Print-out (42X35)	\$ 40.00		
Development Services	Town Map Print-out (24X78)	\$ 60.00		
Development Services	Town Map Print-out (24X42)	\$ 35.00		
Development Services	Town Map Print-out (30X30)	\$ 45.00		
Development Services	Well Location & Electrical Permit	\$ 75.00		Previous name was "well Permit"
Development Services	Zoning Map	\$ 50.00		
Development Services	Board of Adjustment - Special Exception	\$ 350.00		
Development Services	Street Abandonment Request	\$ 300.00		
Development Services	Sign Retrieval Fee	\$ 25.00		

TOWN OF OAK ISLAND FEE SCHEDULE
Effective July 1, 2020

Department	Charge Type	Current Amount	Unit	Additional Information
Fire Department	Code Enforcement Civil Penalty Charge-False Fire Alarm	\$ 100.00	4th Offense	No charge for first 3 offenses in 12-month period. Not to Exceed \$500.00 per day
Fire Department	Code Enforcement Civil Penalty Charge-False Fire Alarm	\$ 200.00	5th Offense	No charge for first 3 offenses in 12-month period. Not to Exceed \$500.00 per day
Fire Department	Code Enforcement Civil Penalty Charge-False Fire Alarm	\$ 300.00	6th Offense & all additional	No charge for first 3 offenses in 12-month period. Not to Exceed \$500.00 per day
Fire Department	Fire Inspection	\$ 100.00	Initial inspection and up to 2 reinspections	Covers no more than 3 visits.
Fire Department	Fire Inspection Fee - 4th visit through compliance	\$ 80.00	Each	Each visit from 4th until NC Fire Code Compliant
Fire Department	Motor Vehicle Incidents - Level 1	\$ 435.00		Provide hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire department responds to an accident/incident.
Fire Department	Motor Vehicle Incidents - Level 2	\$ 495.00		Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. We will bill at this level if the fire department has to clean up any gasoline or other VEHICLE/motive fluids that are spilled as a result of the accident/incident.
Fire Department	Motor Vehicle Incidents - Level 3 - Car Fire	\$ 605.00		Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other VEHICLE/motive fluids that are spilled as a result of the accident/incident.
Fire Department	Motor Vehicle Incidents - Level 4	\$ 1,800.00		Includes Level 1 & 2 services as well as extrication (heavy rescue tools, ropes, airbags, cribbing etc.). We will bill at this level if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.
Fire Department	Motor Vehicle Incidents - Level 5	\$ 2,200.00		Includes Levels 1, 2, & 4 services as well as Air Care (multi-engine company response, mutual aid, helicopter). We will bill at this level any time a helicopter is utilized to transport the patient(s).
Fire Department	Motor Vehicle Incidents - Level 6 - See Itemized Response	Itemized billing rates apply		The Town retains the option to bill each incident as an independent event with custom mitigation rates for each incident using itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.
Fire Department	HAZMAT - Level 1 - Basic Response	\$ 700.00		Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.
Fire Department	HAZMAT - Level 2 - Intermediate Response	\$ 2,500.00		Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.
Fire Department	HAZMAT - Level 3 - Advanced Response	\$ 5,900.00		Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time - each additional hour @ \$300.00 per HAZMAT team.

TOWN OF OAK ISLAND FEE SCHEDULE

Effective July 1, 2020

Department	Charge Type	Current Amount	Unit	Additional Information
Fire Department	Pipeline Incidents/Power Line Incidents - (includes, but not limited to: Gas, Sewer, Overhead Power lines, Underground Power lines, Septic to Sewer, and Water Pipelines) - Level 1 - Basic Response	\$ 400.00		Billing will include engine response, first responder team, perimeter establishment, evacuations, first responder setup and command. (2-hour Maximum)
Fire Department	Pipeline Incidents/Power Line Incidents - (includes, but not limited to: Gas, Sewer, Overhead Power lines, Underground Power lines, Septic to Sewer, and Water Pipelines) - Level 2 - Intermediate Response	\$ 1,000.00		Includes Level I services as well as appropriate equipment. May include HAZMAT team, Level A and B suits donning, breathing air and detection equipment. Supervision and/or assist repair crews.
Fire Department	Pipeline Incidents/Power Line Incidents - (includes, but not limited to: Gas, Sewer, Overhead Power lines, Underground Power lines, Septic to Sewer, and Water Pipelines) - Level 3 - Advanced Response - See itemized claim charges	Itemized billing rates apply		Level I and II service as well as supervision and/or assist repair of intermediate to major pipeline damage. May include set-up and removal of decon center, detection, recovery and identification of material. Disposal and environment clean up.
Fire Department	Fire Investigation - The claim begins when the Fire Investigator responds to the incident and is billed for logged time only.	\$ 275.00 hourly		Includes: <ul style="list-style-type: none"> • Scene Safety • Investigation • Source Identification • K-9/Arson Dog Unit • Identification Equipment • Mobile Detection Unit • Fire Report
Fire Department	Fires - Assignments per hour, per engine	\$ 400.00 hourly		This will be the most common "billing level". This occurs almost every time the fire department responds to an incident. Includes: <ul style="list-style-type: none"> • Scene Safety • Investigation • Fire / Hazard Control
Fire Department	Fires - Assignments per hour, per truck (Ladders, Towers)	\$ 500.00 hourly		This will be the most common "billing level". This occurs almost every time the fire department responds to an incident. Includes: <ul style="list-style-type: none"> • Scene Safety • Investigation • Fire / Hazard Control
Fire Department	Illegal Fires - Assignments per hour, per engine	\$ 400.00 hourly		When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by LGERS or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual Expenses incurred by the fire department to respond and contain the fire. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual Expenses incurred by the fire department. The actual Expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.
		\$ 500.00 hourly		
Fire Department	Water Incidents - Level 1 - Basic Response	\$400 Response		Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident. Billed at \$400 plus \$50 per hour, per rescue person.

TOWN OF OAK ISLAND FEE SCHEDULE
Effective July 1, 2020

<u>Department</u>	<u>Charge Type</u>	<u>Current Amount</u>	<u>Unit</u>	<u>Additional Information</u>
Fire Department	Water Incidents - Level 2 - Intermediate Response	\$ 50.00	Hourly	
		\$ 800.00	Response	Includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. We will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident. Billed at \$800 plus \$50 per hour, per rescue person.
		\$ 50.00	hourly per Rescue Person	
Fire Department	Water Incidents - Level 3 - Advanced Response	\$ 2,000.00	Response	Includes Level 1 and Level 2 services as well as D.A.R.T. activation, donning breathing apparatus and detection equipment. Set up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Billed at \$2,000 plus \$50 per hour per rescue person, plus \$100 per hour per HAZMAT team member.
		\$ 50.00	hourly	
		\$ 100.00	hourly per HazMat Person	
Fire Department	Water Incidents - Level 4 - See Itemized response	Itemized billing rates apply		The Town retains the option to bill each incident as an independent event with custom mitigation rates for each incident using itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.
Fire Department	Back Country or Special Rescue - See Itemized response	Itemized billing rates apply		Each incident will be billed with custom mitigation rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used. Minimum billed \$400 for the first response vehicle plus \$50 per rescue person. Additional rates of \$400 per hour per response vehicle and \$50 per hour per rescue person.
Fire Department	Chief Response	\$ 250.00	hourly	This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.
Fire Department	Miscellaneous/Itemized/Additional Time on Scene - Engine	\$ 400.00	hourly	
Fire Department	Miscellaneous/Itemized/Additional Time on Scene - Truck (Ladders and Towers)	\$ 500.00	hourly	
Fire Department	Miscellaneous/Itemized/Additional Time on Scene - Rescue	\$ 400.00	hourly	
Fire Department	Miscellaneous/Itemized/Additional Time on Scene - Miscellaneous Equipment	\$ 300.00	Each	
				These itemization amounts apply to all incident types.

TOWN OF OAK ISLAND FEE SCHEDULE

Effective July 1, 2020

Department	Charge Type	Current Amount	Unit	Additional Information
Parks / Rec	Nature Center - Non Resident	\$ 60.00	2 hours	Requires Facility Rental Deposit
Parks / Rec	Nature Center - Resident	\$ 35.00	1 hour	Requires Facility Rental Deposit
Parks / Rec	Nature Center - Resident	\$ 50.00	2 hours	Requires Facility Rental Deposit
Parks / Rec	Ocean Education Center - Non-resident	\$ 45.00	1 hour	Requires Facility Rental Deposit
Parks / Rec	Ocean Education Center - Non-resident	\$ 60.00	2 hours	Requires Facility Rental Deposit
Parks / Rec	Ocean Education Center - Resident	\$ 35.00	1 hour	Requires Facility Rental Deposit
Parks / Rec	Ocean Education Center - Resident	\$ 50.00	2 hours	Requires Facility Rental Deposit
Parks / Rec	Picnic Shelter (Bill Smith, Middleton, and Register Parks) - Non Res.	\$ 35.00	2 hours	Requires Facility Rental Deposit
Parks / Rec	Picnic Shelter (Bill Smith, Middleton, and Register Parks) - Non Res.	\$ 55.00	4 hours	Requires Facility Rental Deposit
Parks / Rec	Picnic Shelter (Bill Smith, Middleton, and Register Parks) - Resident	\$ 25.00	2 hours	Requires Facility Rental Deposit
Parks / Rec	Picnic Shelter (Bill Smith, Middleton, and Register Parks) - Resident	\$ 45.00	4 hours	Requires Facility Rental Deposit
Parks / Rec	Room Rental - Kitchen for Meeting	\$ 30.00	4 hours	Requires Room Rental Deposits + \$15/hr. staff after hours
Parks / Rec	Room Rental - Large Room	\$ 55.00	4 hours	Requires Room Rental Deposits + \$15/hr. staff after hours
Parks / Rec	Room Rental - Medium Room	\$ 45.00	4 hours	Requires Room Rental Deposits + \$15/hr. staff after hours
Parks / Rec	Room Rental - Small Room	\$ 35.00	4 hours	Requires Room Rental Deposits + \$15/hr. staff after hours
Parks / Rec	Room Rental - Use of Kitchen in conjunction with Room	\$ 25.00		Requires Room Rental Deposits + \$15/hr. staff after hours
Parks / Rec	Room Rental Deposit	Varies - See notes		\$50 Refundable Deposit and a \$35 Non-Refundable Cleaning Deposit + \$15/hr. for
Parks / Rec	Skate Park - Non Resident	\$ 50.00	1 hour	Requires Facility Rental Deposit
Parks / Rec	Skate Park - Non Resident	\$ 85.00	2 hours	Requires Facility Rental Deposit
Parks / Rec	Skate Park - Resident	\$ 40.00	1 hour	Requires Facility Rental Deposit
Parks / Rec	Skate Park - Resident	\$ 65.00	2 hours	Requires Facility Rental Deposit
Parks / Rec	OKI Par 3 - Month Membership Dues - Non Resident	\$ 170.00	Individual	
Parks / Rec	OKI Par 3 3-Month Membership Dues - Resident	\$ 150.00	Individual	
Parks / Rec	OKI Par 3 Annual Membership Dues	\$ 295.00	Junior	
Parks / Rec	OKI Par 3 Annual Membership Dues	\$ 315.00	Senior	
Parks / Rec	OKI Par 3 Annual Membership Dues	\$ 335.00	Individual	
Parks / Rec	OKI Par 3 Annual Membership Dues	\$ 495.00	Couple	
Parks / Rec	OKI Par 3 Annual Membership Dues	\$ 535.00	Family	
Parks / Rec	OKI Par 3 Golf Course - Non Resident	\$ 16.00	9 Holes/walk	
Parks / Rec	OKI Par 3 Golf Course - Non Resident	\$ 24.00	9 Holes/cart	
Parks / Rec	OKI Par 3 Golf Course - Non Resident	\$ 20.00	18 Holes/walk	
Parks / Rec	OKI Par 3 Golf Course - Non Resident	\$ 28.00	18 Holes/cart	
Parks / Rec	OKI Par 3 Golf Course - Resident	\$ 11.00	9 Holes/walk	
Parks / Rec	OKI Par 3 Golf Course - Resident	\$ 18.00	9 Holes/cart	
Parks / Rec	OKI Par 3 Golf Course - Resident	\$ 14.00	18 Holes/walk	
Parks / Rec	OKI Par 3 Golf Course - Resident	\$ 22.00	18 Holes/cart	
Parks / Rec	OKI Par 3 Golf Course - Kids Play Free Saturdays			Kids 12 and Under (November Through February with paying adult)
Parks / Rec	OKI Par 3 Golf Course - Ladies Day			January Through March - Half price for ladies on Wednesdays
Parks / Rec	OKI Par 3 Golf Course - Early Bird Rates			March; Weekdays 8 a.m. - 10 a.m. - \$3 off each round
Parks / Rec	OKI Par 3 Golf Course - After 2 p.m. rates			January-February; After 2 p.m. - \$5.00 off each round

TOWN OF OAK ISLAND FEE SCHEDULE
Effective July 1, 2020

Department	Charge Type	Current		Unit	Additional Information
		Amount			
Parks / Rec	Splash Pad - rental fee		\$100/hour		\$100/hour rental fee, available from 6 p.m. to 8 p.m.
Parks / Rec	Splash Pad - rental deposit		\$100 one-time		\$100 rental deposit, refundable following inspection of the facility after use
Parks / Rec	Teen Center - Non Resident	\$	45.00 1 hour		
Parks / Rec	Teen Center - Non Resident	\$	60.00 2 hours		
Parks / Rec	Teen Center - Resident	\$	35.00 1 hour		Requires Facility Rental Deposit
Parks / Rec	Teen Center - Resident	\$	50.00 2 hours		
Parks / Rec	Teen Center Programs User Fees-After School - Non Resident	\$	70.00 Weekly		
Parks / Rec	Teen Center Programs User Fees-After School - Resident	\$	60.00 Weekly		
Parks / Rec	Tournament Play	\$	100.00 per day		Non-refundable deposit to reserve fields for Tournament Play
Parks / Rec	Tournament Play	\$	200.00 up to 8 hrs.		Lights and concessions not included
Parks / Rec	Weight Room	\$	3.00 daily/resident		
Parks / Rec	Weight Room	\$	7.00 daily/non-resident		
Parks / Rec	Weight Room	\$	15.00 weekly/resident		
Parks / Rec	Weight Room	\$	30.00 weekly/non-resident		
Parks / Rec	Weight Room	\$	20.00 monthly/resident		
Parks / Rec	Weight Room	\$	40.00 monthly/non-resident		
Parks / Rec	Weight Room	\$	200.00 annually/resident		
Parks / Rec	Weight Room	\$	400.00 annually/non-resident		

TOWN OF OAK ISLAND FEE SCHEDULE
Effective July 1, 2020

<u>Department</u>	<u>Charge Type</u>	<u>Current Amount</u>	<u>Unit</u>	<u>Additional Information</u>
Police	DMV 349 Accident Report	\$ 5.00	per report	
Police	Civil Citation - Sec. 10-191 - Filming/Videotaping Violation Penalty	\$ 50.00	1st Offense	Municipal Ordinance: Ch. 10, Article III - Filming/Videotaping Sec. 10-191
Police	Civil Citation - Sec. 10-191 - Filming/Videotaping Violation Penalty	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 20-1 - Consumption/Possession Alcoholic Beverages	\$ 50.00	1st Offense	Municipal Ordinance: Part II, Ch. 20 - Offenses/Misc. Prov., Article I. In General, Sec. 20-1
Police	Civil Citation - Sec. 20-1 - Consumption/Possession Alcoholic Beverages	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 20-2 - Public Nudity	\$ 50.00	1st Offense	Municipal Ordinance: Part II, Ch. 20 - Offenses/Misc. Prov., Article I. In General, Sec. 20-2
Police	Civil Citation - Sec. 20-2 - Public Nudity	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 20-31 - Use of Firearms/other weapons	\$ 50.00	1st Offense	Municipal Ordinance: Part II, Ch. 20 - Offenses/Misc. Prov., Article II. Offenses Against Public Safety, Sec. 20-31
Police	Civil Citation - Sec. 20-31 - Use of Firearms/other weapons	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 20-32 - Carrying Concealed weapons on Municipal Property	\$ 50.00	1st Offense	Municipal Ordinance: Part II, Ch. 20 - Offenses/Misc. Prov., Article II. Offenses Against Public Safety, Sec. 20-32
Police	Civil Citation - Sec. 20-32 - Carrying Concealed weapons on Municipal Property	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 14-65 - Noise	\$ 50.00	1st Offense	Municipal Ordinance: Part II, Ch. 14, Article-II Nuisances, Sec. 14-65
Police	Civil Citation - Sec. 14-65 - Noise	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 14-127 - Sand Dunes, Sea Turtle Habitat, Sand Mgt Projects	\$ 100.00	1st Offense	Municipal Ordinance, Ch. 14 - Protection of Sand Dunes, Sea Turtles and Other wildlife habitat; Sand Management Projects, Article III, Sec 14-127
Police	Civil Citation - Sec. 14-127 - Sand Dunes, Sea Turtle Habitat, Sand Mgt Projects	\$ 200.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 14-142 - Digging Holes on Beach	\$ 50.00	1st Offense	Municipal Ordinance, Ch. 14 - Beach Hazards, Article IV, Sec. 14-142
Police	Civil Citation - Sec. 14-142 - Digging Holes on Beach	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 14-143 - Unattended Personal Items	\$ 50.00	1st Offense	Municipal Ordinance, Ch. 14 - Beach Hazards, Article IV, Sec. 14-143
Police	Civil Citation - Sec. 14-143 - Unattended Personal Items	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation P&R Violation - Sec. 22-1 - Hours; Alcoholic Beverages	\$ 50.00	1st Offense	Municipal Ordinance: Ch. 22 - Parks & Rec. Article I. In General, Sec. 22-1
Police	Civil Citation P&R Violation - Sec. 22-1 - Hours; Alcoholic Beverages	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation P&R Violation - Sec. 22-3 - Oak Island Cabana	\$ 50.00	1st Offense	Municipal Ordinance, Ch. 22 Parks & Rec. Article I, Sec. 22-3
Police	Civil Citation P&R Violation - Sec. 22-3 - Oak Island Cabana	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation P&R Violation - Sec. 22-4 - All Walkways	\$ 50.00	1st Offense	Municipal Ordinance, Ch. 22 - Parks & Rec. Article I, Sec. 22-4
Police	Civil Citation P&R Violation - Sec. 22-4 - All Walkways	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation P&R Violation - Sec. 22-5 - Surfing Restrictions	\$ 50.00	1st Offense	Municipal Ordinance, Ch. 22 - Parks & Rec. Article I, Sec. 22-5
Police	Civil Citation P&R Violation - Sec. 22-5 - Surfing Restrictions	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation P&R Violation- Sec. 22-6- Regulation of Parking, SW 6th street	\$ 50.00	1st Offense	Municipal Ordinance, Ch. 22- Parks & Rec. Article I, Sec. 22-6

TOWN OF OAK ISLAND FEE SCHEDULE

Effective July 1, 2020

Department	Charge Type	Current Amount	Unit	Additional Information
Police	Civil Citation P&R Violation - Sec. 22-6- Regulation of Parking, SW 6th street	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation P&R Violation - Sec. 22-9 - Camping in P&R Facilities	\$ 50.00	1st Offense	Municipal Ordinance, Ch. 22 - Parks & Rec. Article I, Sec. 22-9
Police	Civil Citation P&R Violation - Sec. 22-9 - Camping in P&R Facilities	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation P&R Violation - Sec. 22-10 - Bill Smith Park Rules/Regs	\$ 50.00	1st Offense	Municipal Ordinance, Ch. 22 - Parks & Rec. Article I, Sec. 22-10
Police	Civil Citation P&R Violation - Sec. 22-10 - Bill Smith Park Rules/Regs	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation P&R Violation - Sec. 22-81 through 87 Personal Watercraft Safety	\$ 50.00	1st Offense	Municipal Ordinance, Ch. 22, Article III, Sec. 22-81 through 22-87
Police	Civil Citation P&R Violation - Sec. 22-81 through 87 Personal Watercraft Safety	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 28-1 through 28-10(c)- Traffic Violations	\$ 50.00	1st Offense	Municipal Ordinances, Part II, Chapter 28 - Traffic, Sec. 28.1-28.1 c
Police	Civil Citation - Sec. 28-1 through 28-10(c)- Traffic Violations	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 28-10(d-e)- Traffic Violations	\$ 100.00	1st Offense	Municipal Ordinances, Part II, Chapter 28 - Traffic, Sec. 28.10 d-e
Police	Civil Citation - Sec. 28-10(d-e)- Traffic Violations	\$ 150.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 28-10.1, 10.3, 10.4 & 10.5 - Parking Violations	\$ 50.00	1st Offense	Municipal Ordinances, Part II, Chapter 28 - Traffic, Sec. 28.10.1, .3, .4, .5
Police	Civil Citation - Sec. 28-10.1, 10.3, 10.4 & 10.5 - Parking Violations	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 28-10.2 - Restricted Area Parking Violations	\$ 50.00	All Offenses	Municipal Ordinances, Part II, Chapter 28 - Traffic, Sec. 28.10.2
Police	False alarm response	\$50	4th alarm response and every additional alarm response within a calendar month	First three false alarm responses in a calendar month are without penalty
Police	Wrecker Service - Limitation on Rates for 911 Tow Calls	\$ 150.00	each	
Police	Wrecker Service - Limitation on Storage Rate for Towed Vehicles	\$ 25.00	day	
Public Works	Non payment Penalty Fee	\$ 25.00	Monthly	Failure to pay for Trash and Recycle Services
Public Works	Solid Waste Fee - Additional Recycle Container - Beachside	\$ 4.98	Monthly	
Public Works	Solid Waste Fee - Additional Recycle Container - Non-Beachside	\$ 4.98	Monthly	
Public Works	Solid Waste Fee - Additional Refuse Container - Beachside	\$ 7.63	Monthly	
Public Works	Solid Waste Fee - Additional Refuse Container - Non-Beachside	\$ 7.63	Monthly	
Public Works	Solid Waste Fee - Blue Bags for Additional Garbage	\$ 5.00	pack of 5	
Public Works	Solid Waste Fee - Residential Non-Beachside	\$ 9.96	Monthly	Recycling and Yard debris removal
Public Works	Solid Waste Fee - Residential Beachside Non-Rental	\$ 11.15	Monthly	Recycling and Yard debris removal and second pick-up during summer
Public Works	Solid Waste Fee - Rental House (1 / 2 / 3 BDRM)	\$ 12.61	Monthly	1 Cart and 1 Recycle Cart
Public Works	Solid Waste Fee - Rental House (4 BDRM)	\$ 20.24	Monthly	2 Carts and 1 Recycle Cart
Public Works	Solid Waste Fee - Rental House (5 - 6 BDRM)	\$ 32.85	Monthly	3 Carts and 2 Recycle Carts
Public Works	Solid Waste Fee - Rental House (7 / 8 BDRM)	\$ 40.48	Monthly	4 Carts and 2 Recycle Carts
Public Works	Solid Waste Fee - Rental House (9 / 10 BDRM)	\$ 53.09	Monthly	5 Carts and 3 Recycle Carts
Public Works	Solid Waste Fee - Rental House (11 / 12 BDRM)	\$ 60.72	Monthly	6 Carts and 3 Recycle Carts
Public Works	Stormwater Fee - Commercial (Multi-business Structure)	\$ 11.80	Monthly	
Public Works	Stormwater Fee - Commercial (Single Structure)	\$ 11.80	Monthly	
Public Works	Stormwater Fee - Residence (Single & Multi-Family)	\$ 5.63	Monthly	
Public Works	Stormwater-Commercial Plan Review	\$ 400.00		Plus \$100 per disturbed acre

TOWN OF OAK ISLAND FEE SCHEDULE
Effective July 1, 2020

Department	Charge Type	Current Amount	Unit	Additional Information
Water				Billing Cycle: Bills mailed on or about the 1st of each month. Bills due without penalty until 20th of month (if not on weekend). \$5.00 Penalty added to bills received after the 20th of month (if not on weekend). Total amount due on last day of month (if not on weekend). Cut-off for non-payment will be the 2nd Wednesday of each month.
	Administration Fee	\$ 25.00		
	After Hour Call Out Fee	\$ 125.00		
	Backflow Prevention Testing	\$ 35.00		Town-provided annual testing for irrigation meters
	Cut Off/On for Customer	\$ 25.00		A cut off valve must be installed on customers line per Town Ordinance
	Non Payment Penalty Fee	\$ 50.00		During working Hours (8 - 4:00), Usually within 2nd week of month.
	Hydrant Connection Fee	\$ 100.00		Second Wednesday of the Month.
	Irrigation Meter 3/4" (Tap Fee Only)	\$ 500.00		Plus Water Usage/1000 gals. usage
	Late Payment Fee	\$ 5.00		Penalty added to bills received after 20 th of month (if not on weekend).
	Meter Tampering	\$ 500.00		Per North Carolina General Statute 14-151.1
	Meter Testing Fee	\$ 75.00		
	Reconnect Fee for Non Payment After Hours	\$ 125.00		After 4:30 pm (Previously 4:00 pm)
	Relocation of Water Tap (service) Fee	\$ 232.72		If moving service less than 10', pay in advance
	Relocation of Water Tap (service) Fee	\$ 830.00		Cost of new tap, pay in advance
	Relocation of Fire Hydrant Fee	Actual Cost plus 25%		
	Renters Deposits Residential	\$ 230.00		Reference Sec. 30-40 - Deposit of Town Code of Ordinances
	Renters Deposits Commercial Class 1	\$ 230.00		Reference Sec. 30-40 - Deposit of Town Code of Ordinances
	Renters Deposits Commercial Class 2	\$ 275.00		
	Renters Deposits Commercial Class 3	\$ 375.00		
	Renters Deposits Commercial Class 4	\$ 675.00		
	Restoration of Service on Vacant Lot	\$ 150.00		
	Water Rate	\$ 23.72	Monthly Base Rate	
	Water Rate	\$ 3.68	per 1000 gal.	2,000 to 4,000 gal.
	Water Rate	\$ 4.06	per 1000 gal.	4,000 to 10,000 gal.
	Water Rate	\$ 4.47	per 1000 gal.	10,000 to 12,500 gal.
	Water Rate	\$ 4.92	per 1000 gal.	Over 12,500 gal.
	Water Rate (Out of Town Customers)			125% of In Town Rates
	Water Tap Fee (3/4")	\$ 830.00		
	Water Tap Fee (1")	\$ 1,930.00		
	Water Tap Fee (1 1/2")	\$ 2,650.00		
	Water Tap Fee (2")	\$ 3,721.00		
	Water Tap Fee (3")	Cost + 25 %		
	Water Tap Fee (4")	Cost + 25 %		
	Water Tap Fee (6")	Cost + 25 %		
	Water Tap Fee (8")	Cost + 25 %		
	Water Tap Fee (10")	Cost + 25 %		
	System Development Fee (3/4")	\$ 592.00		Capacity Factor Multiplier based on max. flow criteria of the AWWA
	System Development Fee (1")	\$ 1,478.00		(2.5)
	System Development Fee (1 1/2")	\$ 2,957.00		(5)
	System Development Fee (2")	\$ 4,730.00		(8)
	System Development Fee (3")	\$ 9,907.00		(16.75)
	System Development Fee (4")	\$ 16,265.00		(27.5)
	System Development Fee (6")	\$ 33,272.00		(56.25)
	System Development Fee (8")	\$ 50,276.00		(85)
	System Development Fee (10")	\$ 70,894.00		(130)

TOWN OF OAK ISLAND FEE SCHEDULE

Effective July 1, 2020

Department	Charge Type	Current Amount	Unit	Additional Information
Wastewater	After Hour Call Out Fee	\$ 125.00		Per Brunswick County Tax Parcel of record As Of date of installation of sewer tap.
	Sewer Construction Assessment	\$ 4,200.00		Per Parcel in District (Served by System whether at Fish Factory Rd. or Brunswick County)
	Sewer District Fee	\$ 601.78	Monthly Base Rate	Includes 4,000 gals.
	Wastewater Rate	\$ 38.41	per 1000 gal.	over 4,000 gals.
	Wastewater Rate	\$ 8.33	flat monthly fee	Monthly Capital Charges per contract terms
	Brunswick County Monthly Capital Charge	\$ 17,931.97	per 1000 gal.	Usage Rate per 1000 Gallons per contract terms
	Brunswick County Additional WW Rate	\$ 3.04		125% of In Town Rates
	Wastewater Rate (Out of Town Customers)			Installed to a Depth of 6', cost plus 25% if deeper than 6' or requires contractor
	Wastewater 4" Tap (Gravity System)	\$ 1,500.00		Installed to a Depth of 6', cost plus 25% if deeper than 6' or requires contractor
	Wastewater 6" Tap (Gravity System)	\$ 1,650.00		Connection from an existing valve pit
	Wastewater 4" Tap (Vac System)	\$ 5,500.00		Connection from an existing valve pit
	Wastewater 6" Tap (Vac System)	\$ 5,500.00		Price includes one service connection
	Wastewater 6" Valve Pit (Vacuum System)	\$ 10,000.00		Price includes one service connection
	Wastewater 8" Valve Pit (Vacuum System)	\$ 10,000.00		All taps, pits installed greater than 6' shall be contracted out by the Town
	Wastewater Buffer Tank (Vacuum System)	Actual Cost + 25%		All taps, pits installed greater than 6' shall be contracted out by the Town
	Wastewater Force Main Tap Fee	Actual Cost + 25%		Single Family: First 4 habitable rooms included then \$1,500.00 for each habitable room after.
	WW Residential Class I System Development Fee	\$ 2,642.00	First 4 Habitable Rooms	Duplex Per unit, first 4 habitable rooms included then \$1,500 for each habitable room after.
	WW Residential Class II System Development Fee	\$ 3,523.00	First 4 Habitable Rooms	Triplex: Per unit, first 4 habitable rooms included then \$1,500 for each habitable room after.
	WW Residential Class III System Development Fee	\$ 4,147.00	First 4 Habitable Rooms	Quadplex: Per unit, first 4 habitable rooms included then \$1,500 for each habitable room after.
	WW Residential Class IV System Development Fee	\$ 4,944.00	First 4 Habitable Rooms	Condo-Townhouse: Plus \$1,624 for each unit over four (4): Per unit, first 4 habitable rooms included then \$1,500.00 for each habitable room after.
	WW Residential Class V System Development Fee	\$ 4,492.00	First 4 Habitable Rooms	Apartment Complex (Plus \$1,624 for each unit over four (4): Per unit, first 4 habitable rooms included then \$1,500.00 for each habitable room after.
	WW Residential Class VI System Development Fee	\$ 4,492.00	First 4 Habitable Rooms	
	WW Commercial Class I System Development Fee	\$ 4,055.00		
	WW Commercial Class II System Development Fee	\$ 4,529.00		
	WW Commercial Class III System Development Fee	\$ 5,174.00		
	WW Commercial Class IV System Development Fee	\$ 6,146.00		(General)
	WW Commercial Class V System Development Fee	\$ 6,146.00		(Motel / Hotel) Plus \$1,537 per unit

TOWN OF OAK ISLAND FEE SCHEDULE

Effective July 1, 2020

Department	Charge Type	Current Amount	Unit	Additional Information
<u>Commercial Classifications</u>				
	Class 1:	Gift shop, card shop, real estate office, florist, insurance office, repair shop(other than VEHICLE/marine), book store, and parts store (i.e., VEHICLE, marine, appliance), pharmacy, home business, snack shop without seating capacity, clothing store, hardware store, hunting-fishing-tackle shop, general service office (i.e., CPA, lawyer, consultant engineer, building contractor), HVAC sales and service, furniture store, household goods store, pawn shop, tanning salon, ABC store, bank, garden center and plant nursery.		
	Class 2:	VEHICLE repair, beauty shop, barber shop, restaurant with seating capacity up to ten (10), and ice cream shop, miniature golf, arcade, seafood market, grocery market, meat market, fraternal organizations without a bar, gas station, convenience store, marine repair, physician or dentist office, library, church, day care center, and kindergarten center.		
	Class 3:	Restaurant with seating capacity from 11-30, light assembly and/or manufacturing with less than 11 employees, Bed and Breakfast facilities.		
	Class 4:	Laundromat, car wash, restaurant with seating capacity in excess of 30, bar/lounge, public pool, fraternal organizations with bar/lounge and/or restaurant facilities, assembly and/or manufacturing with 11 or more employees, fishing pier operations, hotel/motel with/without kitchen facilities, RV and trailer parks.		
	<u>NOTES:</u>			
	1	Where a use is not specifically listed, it shall be assigned a classification most closely associated to a listed user classification for the purpose of the administration of this schedule.		
	2	A single business unit with combinations of services in different classes will be required to pay only Infrastructure Reimbursements of the highest cost category and a tap fee based on the Number and size of sewer taps installed.		
	3	A single building with multiple business units shall be required to pay an Infrastructure Reimbursement based upon the commercial class of business in each unit and a tap fee based on the Number and size of taps installed.		
	4	A single building having a combination residential class and commercial class shall be required to pay an impact for each unit based on the classification housed, and a tap fee based on the Number and size of taps installed.		
	5	When the use of a building is being Changed to a higher user classification, there shall be water and wastewater Infrastructure Reimbursements charged that amounts to the difference between the fees for the present use and the proposed use. No refunds of Infrastructure Reimbursements shall be given for Changes to a lower classification.		
	6	Water and Sewer Infrastructure Reimbursements shall be paid in accordance with the Fee Schedule for each separate use in a major sub-division. One-half of the Totalfees shall be paid at the time of approval of the Preliminary Plat, and the remaining one-half at the time of approval from all applicable state agencies. For all other construction, applicable water and sewer tap and impact charges shall be paid prior to the issuance of building permits for the proposed construction.		
	7	Payment of Infrastructure Reimbursements for reserved sewer flow capacity shall be paid at the time of town's approval. If development plans have not been Approved and a permit issued by the town within 18 months from the date such capacity is available, the reservation becomes null and void and the town retains the Infrastructure Reimbursements.		
	8	Vacuum system needs by customer will be figured by Utility Staff using Airvac Design Manual along with plumbing fixture flows provided by owner.		

2020 Oak Island Fishing Pier Fees

Pier Walking Fee	
All Day	Free
NOTE: Senior rate persons aged 55 and older Military rate all retired and active service.	

Daily Pass	
Bottom Fishing	
One Rod	\$10.00
Two Rods	\$14.00
Senior 1 Rod	\$9.00
Senior 2 Rods	\$13.00
Military (1 Rod)	\$8.00
Military (2 Rod)	\$12.00
King "Tee" Pass	
King Pass (Minimum Age 18)	\$18.00
Senior King Pass	\$17.00
Military King Pass	\$16.00
12 and under kids 1/2 price with paying adult	
Rod Rental	\$10.00
Rod Deposit*	\$25.00
*Deposit must be placed on Credit Card	

3 Day Pass	
Bottom (1 Rod)	\$27.00
Bottom (2 Rod)	\$39.00
Senior (1 Rod)	\$24.00
Senior (2 Rod)	\$36.00
Military (1 Rod)	\$21.00
Military (2 Rod)	\$33.00
King	\$51.00
Senior	\$48.00
Military	\$45.00

5 Day Pass	
Bottom (1 Rod)	\$45.00
Bottom (2 Rod)	\$65.00
Senior	\$40.00
Senior (2 Rod)	\$60.00
Military (1 Rod)	\$35.00
Military (2 Rod)	\$55.00
King	\$85.00
Senior	\$80.00
Military	\$75.00

7 Day Pass	
Bottom (1 Rod)	\$63.00
Bottom (2 Rod)	\$91.00
Senior	\$56.00
Senior (2 Rod)	\$84.00
Military (1 Rod)	\$49.00
Military (2 Rod)	\$77.00
King	\$119.00
Senior	\$112.00
Military	\$105.00

Season Pass	
Bottom (1 Rod)	\$250.00
Bottom (2 Rod)	\$350.00
Senior (1 Rod)	\$225.00
Senior (2 Rod)	\$325.00
Military (1 Rod)	\$200.00
Military (2 Rod)	\$300.00

Season Pass	
King Pass	\$360.00
Senior King Pass	\$340.00
Military King Pass	\$320.00

Season Pass	
Couples Bottom Pass (2 Rod)	\$525.00
Couples Senior Bottom Pass	\$487.50
Couples Military Bottom Pass	\$450.00
Couples King Pass	\$540.00
Couples Senior King Pass	\$510.00
Couples Military King Pass	\$480.00

Season Pass	
Parent - Child* (Bottom)	\$312.50
Parent - Child* (King)	\$450.00
* Child 18 years and younger	

2020-2021**801 Complex Fees****October 1st - March 31st****Off Season**

Weekday	<u>Hourly Rate</u>	<u>2 Hours</u>	<u>3 Hours</u>	<u>4 Hours</u>	<u>5 Hours</u>	<u>6 Hours</u>
Resident	\$100	\$200	\$300	\$400	\$500	\$600
Non Resident	\$200	\$400	\$600	\$800	\$1,000	\$1,200
Weekend						
Resident	\$200	\$400	\$600	\$800	\$1,000	\$1,200
Non Resident	\$300	\$600	\$900	\$1,200	\$1,500	\$1,800

April 1st -September 30th**In Season**

Weekday	<u>Hourly Rate</u>	<u>2 Hours</u>	<u>3 Hours</u>	<u>4 Hours</u>	<u>5 Hours</u>	<u>6 Hours</u>	<u>7 Hours</u>	<u>8 Hours</u>
Resident	\$200	\$400	\$600	\$800	\$1,000	\$1,200	\$1,400	\$1,600
Non Resident	\$300	\$600	\$900	\$1,200	\$1,500	\$1,800	\$2,100	\$2,400
Weekend								
Resident	\$300	\$600	\$900	\$1,200	\$1,500	\$1,800	\$2,100	\$2,400
Non Resident	\$400	\$800	\$1,200	\$1,600	\$2,000	\$2,400	\$2,800	\$3,200

Weekday **Monday - Thursday****Weekend** **Friday - Sunday****Deposit: Half the amount of rental on a Credit Card****Additional Rental Items**

Cleaning Fee	\$125
Audio / Video	\$100
Dance Floor	\$100
Additional Staff	\$20/hour/employee